
COMFORT LAKE FOREST LAKE WATERSHED DISTRICT

ANNUAL REPORT FOR 2000

INTRODUCTION	2
ACTIVITY REPORT	3
BOARD MEMBERS	3
ADVISORY COMMITTEE MEMBERS	4
<i>Citizen Advisory Committee Members</i>	4
<i>Employees and Consultants</i>	5
GOALS AND OBJECTIVES OF PRIOR WORK PLAN	6
<i>Water Management Plan</i>	6
GOALS AND OBJECTIVES OF PROJECTED WORK PLAN	6
PERMITTING	6
<i>Permits and Variances</i>	6
<i>Enforcement Actions</i>	7
WATER QUALITY MONITORING DATA	7
LOCAL PLAN ADOPTION AND IMPLEMENTATION	7
WRITTEN COMMUNICATION	7
SOLICITATIONS OF INTEREST	7
WETLAND BANKING PROGRAM	8
FINANCIAL AND AUDIT REPORT	8
BUDGET ADOPTED FOR 2001	8
REPORTING OF REVENUES AND EXPENDITURES	8
CONCLUSION	8

INTRODUCTION

Pursuant to Minnesota Statutes Section 103D.351 and Minnesota Rules Section 8410.0150, the Board of Managers of the Comfort Lake Forest Lake Watershed District submit their 2000 Annual Activity Report. The report is intended to inform readers of the projects and programs of the District. The Managers invite comments and suggestions concerning this report.

Copies are available from any of the Managers or the District's engineering or legal advisors. The Annual Activity Report is submitted to the Board of Water and Soil Resources, the Commissioner of the Department of Natural Resources and the Director of the Division of Waters, the County Commissioners for Washington and Chisago Counties, and municipalities of the District.

ACTIVITY REPORT

Board Members

NAME AND OFFICE	APPOINTING COUNTY	MAILING ADDRESS TELEPHONE NUMBER	DATE OF TERM EXPIRATION
Dennis G. Larson President	Washington	20750 Kirby Avenue North Scandia, MN 55073 (651) 779-5054	9/22/03
Kenneth M. Banta Vice President	Chisago	P.O. Box 266 Forest Lake, MN 55025 (651) 464-4163	9/23/03
Louis L. Sibik Secretary	Chisago	25421 West Comfort Drive Forest Lake, MN 55025 (651) 462-5373	9/23/03
John T. Lynch Treasurer	Chisago	667 West Broadway Avenue Forest Lake, MN 55025 (651) 464-3022	9/22/03
Richard P. Damchik Manager	Washington	9109 North Shore Trail Forest Lake, MN 55025 (651) 464-5890	9/22/01

Advisory Committee Members

Citizen Advisory Committee Members

NAME	MAILING ADDRESS
James Thoreen	303 North Main Street Center City, MN 55012
Kathy Blomquist	6044 Cedar Street North Branch, MN 55025
Terry Dryer	23290 Melanie Trail North Scandia, MN 55073
Judy and Tim Rahey	20801 Keewahtin Avenue North Forest Lake, MN 55025
Mary Schmitz	313 Main Street North, Suite 243 Center City, MN 55012
Don Steinke	8890 202 nd Street North Forest Lake, MN 55025
A.J. Schwidder	7980 230 th Street North Forest Lake, MN 55025
Don Hult	813 8 th Avenue S.E. Forest Lake, MN 55025
Bruce Carlson	24886 Greenway Avenue Forest Lake, MN 55025
Vernon Haag	26996 Fenwick Avenue Wyoming, MN 55092
Ben Smallman	20630 Keewahtin Avenue North Forest Lake, MN 55025
John Springman	24658 Greenway Ave. N. Forest Lake, MN 55025
Ron Swenson	24145 Itaska Avenue Forest Lake, MN 55025
Bruce Anderson	25484 East Comfort Drive North Forest Lake, MN 55025

Employees and Consultants

The District does not have any employees. The administrative fund is not adequate to pay the attendant salary, space, telephone, pension and insurance costs while meeting statutory and regulatory requirements. The District employs independent contractor consultants who provide all necessary accounting, legal, public information and other services. The following consultants served the District in 2000:

NAME	ORGANIZATION AND TITLE	MAILING ADDRESS AND TELEPHONE NUMBERS
Mark R. Deutschman	Houston Engineering, Inc. Engineering Advisor	10900 73 rd Avenue North Suite 106 Maple Grove, MN 55365 (763) 493-4522
Kathleen M. Blackford	Accountant	3116 Fairview Avenue North Roseville, MN 55113 (651) 748-1889
Thomas Koop	Larson, Allen, Weishair & Co. Auditor	581 Edgewood Drive North Brainerd, MN 56425 (218) 828-0100
John Hoffman	ICS Agency Insurance Agent	4901 West 77 th Street Minneapolis, MN 55435 (612) 835-4848
Paul R. Haik	Krebsbach & Haik, Ltd. Legal Advisor	701 Fourth Avenue South Suite 500 Minneapolis, MN 55415 (612) 333-7400

Goals and Objectives of Prior Work Plan

Water Management Plan

The Board of Managers has been involved with the organizational prerequisites of adopting a proposed plan. County surveyors for Chisago and Washington Counties surveyed and established the legal boundaries of the District. The Offices of the County Surveyors' completed the survey of the District in the first part of 2000.

The District has drafted a proposed water management plan and circulated it to the various agencies for review and comment. The District may revise the proposed plan to incorporate substantive comments from agency review. The District is working towards approval of its water management plan in 2001.

The District has been also working throughout the year to develop a citizens advisory committee. The Board of Managers seeks input from the committee on the plan and the public's use the District's water resources.

Goals and Objectives of Projected Work Plan

Permitting

Permits and Variances

Upon approval of the District's proposed water management plan, the District will begin developing policies, procedures, and regulations for District permits.

Enforcement Actions

The District did not commence any enforcement actions in the 1999 or 2000. The District will develop an enforcement policy in conjunction with the adoption of its permit procedures and regulations.

Water Quality Monitoring Data

Since its formation in the fall of 1999, the District has begun collecting water quality data and reviewed data collected by other agencies and governmental units in an effort to begin assessing the water quantity and quality issues within the District. The District distributed the Implementation Plan of the Comfort Lake Phase I analysis.

Local Plan Adoption and Implementation

The District has submitted its watershed management plan to state and local authorities for review. Adoption of the plans by local units of government will not begin until formal approval of the District's plan.

Written Communication

The District will be filing its first written communication in 2001.

Solicitations of Interest

Following formation, the District solicited requests for proposals for engineering, accounting, administrative, insurance, and legal services. The District received numerous proposals for the various advisory positions. The District used a rating system based on work experience and expertise in the water resources area in selecting its professional advisors. The District's next biennial solicitation will be in 2002.

Wetland Banking Program

Currently, the District does not have an adopted wetland-banking program. While working towards final approval of its water management plan, the District will continue formulating its wetland policies and procedures in accord with the 1991 Wetlands Conservation Act.

Financial and Audit Report

Budget Adopted for 2001

A copy of the proposed budget for 2001 is available through the District's accounting advisor.

Reporting of Revenues and Expenditures

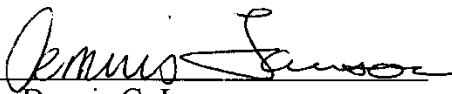
The District's revenue sources include organizational and administrative levies pursuant to Minnesota Statutes Chapter 103D and a loan from Washington County. Washington County loaned the Watershed District \$200,000.00 in January of 2000. The District's revenues are levied pursuant to the Minnesota Statutes Chapter 103D. Funding pursuant to Chapter 103B is not available as the District is not located completely within the metropolitan area.

CONCLUSION

The District was formed in the fall of 1999. Since that time, the District has retained technical, accounting, insurance, and legal advisors and prepared the first draft of its watershed management plan. The District has begun discussing the development of the District's water quantity and quality monitoring that will be the basis for the District's permit regulations and larger projects like basic water management projects.

Respectfully submitted,

COMFORT LAKE FOREST LAKE
WATERSHED DISTRICT

By 
Dennis G. Larson
President