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INTRODUCTION

Pursuant to Minnesota Statutes Section 103D.351 and Minnesota Rules Section 8410.0150, the Board of Managers of the Comfort Lake Forest Lake Watershed District submit their 2000 Annual Activity Report. The report is intended to inform readers of the projects and programs of the District. The Managers invite comments and suggestions concerning this report.

Copies are available from any of the Managers or the District’s engineering or legal advisors. The Annual Activity Report is submitted to the Board of Water and Soil Resources, the Commissioner of the Department of Natural Resources and the Director of the Division of Waters, the County Commissioners for Washington and Chisago Counties, and municipalities of the District.
# ACTIVITY REPORT

**Board Members**

<table>
<thead>
<tr>
<th>NAME AND OFFICE</th>
<th>APPOINTING COUNTY</th>
<th>MAILING ADDRESS</th>
<th>DATE OF TERM EXPIRATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dennis G. Larson, President</td>
<td>Washington</td>
<td>20750 Kirby Avenue North Scandia, MN 55073 (651) 779-5054</td>
<td>9/22/03</td>
</tr>
<tr>
<td>Kenneth M. Banta, Vice President</td>
<td>Chisago</td>
<td>P.O. Box 266 Forest Lake, MN 55025 (651) 464-4163</td>
<td>9/23/03</td>
</tr>
<tr>
<td>Louis L. Sibik, Secretary</td>
<td>Chisago</td>
<td>25421 West Comfort Drive Forest Lake, MN 55025 (651) 462-5373</td>
<td>9/23/03</td>
</tr>
<tr>
<td>John T. Lynch, Treasurer</td>
<td>Chisago</td>
<td>667 West Broadway Avenue Forest Lake, MN 55025 (651) 464-3022</td>
<td>9/22/03</td>
</tr>
<tr>
<td>Richard P. Damchik, Manager</td>
<td>Washington</td>
<td>9109 North Shore Trail Forest Lake, MN 55025 (651) 464-5890</td>
<td>9/22/01</td>
</tr>
</tbody>
</table>
**Advisory Committee Members**

Citizen Advisory Committee Members

<table>
<thead>
<tr>
<th>NAME</th>
<th>MAILING ADDRESS</th>
</tr>
</thead>
</table>
| James Thoreen         | 303 North Main Street  
                       Center City, MN  55012                            |
| Kathy Blomquist       | 6044 Cedar Street  
                       North Branch, MN  55025                             |
| Terry Dryer           | 23290 Melanie Trail North  
                       Scandia, MN  55073                                   |
| Judy and Tim Rahey    | 20801 Keewahtin Avenue North  
                       Forest Lake, MN  55025                                |
| Mary Schmitz          | 313 Main Street North, Suite 243  
                       Center City, MN  55012                                |
| Don Steinke           | 8890 202\textsuperscript{nd} Street North  
                       Forest Lake, MN  55025                                 |
| A.J. Schwidder        | 7980 230\textsuperscript{th} Street North  
                       Forest Lake, MN  55025                                 |
| Don Hult              | 813 8\textsuperscript{th} Avenue S.E.  
                       Forest Lake, MN  55025                                 |
| Bruce Carlson         | 24886 Greenway Avenue  
                       Forest Lake, MN  55025                                 |
| Vernon Haag           | 26996 Fenwick Avenue  
                       Wyoming, MN  55092                                    |
| Ben Smallman          | 20630 Keewahtin Avenue North  
                       Forest Lake, MN  55025                                 |
| John Springman        | 24658 Greenway Ave. N.  
                       Forest Lake, MN  55025                                 |
| Ron Swenson           | 24145 Itaska Avenue  
                       Forest Lake, MN  55025                                 |
| Bruce Anderson        | 25484 East Comfort Drive North  
                       Forest Lake, MN  55025                                 |
Employees and Consultants

The District does not have any employees. The administrative fund is not adequate to pay the attendant salary, space, telephone, pension and insurance costs while meeting statutory and regulatory requirements. The District employs independent contractor consultants who provide all necessary accounting, legal, public information and other services. The following consultants served the District in 2000:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ORGANIZATION AND TITLE</th>
<th>MAILING ADDRESS AND TELEPHONE NUMBERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark R. Deutschman</td>
<td>Houston Engineering, Inc. Engineering Advisor</td>
<td>10900 73rd Avenue North Suite 106 Maple Grove, MN 55365 (763) 493-4522</td>
</tr>
<tr>
<td>Kathleen M. Blackford</td>
<td>Accountant</td>
<td>3116 Fairview Avenue North Roseville, MN 55113 (651) 748-1889</td>
</tr>
<tr>
<td>Thomas Koop</td>
<td>Larson, Allen, Weishair &amp; Co. Auditor</td>
<td>581 Edgewood Drive North Brainerd, MN 56425 (218) 828-0100</td>
</tr>
<tr>
<td>John Hoffman</td>
<td>ICS Agency Insurance Agent</td>
<td>4901 West 77th Street Minneapolis, MN 55435 (612) 835-4848</td>
</tr>
<tr>
<td>Paul R. Haik</td>
<td>Krebsbach &amp; Haik, Ltd. Legal Advisor</td>
<td>701 Fourth Avenue South Suite 500 Minneapolis, MN 55415 (612) 333-7400</td>
</tr>
</tbody>
</table>
Goals and Objectives of Prior Work Plan

Water Management Plan

The Board of Managers has been involved with the organizational prerequisites of adopting a proposed plan. County surveyors for Chisago and Washington Counties surveyed and established the legal boundaries of the District. The Offices of the County Surveyors' completed the survey of the District in the first part of 2000.

The District has drafted a proposed water management plan and circulated it to the various agencies for review and comment. The District may revise the proposed plan to incorporate substantive comments from agency review. The District is working towards approval of its water management plan in 2001.

The District has been also working throughout the year to develop a citizens advisory committee. The Board of Managers seeks input from the committee on the plan and the public's use the District's water resources.

Goals and Objectives of Projected Work Plan

Permitting

Permits and Variances

Upon approval of the District's proposed water management plan, the District will begin developing policies, procedures, and regulations for District permits.
Enforcement Actions

The District did not commence any enforcement actions in the 1999 or 2000. The District will develop an enforcement policy in conjunction with the adoption of its permit procedures and regulations.

Water Quality Monitoring Data

Since its formation in the fall of 1999, the District has begun collecting water quality data and reviewed data collected by other agencies and governmental units in an effort to begin assessing the water quantity and quality issues within the District. The District distributed the Implementation Plan of the Comfort Lake Phase I analysis.

Local Plan Adoption and Implementation

The District has submitted its watershed management plan to state and local authorities for review. Adoption of the plans by local units of government will not begin until formal approval of the District’s plan.

Written Communication

The District will be filing its first written communication in 2001.

Solicitations of Interest

Following formation, the District solicited requests for proposals for engineering, accounting, administrative, insurance, and legal services. The District received numerous proposals for the various advisory positions. The District used a rating system based on work experience and expertise in the water resources area in selecting its professional advisors. The District’s next biennial solicitation will be in 2002.
Wetland Banking Program

Currently, the District does not have an adopted wetland-banking program. While working towards final approval of its water management plan, the District will continue formulating its wetland policies and procedures in accord with the 1991 Wetlands Conservation Act.

Financial and Audit Report

Budget Adopted for 2001

A copy of the proposed budget for 2001 is available through the District’s accounting advisor.

Reporting of Revenues and Expenditures

The District’s revenue sources include organizational and administrative levies pursuant to Minnesota Statutes Chapter 103D and a loan from Washington County. Washington County loaned the Watershed District $200,000.00 in January of 2000. The District’s revenues are levied pursuant the Minnesota Statutes Chapter 103D. Funding pursuant to Chapter 103B is not available as the District is not located completely within the metropolitan area.

CONCLUSION

The District was formed in the fall of 1999. Since that time, the District has retained technical, accounting, insurance, and legal advisors and prepared the first draft of its watershed management plan. The District has begun discussing the development of the District’s water quantity and quality monitoring that will be the basis for the District’s permit regulations and larger projects like basis water management projects.
Respectfully submitted,

COMFORT LAKE FOREST LAKE WATERSHED DISTRICT

By

Dennis G. Larson
President