

**MINUTES OF THE SPECIAL MEETING
OF THE
COMFORT LAKE–FOREST LAKE
WATERSHED DISTRICT
Thursday, February 11, 2021**

1. Call to Order

President Spence called the February 11, 2021 special board meeting to order at 4:00 p.m. via online video conference.

Present: President Jon Spence, Vice President Jackie Anderson, Treasurer Steve Schmaltz

Absent: Secretary Jen Oknich

Others: Mike Kinney, Emily Heinz (CLFLWD staff); Meghan Funke (Emmons & Olivier Resources); Dan Fabian (Board of Water and Soil Resources).

2. Watershed Management Plan Work Session

The Board discussed the second preliminary draft Watershed Management Plan (Plan).

Historic timeline: Manager Anderson provided proposed timeline edits to staff prior to the meeting. She reviewed her edits for the rest of the Board and provided additional background information and reasoning. There was discussion about the appropriate level of detail for this graphic and associated formatting considerations. Staff will revise the timeline according to the discussion and redistribute to the Board.

Subcatchment maps: Dr. Funke presented several subwatershed maps with varying degrees of detail/scale. The Board discussed the utilization of such a map including naming projects (i.e., naming by the subcatchment rather than by the landowner name) and naming water monitoring locations. Staff was directed to use the diagnostic monitoring map and to prepare an associated standard/numeric naming system for projects and monitoring locations.

There was further discussion about the draft Plan, including the appendices, and managers provided additional direction for staff regarding edits.

Ms. Heinz reviewed the timing of upcoming actions and checkpoints. She recommended the Board approve the draft Plan to be posted for the 60-day review period on 2/25. Manager Anderson indicated she would provide the bulk of her comments during the 60-day period.

3. Adjourn

a) Next regular board meeting – February 11, 2021, 6:30 pm

Manager Anderson moved to adjourn the meeting. Seconded by Manager Schmaltz. Upon vote, the motion carried 3-0, and the meeting was adjourned at 5:45 p.m.

Manager	Aye	Nay	Absent
Jon Spence	X		
Jackie Anderson	X		
Stephen Schmaltz	X		
Jen Oknich			X

Jen Oknich, Secretary _____