

# Summary of Board Direction

## Comfort Lake-Forest Lake Watershed District

2020									
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	Estimated Cost		
7	2/13/2020	**	Share Highway 8 construction project details with Board of Managers and Comfort Lakes Association	Abigail, Trey, and Greg Graske (EOR) attended a virtual meeting on 3/17/20 to discuss the project. They are in the very early stages of planning, construction will not start for 2-3 years. They will share more information with us when available. Trey touched base with Joe Triplett on 2/13/22. They are finalizing the preliminary layout with MNDOT and hope to begin construction in 2024.	CLFLWD Staff	On Hold			
77	11/19/2020	**	Set a January workshop agenda to discuss office space needs and direction forward as a consequence of the Houston work.	This has been discussed at recent board meetings in spring of 2022. ISG has been contracted to do some more work with office space visioning. A workshop will be scheduled in the future as needed.	CLFLWD staff	Complete			
2021									
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	Estimated Cost		
19	2/25/2021	**	Look into prioritization program discussed in the Midwest Glacial Lakes Partnership Lake Conservation Webinar	Presentation to be reviewed by Administrator Kinney at a future date.	CLFLWD Staff	In Progress			
36	5/13/2021	**	Community Grant Program: Manager Anderson will draft a grant application and outline of the review process to share with staff.	See item #53.	Manager Anderson	In Progress			
53	8/12/2021	**	Administrator and Mgr. Anderson will draft updates to the community grant program.		CLFLWD Staff	In Progress			
81	12/16/2021	**	Vice President Anderson and Mr. Kinney will discuss the Forest Hills Golf Course regarding providing technical assistance and possible grant opportunities.		CLFLWD Staff & Manager Anderson	In Progress			

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2022								
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	Estimated Cost	
8	1/27/2022	**	Staff will take photos of the innovative management practices, including the grading of soils for vegetative uptake of water, occurring through the District permit 21-033.	Permitting staff will coordinate this effort with permit site inspector/EOR. Will occur once snow is melted.	CLFLWD Staff	In Progress		
9	1/27/2022	**	Staff will follow up with City of FL public works to discuss the effectiveness of the no dumping campaign in the FL Area.	Currently in communications with City of FL on this topic, specifically regarding removal of materials along Hayward Avenue. Will be easier to assess after snow melt.	CLFLWD Staff	In Progress		
10	1/27/2022	**	Staff will follow up with the City of Forest Lake to gain additional information from them regarding the road and culvert work occurring of North Shore Trail under permit 21-033 ("North Shore Trail Street Improvements").	Mike K. has reached out to Dave Adams at the City of Forest Lake.	CLFLWD Staff	In Progress		
13	1/27/2022	**	Staff will develop manager bios to be included on the District website similar to the recent bios created for staff.	A template and examples have been emailed out to managers with a deadline of 2/28/22 for responses. Bios as well photo release forms have been received from 4 out of 5 managers. Bios have been posted to the website	CLFLWD Staff, Managers	Complete		
16	2/10/2022	**	Staff will coordinate with local lake association presidents to seek out and gain volunteers for the citizens assisted tributary monitoring program.	Trey to prepare materials to be shared with lake association members. Posting was included in annual newsletter and email listserv.	CLFLWD Staff	In Progress		
38	5/26/2022	**	Staff will provide an overview of the drainage and wetland protection associated with the Comfort Lake Overlook permitted project.	This permit holder is in the process of rescinding their application and requestion closeout and return on deposit.	CLFLWD & EOR Staff	Project Canceled		
39	5/26/2022	**	Staff will work with ISG to provide managers with pictures and or video of other similar local entities office spaces for review.	Staff will provide an overview of other local entieies office spapce and facilities.	CLFLWD Staff	In Progress	\$500	
42	6/9/2022	**	Staff will identify projects that would be applicable to the Lower St. Croix One Watershed One Plan funding and implementation.	The District has been, and will continue to submit requests to this grant source. Staff submitted a grant request to provide additional funding to the Sunrise River/Tax Forfeit/Hwy 61 Wetland Restoration Project. The District may submit for future dollars for a feedlot project off July Ave, once pre-project investigation is complete. Staff will work with the City of Wyoming and Chisago County to submit future grant proposals for a Wyoming enhanced street sweeping study, and ultimately, enhanced street sweeping implementation incentives. The District has already been approved for grant funding for: Emily's time on work planning/progress reporting, Blayne's/EOR's time on the targeted monitoring protocols, and EOR's work on the Forest Lake internal load analysis.	CLFLWD Staff	Complete		
43	6/9/2022	**	Staff will send the newly formatted treasurers report to all managers.	Managers were sent the new format of the treasurers report with an included link to the current format for review.	CLFLWD Staff	Complete		
44	6/9/2022	**	Staff will coordinate with Manager Anderson regarding the next steps of the 2023 budget.	No edits have been made to the budget since it was posted in the 6/9/22 meeting packet.	CLFLWD Staff	In Progress	TBD	

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45	6/9/2022	**	Staff will expand the monthly program/project update at the 1st meeting of each month to include the programs overview portion.	Staff will present a proposed roation schedule at the June 23rd regular board meeting.	CLFLWD Staff	In Progress
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