

**MEMORANDUM**  
**Comfort Lake-Forest Lake Watershed District**

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**To:** Board of Managers  
**From:** Mike Kinney  
**Subject:** 2020 Budget and Levy

**Date:** August 29, 2019  
**Revised:** September 5, 2019

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**Background/Discussion**

The final draft budget and associated resolution are enclosed for the Board's consideration. Following the discussion at the 8/22 regular meeting, staff made the following changes to the budget:

- Increase staff expense budget by \$200,000 (increased from \$500,000 to \$700,000)
  - o Note that the staff costs are spread out into Administration/Programs/Projects; totals are shown in the rollups at the top of each budget category. These totals include all work funded by both levy as well as other revenue such as grants, donations, partnerships, fees, loan funds, etc. for such things as permit inspections and projects.
- Increase loan revenue by \$333,425 to balance total revenue with total expenditures
  - o A loan amendment will be requested in accordance with spending needs
- Result (as indicated in the attached resolution):
  - o Total expense budget of \$2,843,454 (increase of 9.6% compared to 2019 budget)
  - o Total revenue budget of \$2,843,454 composed of
    - Levy: \$1,400,000 (7.7% increase over 2019 levy)
    - Grants, loan and other income: \$1,443,454

**Net Tax Capacities and Taxable Market Value**

- Net Tax Capacity Chisago
  - o Total: \$ 4,664,549
  - o Increase from previous year: 11.14%
- Net Tax Capacity Washington
  - o Total: \$ 15,922,035
  - o Increase from previous year: 7.88%
- Net Tax Capacity District-Wide
  - o Total: \$20,586,584
  - o Increase from previous year: 8.60%
  - o Levy represents 6.8% of the net tax capacity (\$1.4M/\$20M)
- Taxable Market Value (District-Wide)
  - o Total: \$2,068,377,700
  - o Increase from previous year: 13.25%

**Schedule**

Staff aims to certify the levy and budget with the counties by Friday, September 13<sup>th</sup>. If the Board wishes to discuss the budget further and approve the resolution at the September 12<sup>th</sup> meeting, it may. However, staff recommends finalizing at the September 5<sup>th</sup> meeting if possible.

## MEMORANDUM

### Comfort Lake-Forest Lake Watershed District

#### Recommended Action

Proposed Motion: Manager \_\_\_\_\_ moves to adopt resolution 19-09-02 adopting the 2020 budget and levy. Seconded by Manager \_\_\_\_\_. [Roll call vote.]

Once the budget is finalized, the Board President should state the following:

*At the Board's regular meeting on November 21, all interested members of the public will have an opportunity to address the Board on the 2020 budget and the associated levy.*

**Attached:** Draft 2020 Budget, Resolution 19-02-02

**RESOLUTION 19-09-02**

**COMFORT LAKE-FOREST LAKE WATERSHED DISTRICT  
BOARD OF MANAGERS**

**RESOLUTION TO ADOPT 2020 BUDGET and TAX LEVIES**

Manager \_\_\_\_\_ offered the following resolution and moved its adoption, seconded by Manager \_\_\_\_\_:

**WHEREAS** Minnesota Statutes Sections 103D.911 and 103D.915 require that on or before September 15 of each year, the Board of Managers adopt a budget for the next year; decide on the total amount necessary to be raised from ad valorem tax levies to meet the watershed district's budget; and certify to the auditor of each county within the watershed district the county's share of the tax;

**WHEREAS** pursuant to Minnesota Statutes Section 103D.911, the Comfort Lake-Forest Lake Watershed District Board of Managers held a public hearing, duly noticed, on August 22, 2019, for the purpose of receiving public comment on the proposed budget and levy, and the Board has given due consideration to comment provided;

**THEREFORE BE IT RESOLVED** that a 2020 budget of \$2,843,454 is adopted, to be funded by carryover, reserves, loans, grants and interest of \$1,443,454 and a watershed-wide ad valorem levy of \$1,400,000.

**BE IT FURTHER RESOLVED** that a watershed-wide ad valorem levy in the total amount of \$1,400,000 is certified for the year 2020 and encompasses the following, each to be allocated between Chisago and Washington Counties in proportion to the net tax capacity of that part of the watershed lying within each county:

- A levy of \$250,000, constituting not more than 0.048 percent of estimated market value, for the purpose of paying the General Fund expenses of the District as provided by Minnesota Statutes Section 103D.905, subdivision 3;
- A levy of \$1,141,800, as authorized by the Metropolitan Surface Water Management Act, Minnesota Statutes Section 103B.241, for the purpose of paying the increased costs of preparing a watershed management plan and implementing the projects in that plan;
- A levy of \$8,200, for the purpose of paying the premium costs of liability insurance as provided by Minnesota Statutes § 466.06.

**BE IT FINALLY RESOLVED** that the District Administrator is directed to certify to the auditors of Chisago and Washington Counties each County's share of the District's ad valorem tax levy, by September 15 and otherwise in accordance with Minnesota Statutes section 103D.915.

The question was on the adoption of the above resolution and there were \_\_\_\_ ayes and \_\_\_\_ nays as follows:

|                    | <b>AYE</b> | <b>NAY</b> | <b>ABSENT</b> |
|--------------------|------------|------------|---------------|
| Jon W. Spence      |            |            |               |
| Jackie A. Anderson |            |            |               |
| Wayne S. Moe       |            |            |               |
| Stephen Schmaltz   |            |            |               |
| Jen Oknich         |            |            |               |

The President declared the resolution adopted.

Dated: September 5, 2019

\_\_\_\_\_  
 Jen Oknich, Secretary

\* \* \* \* \*

I, Jen Oknich, Secretary of the Comfort Lake-Forest Lake Watershed District Board of Managers, do hereby certify that the above resolution is a true and correct transcription of an action of the Board taken on the date above indicated.

**IN TESTIMONY WHEREOF**, I hereunto set my hand this 5<sup>th</sup> day of September 2019.

\_\_\_\_\_  
 Jen Oknich, Secretary



# Draft 2020 Budget

Comfort Lake-Forest Lake Watershed District

8/29/2019



# Draft 2020 Budget

## Comfort Lake-Forest Lake Watershed District

# Budget Overview

| Account Code        | Budget Item   | 2018 Audited Yearend Expense | Revised 2019 Total Expense Budget | 2019 YTD Expense (July) | 2019 Est. Yearend Expense | 2020 WMP           | 2020 Est. Grant Spend | 2020 Est. Other Inc. Spend | 2020 Ongoing Expenses | 2020 New Expenses | Draft 2020 Total Expense Budget |
|---------------------|---|------------------------------|-----------------------------------|-------------------------|---------------------------|--------------------|-----------------------|----------------------------|-----------------------|-------------------|---------------------------------|
|                     | <i>Staff/Consultant Summaries (pulled out from budget below)</i>    |                              |                                   |                         |                           |                    |                       |                            |                       |                   |                                 |
|                     | District Staff Wages/Benefits (Rolled in to each subcategory below) | \$439,939                    | \$370,563                         | \$232,733               | \$398,971                 | N/A                | \$0                   | \$72,004                   | \$627,996             | \$0               | \$700,000                       |
|                     | Engineering Costs (Rolled in to subcategories below)                | \$533,720                    | \$494,000                         | \$218,477               | \$448,930                 | N/A                | \$60,000              | \$65,000                   | \$427,122             | \$0               | \$542,500                       |
|                     | Legal Costs (Rolled in to subcategories below)                      | \$84,944                     | \$86,000                          | \$44,116                | \$80,593                  | N/A                | \$5,000               | \$5,000                    | \$118,282             | \$0               | \$87,000                        |
| <b>1-000</b>        | <b>ADMINISTRATION</b>   | <b>\$238,155</b>             | <b>\$214,410</b>                  | <b>\$131,458</b>        | <b>\$227,157</b>          | <b>\$143,545</b>   | <b>\$0</b>            | <b>\$0</b>                 | <b>\$345,746</b>      | <b>\$5,600</b>    | <b>\$351,346</b>                |
| 1-001               | BOARD ADMINISTRATION  | 31,466                       | 39,265                            | 26,425                  | 39,383                    | 30,532             |                       |                            | 66,942                | 0                 | 66,942                          |
| 1-002               | GENERAL OFFICE EXPENSES   | 75,411                       | 80,612                            | 45,681                  | 85,026                    | 28,013             |                       |                            | 90,900                | 5,600             | 96,500                          |
| 1-003               | GENERAL ADMINISTRATIVE  | 52,936                       | 53,533                            | 13,687                  | 23,463                    | 60,000             |                       |                            | 105,404               | 0                 | 105,404                         |
| 1-004               | PROFESSIONAL SERVICES   | 78,342                       | 41,000                            | 45,666                  | 79,284                    | 25,000             |                       |                            | 82,500                | 0                 | 82,500                          |
| <b>3-000</b>        | <b>PROGRAMS</b>   | <b>\$654,196</b>             | <b>\$1,101,899</b>                | <b>\$442,969</b>        | <b>\$1,173,772</b>        | <b>\$954,205</b>   | <b>\$16,500</b>       | <b>\$151,004</b>           | <b>\$1,347,842</b>    | <b>\$25,000</b>   | <b>\$1,540,346</b>              |
| 3-000               | GENERAL PROGRAM DEVELOPMENT   | 14,990                       | 30,614                            | 17,636                  | 30,234                    | 10,438             | 0                     | 0                          | 50,588                | 0                 | 50,588                          |
| 3-001               | DISTRICT RULES AND RULEMAKING                                       | 12,354                       | 581                               | 514                     | 881                       | 7,829              | 0                     | 0                          | 1,145                 | 0                 | 1,145                           |
| 3-002               | PERMITTING  | 128,273                      | 166,032                           | 65,058                  | 127,563                   | 102,610            | 0                     | 69,004                     | 161,010               | 20,000            | 250,014                         |
| 3-003               | MONITORING & DATA ASSESSMENT  | 137,018                      | 247,794                           | 62,562                  | 251,140                   | 109,966            | 0                     | 0                          | 226,855               | 0                 | 226,855                         |
| 3-004               | NON-POINT SOURCE POLLUTION ABATEMENT                                | 34,076                       | 84,180                            | 27,979                  | 97,393                    | 157,225            | 0                     | 0                          | 95,576                | 0                 | 95,576                          |
| 3-005               | EDUCATION AND OUTREACH  | 72,553                       | 93,638                            | 56,449                  | 112,454                   | 73,610             | 0                     | 0                          | 139,812               | 0                 | 139,812                         |
| 3-006               | TECH. RESOURCE SHARING/INTERAGENCY COMMUN.                          | 26,924                       | 123,138                           | 40,745                  | 158,292                   | 81,549             | 0                     | 33,000                     | 167,445               | 5,000             | 205,445                         |
| 3-007               | RESEARCH  | 7,033                        | 9,166                             | 12,368                  | 35,383                    | 32,619             | 0                     | 0                          | 138,003               | 0                 | 138,003                         |
| 3-008               | MEASUREMENT OF PROGRESS   | 3,862                        | 7,045                             | 2,795                   | 5,791                     | 6,524              | 0                     | 0                          | 10,465                | 0                 | 10,465                          |
| 3-009               | GRANT RESEARCH & PREPARATION  | 27,800                       | 20,731                            | 8,680                   | 17,643                    | 26,095             | 0                     | 0                          | 31,128                | 0                 | 31,128                          |
| 3-010               | OPERATIONS & MAINTENANCE  | 28,296                       | 64,786                            | 19,577                  | 67,063                    | 26,095             | 0                     | 0                          | 74,515                | 0                 | 74,515                          |
| 3-011               | AQUATIC INVASIVE SPECIES (AIS) PREVENTION & MANAGEMENT              | 161,017                      | 254,194                           | 128,607                 | 269,936                   | 319,645            | 16,500                | 49,000                     | 251,300               | 0                 | 316,800                         |
| <b>5-000</b>        | <b>PROJECTS</b>   | <b>\$1,028,618</b>           | <b>\$897,432</b>                  | <b>\$233,272</b>        | <b>\$822,729</b>          | <b>\$1,867,503</b> | <b>\$173,600</b>      | <b>\$0</b>                 | <b>\$258,663</b>      | <b>\$519,500</b>  | <b>\$951,763</b>                |
| 5-000               | GENERAL PROJECT DEVELOPMENT   | 126,792                      | 47,097                            | 29,662                  | 50,849                    | 43,058             | 0                     | 0                          | 53,974                | 0                 | 53,974                          |
| 5-100               | FLOODPLAIN  | 0                            | 0                                 | 0                       | 0                         | 0                  | 0                     | 0                          | 0                     | 0                 | 0                               |
| 5-200               | LAKES   | 738,152                      | 738,755                           | 159,521                 | 694,218                   | 1,010,379          | 144,600               | 0                          | 159,434               | 474,500           | 778,534                         |
| 5-300               | STREAMS   | 3,451                        | 5,291                             | 304                     | 5,520                     | 1,044              | 0                     | 0                          | 5,572                 | 0                 | 5,572                           |
| 5-400               | WETLANDS  | 127,818                      | 77,732                            | 37,908                  | 51,148                    | 653,431            | 29,000                | 0                          | 18,802                | 30,000            | 77,802                          |
| 5-500               | UPLAND RESOURCES  | 0                            | 0                                 | 0                       | 0                         | 0                  | 0                     | 0                          | 0                     | 0                 | 0                               |
| 5-600               | GROUNDWATER   | 3,617                        | 10,291                            | 229                     | 392                       | 6,305              | 0                     | 0                          | 5,572                 | 5,000             | 10,572                          |
| 5-700               | PUBLIC EDUCATION  | 1,478                        | 10,872                            | 599                     | 11,027                    | 78,286             | 0                     | 0                          | 1,717                 | 10,000            | 11,717                          |
| 5-800               | INTERAGENCY COMMUNICATION   | 8,538                        | 6,814                             | 4,118                   | 7,837                     | 0                  | 0                     | 0                          | 12,447                | 0                 | 12,447                          |
| 5-900               | LAND ACQUISITION AND MANAGEMENT                                     | 18,772                       | 581                               | 932                     | 1,738                     | 75,000             | 0                     | 0                          | 1,145                 | 0                 | 1,145                           |
| <b>000-2900</b>     | <b>RESERVE FUND</b>   |                              | <b>\$379,851</b>                  |                         |                           |                    |                       |                            |                       |                   |                                 |
| <b>TOTAL BUDGET</b> |   | <b>\$1,920,969</b>           | <b>\$2,593,593</b>                | <b>\$807,699</b>        | <b>\$2,223,658</b>        | <b>\$2,965,253</b> | <b>\$190,100</b>      | <b>\$151,004</b>           | <b>\$1,952,250</b>    | <b>\$550,100</b>  | <b>\$2,843,454</b>              |



# Draft 2020 Budget

Comfort Lake-Forest Lake Watershed District

## 1000 - Administrative Budget

| Account Number                 | Budget Item  | 2018 Audited Yearend Expense | Revised 2019 Total Expense Budget | 2019 YTD Expense (July) | 2019 Est. Yearend Expense | 2020 WMP         | 2020 Ongoing Expenses | 2020 New Expenses | Draft 2020 Total Expense Budget |
|--------------------------------|--|------------------------------|-----------------------------------|-------------------------|---------------------------|------------------|-----------------------|-------------------|---------------------------------|
| <b>Board Administration</b>    |  | <b>\$31,466</b>              | <b>\$39,265</b>                   | <b>\$26,425</b>         | <b>\$39,383</b>           | <b>\$30,532</b>  | <b>\$66,942</b>       | <b>\$0</b>        | <b>\$66,942</b>                 |
| 1-001-4800                     | Advisory Committee                                     | 54                           | 500                               | 0                       | 100                       |                  | 100                   |                   | 100                             |
| 1-001-4330                     | Annual Audit   | 7,600                        | 7,828                             | 5,825                   | 5,825                     |                  | 8,050                 |                   | 8,050                           |
| 1-001-4245                     | MAWD Dues  | 4,194                        | 4,194                             | 4,383                   | 4,383                     |                  | 4,964                 |                   | 4,964                           |
| 1-002-4245                     | LMC Dues   | 1,878                        | 1,775                             | 0                       | 1,878                     |                  | 1,878                 |                   | 1,878                           |
| 1-001-4270                     | Insurance (LMCIT and workers comp)                     | 8,144                        | 6,718                             | 8,947                   | 8,947                     |                  | 8,200                 |                   | 8,200                           |
| 1-001-4000                     | Managers Per Diem & Payroll Tax                        | 8,400                        | 15,750                            | 5,475                   | 15,750                    |                  | 41,250                |                   | 41,250                          |
| 1-001-4010                     | Manager Expenses                                       | 796                          | 1,000                             | 1,010                   | 1,000                     |                  | 1,000                 |                   | 1,000                           |
| 1-001-4265                     | Managers Training/Conferences                          | 400                          | 1,500                             | 785                     | 1,500                     |                  | 1,500                 |                   | 1,500                           |
| <b>General Office Expenses</b> |  | <b>\$75,411</b>              | <b>\$80,612</b>                   | <b>\$45,681</b>         | <b>\$85,026</b>           | <b>\$28,013</b>  | <b>\$90,900</b>       | <b>\$5,600</b>    | <b>\$96,500</b>                 |
| 1-002-4240                     | Cell Phone/office phone/internet/Web Hosting           | 6,071                        | 6,000                             | 3,270                   | 5,606                     |                  | 6,000                 |                   | 6,000                           |
| 1-002-4203                     | Computer Supplies/Software/IT Support                  | 12,179                       | 11,000                            | 6,752                   | 12,000                    |                  | 12,000                | 5,600             | 17,600                          |
| 1-002-4635                     | Copier (lease)   | 4,733                        | 5,000                             | 3,632                   | 5,000                     |                  | 5,000                 |                   | 5,000                           |
| 1-002-4200                     | General Office/Meeting Supplies                        | 2,715                        | 3,800                             | 1,155                   | 1,980                     |                  | 3,800                 |                   | 3,800                           |
| 1-002-4245                     | Dues/Fees/subscriptions                                | 1,059                        | 800                               | 165                     | 283                       |                  | 1,100                 |                   | 1,100                           |
| 1-002-4265                     | Conferences & Workshops/Staff Training & Education     | 6,035                        | 10,000                            | 3,520                   | 10,000                    |                  | 10,000                |                   | 10,000                          |
| 1-002-4320                     | Staff Expenses/Travel (Mileage)                        | 6,902                        | 6,000                             | 2,647                   | 6,000                     |                  | 7,000                 |                   | 7,000                           |
| 1-002-4280                     | Postage  | 611                          | 500                               | 520                     | 892                       |                  | 600                   |                   | 600                             |
| 1-002-4208                     | Printing   | 248                          | 100                               | 78                      | 100                       |                  | 250                   |                   | 250                             |
| 1-002-4290                     | Notices  | 747                          | 700                               | 0                       | 700                       |                  | 750                   |                   | 750                             |
| 1-002-4210                     | Office Space (Rent)                                    | 29,547                       | 27,912                            | 18,381                  | 31,510                    |                  | 35,600                |                   | 35,600                          |
| 1-002-4220                     | Office Improvements/Furniture & Fixtures               | 533                          | 2,500                             | 2,075                   | 5,000                     |                  | 2,500                 |                   | 2,500                           |
| 1-002-4300                     | Utilities/Office Upkeep                                | 3,779                        | 6,200                             | 3,416                   | 5,855                     |                  | 6,200                 |                   | 6,200                           |
| 1-002-4295                     | Bank Fees  | 250                          | 100                               | 70                      | 100                       |                  | 100                   |                   | 100                             |
| <b>General Administration</b>  |  | <b>\$52,936</b>              | <b>\$53,533</b>                   | <b>\$13,687</b>         | <b>\$23,463</b>           | <b>\$60,000</b>  | <b>\$105,404</b>      | <b>\$0</b>        | <b>\$105,404</b>                |
| 1-003-4100                     | Salary/Benefits General Admin - District Administrator | 18,835                       | 8,696                             | 2,308                   | 3,957                     |                  | 17,122                |                   | 17,122                          |
| 1-003-4335                     | Salary/Benefits General Admin - Other Staff            | 34,101                       | 44,837                            | 11,379                  | 19,506                    |                  | 88,282                |                   | 88,282                          |
| <b>Professional Services</b>   |  | <b>\$78,342</b>              | <b>\$41,000</b>                   | <b>\$45,666</b>         | <b>\$79,284</b>           | <b>\$25,000</b>  | <b>\$82,500</b>       | <b>\$0</b>        | <b>\$82,500</b>                 |
| 1-004-4330                     | CPA/bookkeeping  | 20,393                       | 25,000                            | 13,255                  | 22,723                    |                  | 25,000                |                   | 25,000                          |
| 1-004-4337                     | Consultant/Professional Services                       | 5,196                        | 1,000                             | 0                       | 1,000                     |                  | 3,000                 |                   | 3,000                           |
| 1-004-4500                     | Consulting engineer                                    | 6,418                        | 5,000                             | 3,816                   | 6,542                     |                  | 7,500                 |                   | 7,500                           |
| 1-004-4410                     | Legal  | 46,335                       | 10,000                            | 28,595                  | 49,019                    |                  | 47,000                |                   | 47,000                          |
| <b>TOTAL ADMINISTRATION</b>    |  | <b>\$238,155</b>             | <b>\$214,410</b>                  | <b>\$131,458</b>        | <b>\$227,157</b>          | <b>\$143,545</b> | <b>\$345,746</b>      | <b>\$5,600</b>    | <b>\$351,346</b>                |

| Comments   |
|--|
| Used for meeting supplies/expenses, could be used for CAC member travel expense reimbursement (workshop/event attendance)                |
| AEM 2019 proposal: \$7,825. 2020 proposal = \$8,050  |
| Received dues memo from MAWD on 7/29/19  |
| Based on 2018 dues   |
| Liability & workers comp. Based on 2018 YE   |
| Based on 42 meetings (board mtgs or liaison mtgs), 5 managers, \$125 per diem. Plus prep days for 24 meetings                            |
| Travel & accommodations for MAWD Annual Meeting etc.   |
| Registration fees (\$185 ea. MAWD Annual Meeting, additional \$\$ for other training). Same as 2019                                      |
| Midcontinent, Bufflehead web hosting charge, AiTech, include employee reimbursement for personal cell phone usage                        |
| Bufflehead support, computer equipment purchase (laptops, monitors), Adobe, Microsoft, Smartsheet, new accounting software               |
| Incl. monthly lease & ink costs (not paper)  |
| Consumables (pens, paper, refreshments)  |
| Newspaper/magazine subscriptions: local papers, No Till Mag, NALMS Mag   |
| Registration fees (same as 2019)   |
| Increase to reflect increase in permit inspections, also cover other field work and some admin meetings and conferences                  |
| Administrative postage (monthly checks, admin mailers etc); add postage costs for annual newsletter under 3005                           |
| Professional printing services for admin items (e.g. business cards)   |
| Legal notices for board/admin related items (i.e. budget hearings)   |
| New: New office space and buildout? Dependent on board action  |
| Ongoing updates as needed  |
| Electric, rug service, City of FL utility bill, professional cleaning service semi-regularly, general office upkeep. Other in new space? |
| No paper statement fee for Lakes Area Bank, budget \$100 for unexpected issues   |
| District Administrator salary for Administrative work only (includes PERA, Payroll Taxes & Benefits)                                     |
| Other District staff salaries for Administrative work only (includes PERA, Payroll Taxes & Benefits)                                     |
| Same as 2019   |
| HR Support (e.g. from Career Enhancement Solutions).   |
| Meeting attendance only, general prog/proj development items in 3000/5000  |
| General prog/proj development items in 3000/5000. Unlike Engineering, much of Legal is purely administrative                             |



**Draft 2020 Budget**  
Comfort Lake-Forest Lake Watershed District

3000 - Programs Budget

| Account Number | Budget Item   | 2018 Audited<br>Yearend<br>Expense | Revised 2019<br>Total Expense<br>Budget | 2019 YTD<br>Expense<br>(July) | 2019 Est.<br>Yearend<br>Expense | 2020 WMP         | 2020 Est.<br>Grant Spend | 2020 Est.<br>Other Inc.<br>Spend | 2020<br>Ongoing<br>Expenses | 2020 New<br>Expenses | Draft 2020<br>Total Expense<br>Budget |
|----------------|---|------------------------------------|---|-------------------------------|---------------------------------|------------------|--------------------------|----------------------------------|-----------------------------|----------------------|---------------------------------------|
| Various        | District Staff Program Support (Staff Management/Coord. Total)    | 253,975                            | 278,297                                 | 192,008                       | 329,157                         |                  | 0                        | 72,004                           | 446,330                     | 0                    | 518,334                               |
| Various        | Engineering Costs (Rolled in to subcategories below)              | 111,069                            | 135,000                                 | 71,194                        | 142,388                         |                  |                          | 65,000                           | 70,000                      |                      | 135,000                               |
| Various        | Legal Costs (Rolled in to subcategories below)                    | 19,545                             | 34,000                                  | 12,787                        | 25,573                          |                  |                          | 5,000                            | 15,000                      |                      | 20,000                                |
| <b>3-000</b>   | <b>General Program Development</b>                                | <b>\$14,990</b>                    | <b>\$30,614</b>                         | <b>\$17,636</b>               | <b>\$30,234</b>                 | <b>\$10,438</b>  | <b>\$0</b>               | <b>\$0</b>                       | <b>\$50,588</b>             | <b>\$0</b>           | <b>\$50,588</b>                       |
| 3-000-4100     | Staff Management/Coord.   | 6,908                              | 20,614                                  | 14,127                        | 24,217                          |                  |                          |                                  | 40,588                      |                      | 40,588                                |
| 3-000-A        | Consultants and Expenses  | 8,081                              | 10,000                                  | 3,510                         | 6,017                           |                  |                          |                                  | 10,000                      |                      | 10,000                                |
| <b>3-001</b>   | <b>District Rules and Rulemaking</b>                              | <b>\$12,354</b>                    | <b>\$581</b>                            | <b>\$514</b>                  | <b>\$881</b>                    | <b>\$7,829</b>   | <b>\$0</b>               | <b>\$0</b>                       | <b>\$1,145</b>              | <b>\$0</b>           | <b>\$1,145</b>                        |
| 3-001-4100     | Staff Management/Coord.   | 6,896                              | 581                                     | 514                           | 881                             |                  |                          |                                  | 1,145                       |                      | 1,145                                 |
| 3-001-A        | Ongoing Initiatives   |                                    | 0                                       |                               |                                 | 1,305            |                          |                                  | 0                           |                      | 0                                     |
| 3-001-B        | Rule Implementation Review  | 5,458                              | 0                                       |                               |                                 | 6,524            |                          |                                  | 0                           |                      | 0                                     |
| <b>3-002</b>   | <b>Permitting</b>   | <b>\$128,273</b>                   | <b>\$166,032</b>                        | <b>\$65,058</b>               | <b>\$127,563</b>                | <b>\$102,610</b> | <b>\$0</b>               | <b>\$69,004</b>                  | <b>\$161,010</b>            | <b>\$20,000</b>      | <b>\$250,014</b>                      |
| 3-002-4100     | Staff Management/Coord.   | 41,330                             | 66,032                                  | 45,245                        | 77,563                          |                  |                          | 39,004                           | 91,010                      |                      | 130,014                               |
| 3-002-A        | Ongoing Initiatives   | 86,943                             | 100,000                                 | 19,813                        | 50,000                          | 100,000          |                          | 30,000                           | 70,000                      | 20,000               | 120,000                               |
| 3-002-B        | Volume Banking Program Oversight                                  |                                    | 0                                       |                               |                                 | 2,610            |                          |                                  |                             |                      | 0                                     |
| <b>3-003</b>   | <b>Monitoring &amp; Data Assessment</b>                           | <b>\$137,018</b>                   | <b>\$247,794</b>                        | <b>\$62,562</b>               | <b>\$251,140</b>                | <b>\$109,966</b> | <b>\$0</b>               | <b>\$0</b>                       | <b>\$226,855</b>            | <b>\$0</b>           | <b>\$226,855</b>                      |
| 3-003-4100     | Staff Management/Coord.   | 12,818                             | 15,527                                  | 11,009                        | 18,873                          |                  |                          |                                  | 30,572                      |                      | 30,572                                |
| 3-003-A        | Ongoing Initiatives   | 109,352                            | 202,267                                 | 50,462                        | 202,267                         | 73,433           |                          |                                  | 176,283                     |                      | 176,283                               |
| 3-003-G        | Stream Biotic Monitoring  |                                    |   |                               |                                 | 26,095           |                          |                                  |                             |                      | 0                                     |
| 3-003-H        | Wetland Monitoring  |                                    |   |                               |                                 | 10,438           |                          |                                  |                             |                      | 0                                     |
| 3-003-K        | BMP Effectiveness Monitoring                                      | 14,848                             | 30,000                                  | 1,090                         | 30,000                          |                  |                          |                                  | 20,000                      |                      | 20,000                                |
| <b>3-004</b>   | <b>Non-Point Source Pollution Abatement</b>                       | <b>\$34,076</b>                    | <b>\$84,180</b>                         | <b>\$27,979</b>               | <b>\$97,393</b>                 | <b>\$157,225</b> | <b>\$0</b>               | <b>\$0</b>                       | <b>\$95,576</b>             | <b>\$0</b>           | <b>\$95,576</b>                       |
| 3-004-4100     | Staff Management/Coord.   | 13,940                             | 9,180                                   | 6,377                         | 10,932                          |                  |                          |                                  | 18,076                      |                      | 18,076                                |
| 3-004-A        | Ongoing Initiatives   | 10,685                             | 10,000                                  | 11,247                        | 19,280                          | 20,224           |                          |                                  | 10,000                      |                      | 10,000                                |
| 3-004-B        | Residential Landowner Grant                                       | 1,760                              | 7,500                                   | 1,500                         | 2,000                           | 39,143           |                          |                                  | 7,500                       |                      | 7,500                                 |
| 3-004-C        | Agricultural and Rural BMP Incentives/Cost-Share                  | 7,692                              | 7,500                                   | 8,856                         | 15,181                          | 39,143           |                          |                                  | 10,000                      |                      | 10,000                                |
| 3-004-D        | Commercial/Community Grant  |                                    | 0                                       |                               |                                 | 58,715           |                          |                                  |                             |                      | 0                                     |
| 3-004-E        | Municipal Stormwater Remediation Program                          |                                    | 50,000                                  |                               | 50,000                          |                  |                          |                                  | 50,000                      |                      | 50,000                                |
| <b>3-005</b>   | <b>Education and Outreach</b>                                     | <b>\$72,553</b>                    | <b>\$93,638</b>                         | <b>\$56,449</b>               | <b>\$112,454</b>                | <b>\$73,610</b>  | <b>\$0</b>               | <b>\$0</b>                       | <b>\$139,812</b>            | <b>\$0</b>           | <b>\$139,812</b>                      |
| 3-005-4100     | Staff Management/Coord.   | 52,587                             | 47,138                                  | 32,348                        | 55,454                          |                  |                          |                                  | 92,812                      |                      | 92,812                                |
| 3-005-A        | Ongoing initiatives & EMWREP participation                        | 21,323                             | 29,500                                  | 24,101                        | 40,000                          | 71,000           |                          |                                  | 35,000                      |                      | 35,000                                |
| 3-005-B        | Standard Project Signage  | 0                                  | 10,000                                  |                               | 10,000                          |                  |                          |                                  | 5,000                       |                      | 5,000                                 |
| 3-005-C        | Local student engagement/Chisago Co Children's Water Festival     | (1,357)                            | 7,000                                   |                               | 7,000                           | 2,610            |                          |                                  | 7,000                       |                      | 7,000                                 |
| <b>3-006</b>   | <b>Technical Resource Sharing &amp; Interagency Communication</b> | <b>\$26,924</b>                    | <b>\$123,138</b>                        | <b>\$40,745</b>               | <b>\$158,292</b>                | <b>\$81,549</b>  | <b>\$0</b>               | <b>\$33,000</b>                  | <b>\$167,445</b>            | <b>\$5,000</b>       | <b>\$205,445</b>                      |
| 3-006-4100     | Staff Management/Coord.   | 24,650                             | 46,338                                  | 32,013                        | 54,880                          |                  |                          | 33,000                           | 28,616                      |                      | 61,616                                |
| 3-006-A        | Ongoing Initiatives (Miscellaneous Projects)                      | 619                                | 0                                       |                               | 0                               | 2,610            |                          |                                  | 0                           |                      | 0                                     |
| 3-006-B        | Provide Comment on Municipal Variance Requests                    |                                    |   |                               |                                 | 6,524            |                          |                                  |                             |                      | 0                                     |
| 3-006-C        | H&H Model Update  | 0                                  | 50,000                                  | 6,941                         | 76,612                          | 6,524            |                          |                                  | 75,000                      |                      | 75,000                                |
| 3-006-D        | Geographic Information Systems (GIS)                              | 0                                  | 1,200                                   |                               | 1,200                           | 2,610            |                          |                                  | 1,200                       | 5,000                | 6,200                                 |
| 3-006-E        | District Web Mapper (& WCD BMP/Permit project)                    | 1,217                              | 600                                     |                               | 600                             | 652              |                          |                                  |                             |                      | 0                                     |
| 3-006-F        | Watershed Management Plan Update                                  | 438                                | 25,000                                  | 1,791                         | 25,000                          | 62,629           |                          |                                  | 62,629                      |                      | 62,629                                |
| <b>3-007</b>   | <b>Research</b>   | <b>\$7,033</b>                     | <b>\$9,166</b>                          | <b>\$12,368</b>               | <b>\$35,383</b>                 | <b>\$32,619</b>  | <b>\$0</b>               | <b>\$0</b>                       | <b>\$138,003</b>            | <b>\$0</b>           | <b>\$138,003</b>                      |
| 3-007-4100     | Staff Management/Coord.   | 6,889                              | 4,166                                   | 3,115                         | 5,340                           |                  |                          |                                  | 8,203                       |                      | 8,203                                 |
| 3-007-A        | Ongoing Initiatives   |                                    | 0                                       | 44                            | 44                              | 32,619           |                          |                                  | 124,800                     |                      | 124,800                               |
| 3-007-B        | New Initiatives   | 144                                | 5,000                                   | 9,209                         | 30,000                          |                  |                          |                                  | 5,000                       |                      | 5,000                                 |

| Comments  |
|---|
| FYI only - amounts are rolled into subcategories below  |
| FYI only - amounts are rolled into subcategories below  |
| FYI only - amounts are rolled into subcategories below  |
|   |
|   |
|   |
|   |
| Code rules/pre-development questions to 3002A   |
| Last rules update completed in 2018   |
|   |
| District staff time to review permit applications, perform site inspections.  |
| Based on current permitting track (includes providing comment on municipal variance requests and funding to track/monitor permitted BMPs)         |
| Included as part of 3002A permit reviews and tracking   |
|   |
|   |
| WCD Revised Quote: \$129,783, CAMP:\$5K, Equipment:\$4K, Street Sweep Monitoring: \$15K, Update Comp Monitoring Summary: \$2.5K. IO Rodeo: \$20K. |
| Recommend funding BMP Effectiveness Monitoring instead of Stream Biotic Monitoring and Wetland Monitoring   |
| Eff. monitoring of District capital projects that don't have monitoring built into grant work plan (Shields Reuse System)                         |
|   |
|   |
| \$ For SWCD tech assist. Contracts with 2 SWCD's. Same as 2018  |
| \$ for BMPs - based on projected landowner interest and program structure   |
| Existing cropland rental agreement/supplies + new potential ag bmps. Same as 2018   |
| No historical interest in this program. Fund from reserve if necessary.   |
| Work w/ city to use MS4 funds (city stormwater fees) to map storm sewer inverts/locations   |
|   |
|   |
| Includes Master Watershed Stewards assistance   |
| EWMREP, prof. printing for district annual newsletter, CAC Projects, awards program, State of the Watershed                                       |
| Begin in 2019, continue implementation into 2020  |
| Chisago Co. Childrens Water Festival (\$2,000), Warner Nature Center ongoing grant contribution (\$5,000)   |
|   |
|   |
| Coord. with municipalities (Forest Lake, Wyoming, Scandia, Chisago Lakes Twp). Other Inc. Spend: Car Mar staff sharing                            |
| Coordination with other local TMDL entities, MS4, etc. (Legal and engineer time) - see 3-000-A Gen Prog. Mgmt                                     |
|   |
| Multi-year effort (est. total \$100K). 2019 scope = \$76K. 2020 estimate = \$75K  |
| ArcGIS online subscription (discounted per Esri grant program)  |
| Webmapper annual fee (\$600). Planning to cut off subscription in 2020 and utilize alternative mapping program.                                   |
| Engineer and attorney assistance with WMP Update. Major update begin in 2019.   |
|   |
|   |
| Claros Technologies implementation. See March 21, 2019 memo re: Claros Technologies (March 28 meeting)  |
| Starter funding for potential new research initiatives (e.g. coordination with local universities)  |





**Draft 2020 Budget**  
Comfort Lake-Forest Lake Watershed District

3000 - Programs Budget

| Account Number        | Budget Item   | 2018 Audited<br>Yearend<br>Expense | Revised 2019<br>Total Expense<br>Budget | 2019 YTD<br>Expense<br>(July) | 2019 Est.<br>Yearend<br>Expense | 2020 WMP         | 2020 Est.<br>Grant Spend | 2020 Est.<br>Other Inc.<br>Spend | 2020 Ongoing<br>Expenses | 2020 New<br>Expenses | Draft 2020<br>Total Expense<br>Budget | Comments   |
|-----------------------|---|------------------------------------|---|-------------------------------|---------------------------------|------------------|--------------------------|----------------------------------|--------------------------|----------------------|---------------------------------------|--|
| <b>3-008</b>          | <b>Measurement of Progress</b>                                    | <b>\$3,862</b>                     | <b>\$7,045</b>                          | <b>\$2,795</b>                | <b>\$5,791</b>                  | <b>\$6,524</b>   | <b>\$0</b>               | <b>\$0</b>                       | <b>\$10,465</b>          | <b>\$0</b>           | <b>\$10,465</b>                       |  |
| 3-008-4100            | Staff Management/Coord.   | 3,862                              | 4,045                                   | 2,795                         | 4,791                           |                  |                          |                                  | 7,965                    |                      | 7,965                                 | Continue staff time to keep up on annual progress report and add to metrics  |
| 3-008-A               | Ongoing Initiatives   | 0                                  | 3,000                                   |                               | 1,000                           | 6,524            |                          |                                  | 2,500                    |                      | 2,500                                 | Engineering assistance with project p-reduction analysis & adaptive management summary presentation  |
| <b>3-009</b>          | <b>Grant Research and Preparation</b>                             | <b>\$27,800</b>                    | <b>\$20,731</b>                         | <b>\$8,680</b>                | <b>\$17,643</b>                 | <b>\$26,095</b>  | <b>\$0</b>               | <b>\$0</b>                       | <b>\$31,128</b>          | <b>\$0</b>           | <b>\$31,128</b>                       |  |
| 3-009-4100            | Staff Management/Coord.   | 23,170                             | 10,731                                  | 7,375                         | 12,643                          |                  |                          |                                  | 21,128                   |                      | 21,128                                |  |
| 3-009-A               | Ongoing Initiatives   | 4,630                              | 10,000                                  | 1,305                         | 5,000                           | 26,095           |                          |                                  | 10,000                   |                      | 10,000                                | Consultant time to prepare grants, work plan revisions. (No expected increase as 1W1P may limit ability to obtain large CWF grants)                                  |
| <b>3-010</b>          | <b>Operation &amp; Maintenance - District Wide</b>                | <b>\$28,296</b>                    | <b>\$64,786</b>                         | <b>\$19,577</b>               | <b>\$67,063</b>                 | <b>\$26,095</b>  | <b>\$0</b>               | <b>\$0</b>                       | <b>\$74,515</b>          | <b>\$0</b>           | <b>\$74,515</b>                       |  |
| 3-010-4100            | Staff Management/Coord.   | 15,447                             | 12,451                                  | 8,591                         | 14,728                          |                  |                          |                                  | 24,515                   |                      | 24,515                                |  |
| 3-010-A               | Ongoing Initiatives   | 12,849                             | 52,335                                  | 10,986                        | 52,335                          | 26,095           |                          |                                  | 50,000                   |                      | 50,000                                | Capital project maintenance, ciBioBase subscription (\$800/yr), equipment, Moody/Shields aerator, beaver trapping, fish barriers, vehicle/watercraft, beaver baffler |
| <b>3-011</b>          | <b>Aquatic Invasive Species (AIS) Prevention &amp; Management</b> | <b>\$161,017</b>                   | <b>\$254,194</b>                        | <b>\$128,607</b>              | <b>\$269,936</b>                | <b>\$319,645</b> | <b>\$16,500</b>          | <b>\$49,000</b>                  | <b>\$251,300</b>         | <b>\$0</b>           | <b>\$316,800</b>                      |  |
| 3-011-4100            | Staff Management/Coord.   | 45,479                             | 41,494                                  | 28,499                        | 48,856                          |                  |                          |                                  | 81,700                   |                      | 81,700                                |  |
| 3-011-20-I            | (District-Wide) General Program Management (NEW)                  | 740                                | 1,000                                   | 5,096                         | 6,000                           |                  |                          |                                  | 5,000                    |                      | 5,000                                 | Time for Smith Partners to review contract docs, consultant time from EOR  |
| 3-011-20-A            | (District-Wide) Comprehensive Plan and Policy Development         | 0                                  | 5,000                                   |                               | 2,500                           |                  |                          |                                  | 5,000                    |                      | 5,000                                 | Push to 2019 b/c staff turnover in 2018. --> Formal effort to create comprehensive plan, per WMP amendment. Include consultant time for BWS/EOR                      |
| 3-011-20-B            | (District-Wide) Watercraft Inspections                            | 56,959                             | 75,000                                  | 4,801                         | 75,000                          | 16,500           | 35,500                   |                                  | 30,000                   |                      | 82,000                                | Agreement with Chisago Co has historically been for \$75K. Includes portable restroom for inspectors. Includes partner contrib and expected wash co grants           |
| 3-011-20-C            | (District-Wide) AIS Prevention at Boat Launch Sites               | 1,276                              | 1,000                                   | 323                           | 1,200                           |                  |                          |                                  | 1,200                    |                      | 1,200                                 | Garbage/compost upkeep (~\$180/mo for 5 months), signage upkeep on bins (\$100)  |
| 3-011-20-D            | (District-Wide) AIS Early Detection and Rapid Response            | 460                                | 0                                       | 10,614                        | 10,614                          |                  |                          |                                  | 0                        |                      | 0                                     | Fund Rapid Response from reserve if necessary. Code to this line item  |
| 3-011-20-E            | (District-Wide) Invasive Species Control Pilot Projects           | 0                                  | 0                                       |                               |                                 |                  |                          |                                  | 0                        |                      | 0                                     | Fund from reserve if necessary.  |
| 3-011-21-F            | (Moody) Point-Intercept Macrophyte Survey                         | 0                                  | 0                                       |                               |                                 |                  |                          |                                  | 2,600                    |                      | 2,600                                 | Last point-intercept survey in 2015; every five years = next survey in 2020  |
| 3-011-21-G            | (Moody) AIS Management  | 0                                  | 4,000                                   | 2,956                         | 5,101                           |                  |                          |                                  | 4,000                    |                      | 4,000                                 | BWS+herbicide costs. CLP treatment to reduce internal loading.   |
| 3-011-21-H            | (Moody) Rough Fish Management                                     | 0                                  | 0                                       |                               |                                 |                  |                          |                                  | 0                        |                      | 0                                     | Last fish survey in 2015; every five years = next survey in 2020   |
| 3-011-22-F            | (Bone) Point-Intercept Macrophyte Survey                          | 2,700                              | 0                                       |                               |                                 |                  |                          |                                  | 0                        |                      | 0                                     | Last point-intercept survey in 2018; every five years = survey in 2023   |
| 3-011-22-G            | (Bone) AIS Management   | 4,540                              | 5,000                                   | 1,590                         | 5,409                           |                  |                          |                                  | 5,000                    |                      | 5,000                                 | CLP: survey+herbicide costs. EWM: survey cost only   |
| 3-011-22-H            | (Bone) Rough Fish Management                                      | 0                                  | 0                                       |                               |                                 |                  |                          |                                  | 0                        |                      | 0                                     | Continued monitoring of carp population by staff, fund harvest from reserve if necessary   |
| 3-011-25-F            | (Little Comfort) Point-Intercept Macrophyte Survey                | 0                                  | 0                                       |                               |                                 |                  |                          |                                  | 2,600                    |                      | 2,600                                 | Last point-intercept survey in 2015; every five years = next survey in 2020  |
| 3-011-25-G            | (Little Comfort) AIS Management                                   | 0                                  | 0                                       |                               |                                 |                  |                          |                                  | 0                        |                      | 0                                     | Staff perform check-up survey, same as 2017/2018   |
| 3-011-25-H            | (Little Comfort) Rough Fish Management                            | 0                                  | 0                                       |                               |                                 |                  |                          |                                  | 0                        |                      | 0                                     | 2016 carp survey: carp pop low, impacts to WQ are moderate-low, bluegill population helps to control carp. No action rec. Next survey in 2021                        |
| 3-011-26-F            | (Shields) Point-Intercept Macrophyte Survey                       | 0                                  | 0                                       |                               |                                 |                  |                          |                                  | 2,600                    |                      | 2,600                                 | Last point-intercept survey in 2015; every five years = next survey in 2020  |
| 3-011-26-G            | (Shields) AIS Management  | 0                                  | 4,000                                   | 1,373                         | 2,908                           |                  |                          |                                  | 4,000                    |                      | 4,000                                 | BWS survey costs&hericide, CLP treatment to reduce internal loading.   |
| 3-011-26-H            | (Shields) Rough Fish Management                                   | 7,100                              | 0                                       | 283                           | 15,914                          |                  |                          |                                  | 0                        |                      | 0                                     | CLFLWD to coordinate carp survey in 2018. DNR to perform general fish pop survey in 2018 as well   |
| 3-011-27-F            | (Keewahatin) Point-Intercept Macrophyte Survey                    | 0                                  | 0                                       |                               |                                 |                  |                          |                                  | 2,600                    |                      | 2,600                                 | Last point-intercept survey in 2015; every five years = next survey in 2020  |
| 3-011-27-G            | (Keewahatin) AIS Management                                       | 1,050                              | 0                                       |                               |                                 |                  |                          |                                  | 0                        |                      | 0                                     | Largely staff-coordinated. Additional costs may be funded from reserve if necessary  |
| 3-011-28-F            | (Forest) Point-Intercept Macrophyte Survey                        | 3,000                              | 0                                       |                               |                                 |                  |                          |                                  | 0                        |                      | 0                                     | Last point-intercept survey in 2018; every five years = survey in 2023   |
| 3-011-28-G            | (Forest) AIS Management   | 30,573                             | 110,000                                 | 73,070                        | 90,634                          |                  | 13,500                   |                                  | 100,000                  |                      | 113,500                               | CLP & FR: survey+herbicide costs. EWM: survey cost only.   |
| 3-011-29-F            | (Comfort) Point-Intercept Macrophyte Survey                       | 0                                  | 2,700                                   |                               | 2,600                           |                  |                          |                                  | 0                        |                      | 0                                     | Last point-intercept survey in 2014; every five years = next survey in 2019  |
| 3-011-29-G            | (Comfort) AIS Management  | 7,140                              | 5,000                                   |                               | 3,200                           |                  |                          |                                  | 5,000                    |                      | 5,000                                 | CLP: survey+herbicide costs. EWM: survey cost only.  |
| <b>TOTAL PROGRAMS</b> |   | <b>\$654,196</b>                   | <b>\$1,101,899</b>                      | <b>\$442,969</b>              | <b>\$1,173,772</b>              | <b>\$954,205</b> | <b>\$16,500</b>          | <b>\$151,004</b>                 | <b>\$1,347,842</b>       | <b>\$25,000</b>      | <b>\$1,540,346</b>                    |  |







# Draft 2020 Budget

## Comfort Lake-Forest Lake Watershed District

## Revenue-Expenditures Recap

|                       | Budget Item                               | 2018 Actual<br>Yearend | Revised 2019<br>Total Expense<br>Budget | 2019 Est.<br>Yearend | Draft 2020<br>Expense Budget |
|-----------------------|---|------------------------|---|----------------------|------------------------------|
| <b>ADMINISTRATION</b> |   |                        |   |                      |                              |
| <b>REVENUE</b>        | TAX LEVY                                  | \$188,573              | \$190,000                               | \$188,573            | \$258,200                    |
|                       | OTHER (INTEREST)                          | \$5,058                | \$2,000                                 | \$5,058              | \$5,000                      |
|                       | <b>TOTAL REVENUE:</b>                     | <b>\$193,631</b>       | <b>\$192,000</b>                        | <b>\$193,631</b>     | <b>\$263,200</b>             |
| <b>EXPENSES:</b>      | ADMINISTRATION                            | \$238,155              | \$214,410                               | \$227,157            | \$351,346                    |
|                       | <b>TOTAL EXPENDITURES:</b>                | <b>\$238,155</b>       | <b>\$214,410</b>                        | <b>\$227,157</b>     | <b>\$351,346</b>             |
|                       | <b>REVENUE OVER/(UNDER) EXPENDITURES:</b> | <b>(\$44,524)</b>      | <b>(\$22,410)</b>                       | <b>(\$33,526)</b>    | <b>(\$88,146)</b>            |

(Administration levy: \$250,000; Insurance premium levy: \$8,200)

|                          |   |                    |                    |                    |                    |
|--------------------------|---|--------------------|--------------------|--------------------|--------------------|
| <b>PROJECTS/PROGRAMS</b> |   |                    |                    |                    |                    |
| <b>REVENUE</b>           | TAX LEVY                                  | \$1,002,413        | \$1,110,000        | \$1,002,413        | \$1,141,800        |
|                          | GRANT REVENUE                             |                    | \$585,035          | \$585,035          | \$353,029          |
|                          | OTHER (SEE GRANTS & OTHER INCOME SUMMARY) | \$652,480          | \$114,000          | \$123,000          | \$157,000          |
|                          | LOAN (repayment begins 12/15/21)          |                    | \$900,000          | \$900,000          | \$933,425          |
|                          | <b>TOTAL REVENUE:</b>                     | <b>\$1,654,893</b> | <b>\$2,709,035</b> | <b>\$2,610,448</b> | <b>\$2,585,254</b> |
| <b>EXPENSES:</b>         | PROGRAMS                                  | \$654,196          | \$1,101,899        | \$1,173,772        | \$1,540,346        |
|                          | PROJECTS                                  | \$1,028,618        | \$897,432          | \$822,729          | \$951,763          |
|                          | <b>TOTAL EXPENDITURES:</b>                | <b>\$1,682,814</b> | <b>\$1,999,332</b> | <b>\$1,996,502</b> | <b>\$2,492,108</b> |
|                          | <b>REVENUE OVER/(UNDER) EXPENDITURES:</b> | <b>(\$27,921)</b>  | <b>\$709,703</b>   | <b>\$613,947</b>   | <b>\$93,146</b>    |

(Implementation levy: \$1.4M minus admin and insurance)

|   |   |                    |                    |                    |                    |
|---|---|--------------------|--------------------|--------------------|--------------------|
| <b>TOTAL - COMFORT LAKE-FOREST LAKE</b> |   |                    |                    |                    |                    |
| <b>REVENUE</b>                          | TAX LEVY                                  | \$1,190,986        | \$1,300,000        | \$1,190,986        | \$1,400,000        |
|   | GRANT REVENUE                             | \$652,480          | \$585,035          | \$585,035          | \$353,029          |
|   | OTHER (PERMIT FEES & OTHER INCOME)        | \$5,058            | \$116,000          | \$123,000          | \$157,000          |
|   | LOAN (repayment begins 12/15/21)          | \$0                | \$900,000          | \$900,000          | \$933,425          |
|   | <b>TOTAL REVENUE:</b>                     | <b>\$1,848,524</b> | <b>\$2,901,035</b> | <b>\$2,799,021</b> | <b>\$2,843,454</b> |
| <b>EXPENSES</b>                         | ADMINISTRATION                            | \$238,155          | \$214,410          | \$227,157          | \$351,346          |
|   | PROGRAMS                                  | \$654,196          | \$1,101,899        | \$1,173,772        | \$1,540,346        |
|   | PROJECTS                                  | \$1,028,618        | \$897,432          | \$822,729          | \$951,763          |
|   | RESERVE CONTRIBUTION                      |                    | \$379,851          | \$0                | \$0                |
|   | <b>TOTAL EXPENDITURES:</b>                | <b>\$1,920,969</b> | <b>\$2,593,593</b> | <b>\$2,223,658</b> | <b>\$2,843,454</b> |
|   | <b>REVENUE OVER/(UNDER) EXPENDITURES:</b> | <b>(\$72,445)</b>  | <b>\$307,442</b>   | <b>\$575,363</b>   | <b>\$0</b>         |

|  |           |             |             |             |
|--|-----------|-------------|-------------|-------------|
| Prior Yearend/Beginning of Year Fund Balance (Reserve)                       | \$980,621 | \$908,176   | \$908,176   | \$1,483,539 |
| Est Current Yearend Balance  | \$908,176 | \$1,215,619 | \$1,483,539 | \$1,483,539 |
| First 6 months min operating estimate  |           | \$600,000   | \$600,000   | \$600,000   |
| Beginning of year reserve over/(under) First 6 months min operating estimate |           | \$308,176   | \$308,176   | \$883,539   |
| Actual reserve percentage of budget  |           | 35.02%      | 40.84%      | 52.17%      |



# Draft 2020 Budget

## Comfort Lake-Forest Lake Watershed District

## Grant & Other Income Summary

| 2020 ESTIMATED Grants   |              |                                       |   |               |                 |                   |                               |                       |                           |                               |                           |   |
|-------------------------|--------------|---------------------------------------|---|---------------|-----------------|-------------------|-------------------------------|-----------------------|---------------------------|-------------------------------|---------------------------|---|
| Account Code            | Agency       | Program                               | Description   | Lake          | Est. Request    | Est. Match Amount | Est. Total Grant Award        | Estimated 2019 Income | Timeframe Income Expected | Percent of Certainty of Award | Est. P Reduction (lbs/yr) | Est. Cost/P Reduction (over 25 yr lifespan) |
|                         | BWSR         | CWF - Projects & Practices            | TBD   | TBD           | TBD             | TBD               | TBD                           | \$100,000             | TBD                       | TBD                           | TBD                       | TBD   |
| TBD                     | PCA          | 319 Small Watersheds Focus            | TBD (if awarded, will be ~\$250K over 4 years)          | TBD           | TBD             | TBD               | TBD                           | \$50,000              | TBD                       | TBD                           | TBD                       | TBD   |
| 3-006-D                 | ESRI         | Conservation GIS Grant                | One-year ArcGIS Advanced license with all extensions    | District-Wide | N/A             | \$1,200           | (Est. approx. \$10K discount) |                       | N/A                       | 99%                           | N/A                       | N/A   |
| 3-011-B                 | Wash. Co.    | AIS Prevention Aid Grant              | Watercraft Inspections                                  | Forest & Bone | \$32,500        | \$0               | \$16,500                      | \$12,375              | Q4                        | 75%                           | N/A                       | N/A   |
| 3-011-28-G              | Wash. Co.    | AIS Prevention Aid Grant              | Flowering Rush  | Forest Lake   | \$15,248        | \$0               | \$9,000                       | \$6,750               | Q4                        | 75%                           | N/A                       | N/A   |
| 3-007-B                 | LCCMR        | Env. Nat. Resource Trust Fund (ENRTF) | TBD   | TBD           | TBD             | TBD               | TBD                           | TBD                   | TBD                       | TBD                           | TBD                       | TBD   |
| Various                 | Mortensen    | Sustaining Environmental Systems      | TBD   | TBD           | TBD             | TBD               | TBD                           | TBD                   | TBD                       | TBD                           | TBD                       | TBD   |
| 1-001                   | BWSR         | PRAP Assistance Program               | TBD   | TBD           | TBD             | TBD               | TBD                           | TBD                   | TBD                       | TBD                           | TBD                       | TBD   |
| TBD                     | Jeffers Fd.  | General Grant Program                 | TBD   | TBD           | TBD             | TBD               | TBD                           | TBD                   | TBD                       | TBD                           | TBD                       | TBD   |
| TBD                     | McKnight Fd. | Mississippi River Program             | TBD   | TBD           | TBD             | TBD               | TBD                           | TBD                   | TBD                       | TBD                           | TBD                       | TBD   |
| 5-228-B3                | BWSR         | Watershed Based Funding               | Castlewood Subwatershed BMP Implementation              | Forest Lake   | (FY2019)        | (FY2019)          | (FY2019)                      | \$15,752              | Q1                        | [awarded]                     | TBD                       | TBD   |
| 5-228-B4                | BWSR         | Watershed Based Funding               | Hayward Avenue BMP Implementation                       | Forest Lake   | (FY2019)        | (FY2019)          | (FY2019)                      | \$15,752              | Q1                        | [awarded]                     | N/A                       | N/A   |
| 5-222-F                 | BWSR         | CWF - Projects & Practices            | Bone Lake Diagnostic Study/SWA BMP Implementation       | Bone Lake     | (FY2019)        | (FY2019)          | (FY2019)                      | \$57,600              | Q1                        | [awarded]                     | N/A                       | N/A   |
| 5-221-C                 | BWSR         | CWF - Projects & Practices            | Moody Lake Alum Treatment                               | Moody Lake    | (FY2018)        | (FY2018)          | (FY2018)                      | \$0                   | N/A                       | [awarded]                     | 324                       | \$73  |
| 5-226-A                 | BWSR         | CWF - Projects & Practices            | Shields Lake SW Harvest, Irrigation Reuse & Alum Treat. | Shields Lake  | (FY2017)        | (FY2017)          | (FY2017)                      | \$82,400              | Q1                        | [awarded]                     | 1,000                     | \$76  |
| 5-422-F                 | BWSR         | CWF - Projects & Practices            | Bone Lake Partially Drained Wetland Restorations        | Bone Lake     | (FY2017)        | (FY2017)          | (FY2017)                      | \$8,800               | Q1                        | [awarded]                     | 50                        | \$88  |
| 5-228-B2                | BWSR         | CWF - Projects & Practices            | Forest Lake Enhanced Street Sweeping Study              | Forest Lake   | (FY2017)        | (FY2017)          | (FY2017)                      | \$3,600               | Q1                        | [awarded]                     | N/A                       | N/A   |
| 3-010-A                 | DNR          | Conservation Partners Legacy (CPL)    | Shields Lake fish barrier retrofits                     | Shields Lake  | (FY2017)        | (FY2017)          | (FY2017)                      | \$0                   | N/A                       | [awarded]                     | N/A                       | N/A   |
| 5-421-A                 | EPA, PCA     | CWA Section 319                       | Moody Lake Wetland Rehabilitation                       | Moody Lake    | (FY2016)        | (FY2016)          | (FY2016)                      | TBD                   |                           | [awarded]                     | 445                       | \$61  |
| <b>2020 Grant Total</b> |              |                                       |   |               | <b>\$47,748</b> | <b>\$1,200</b>    | <b>\$25,500</b>               | <b>\$353,029</b>      |                           |                               |                           |   |

Grant awards uncertain (application under review/not yet submitted)

Grants already awarded (grants listed in italics were awarded in previous year)

BWSR grant pay schedule is 50% immediately after agmt exec., 40% after first 50% is spent, 10% at closeout

PCA grant pay schedule is 25% immediately after agmt exec., reimbursement thereafter

Note that grant income is not always the same as grant expenditures for any given year. Grant funds may be received in lump sum one year, then spent the following.

Est. Total Grant Award reflects the amount of certainty staff has in receiving the grant.

| 2020 ESTIMATED Other Income (Partner Contributions, Permit Revenue, Loans etc.) |              |  |   |               |                 |            |                         |                       |                           |
|---|--------------|--|---|---------------|-----------------|------------|-------------------------|-----------------------|---------------------------|
| Account Code  | Agency       | Program                                    | Description                                       | Lake          | Est. Request    |            | Est. Total Contribution | Estimated 2019 Income | Timeframe Income Expected |
| 3-011-28-G  | City of FL   | AIS Mgmt on Forest Lake                    | Flowering rush, curlyleaf pondweed                | Forest Lake   | \$11,000        |            | \$11,000                | \$11,000              | Q4                        |
| 3-011-B   | City of FL   | Watercraft Inspections                     | Boat launch inspections for Forest Lake           | Forest Lake   | \$19,000        |            | \$19,000                | \$19,000              | Q4                        |
| 3-011-28-G  | FLLA         | AIS Mgmt on Forest Lake                    | Flowering rush & Curlyleaf pondweed               | Forest Lake   | \$2,000         |            | \$2,000                 | \$2,000               | Q4                        |
| 3-011-B   | FLLA         | Watercraft Inspections                     | Boat launch inspections for Forest Lake           | Forest Lake   | \$2,500         |            | \$2,500                 | \$2,500               | Q4                        |
| 3-011-B   | CLA          | Watercraft Inspections                     | Boat launch inspections for Comfort Lake          | Comfort Lake  | \$500           |            | \$500                   | \$500                 | Q4                        |
| 3-011-B   | Chisago Co.  | AIS Prevention Aid: Watercraft Inspections | Boat launch inspections for Comfort Lake          | Comfort Lake  | \$5,000         |            | \$5,000                 | \$5,000               | Q4                        |
| 3-011-B   | BLA          | Watercraft Inspections                     | Boat launch inspections for Bone Lake             | Bone Lake     | \$2,500         |            | \$2,500                 | \$2,500               | Q4                        |
| 3-011-B   | City Scandia | Watercraft Inspections                     | Boat launch inspections for Bone Lake             | Bone Lake     | \$1,000         |            | \$1,000                 | \$1,000               | Q4                        |
| 3-011-B   | Lions Club   | Watercraft Inspections                     | Boat launch inspections for Bone Lake             | Bone Lake     | \$500           |            | \$500                   | \$500                 | Q4                        |
| 3-002-A   | Permittees   | Permitting                                 | Permit Deposits                                   | District-Wide |                 |            | \$80,000                | \$80,000              | Q1-Q4                     |
| 3-006-4100  | CMSCWD       | Staff sharing program                      | Permit inspections, outreach, plan update         | District-Wide |                 |            | \$33,000                | \$33,000              | Q1-Q4                     |
| Various   | PCA          | Clean Water Partnership Loan               | CLFLWD Adaptive Management Project Implementation | District-Wide | (FY2017)        |            | (FY2017)                | \$933,425             | Q4                        |
| <b>2020 Other Income Total</b>  |              |  |   |               | <b>\$44,000</b> | <b>\$0</b> | <b>\$157,000</b>        | <b>\$1,090,425</b>    |                           |

|   |  |  |  |  |                 |                |                  |                    |
|---|--|--|--|--|-----------------|----------------|------------------|--------------------|
| <b>2020 Combined Totals (CLFLWD Only)</b> |  |  |  |  | <b>\$91,748</b> | <b>\$1,200</b> | <b>\$182,500</b> | <b>\$1,443,454</b> |
|---|--|--|--|--|-----------------|----------------|------------------|--------------------|





# Draft 2020 Budget

## Comfort Lake-Forest Lake Watershed District

## Grant & Other Income Summary

| 2019 ESTIMATED Grants   |              |   |   |               |                  |                   |                               |                       |                           |                               |                           |   |
|-------------------------|--------------|---|---|---------------|------------------|-------------------|-------------------------------|-----------------------|---------------------------|-------------------------------|---------------------------|---|
| Account Code            | Agency       | Program                                     | Description   | Lake          | Est. Request     | Est. Match Amount | Est. Total Grant Award        | Estimated 2019 Income | Timeframe Income Expected | Percent of Certainty of Award | Est. P Reduction (lbs/yr) | Est. Cost/P Reduction (over 25 yr lifespan) |
| 5-222-F                 | BWSR         | CWF - Projects & Practices                  | Bone Lake Diagnostic Study/SWA BMP Implementation       | Bone Lake     | \$144,000        | \$36,000          | \$144,000                     | \$72,000              | Q1                        | [awarded]                     | TBD                       | TBD   |
| 3-006-D                 | ESRI         | Conservation GIS Grant                      | One-year ArcGIS Advanced license with all extensions    | District-Wide |                  | \$1,200           | (Est. approx. \$10K discount) |                       | N/A                       | [awarded]                     | N/A                       | N/A   |
| 3-011-B                 | Wash. Co.    | AIS Prevention Aid Grant                    | Watercraft Inspections                                  | Forest & Bone | \$32,500         | \$0               | \$16,500                      | \$16,500              | Q4                        | [awarded]                     | N/A                       | N/A   |
| 3-011-28-G              | Wash. Co.    | AIS Prevention Aid Grant                    | Flowering Rush  | Forest Lake   | \$15,248         | \$0               | \$9,000                       | \$9,000               | Q4                        | [awarded]                     | N/A                       | N/A   |
| 1-001                   | BWSR         | PRAP Assistance Program                     | Performance review assistance grant program             | District-Wide | \$10,000         | \$5,000           | TBD                           | TBD                   | TBD                       | TBD                           | N/A                       | N/A   |
| TBD                     | PCA          | 319 Small Watersheds Focus                  | TBD   | TBD           | TBD              | TBD               | TBD                           | TBD                   | TBD                       | TBD                           | TBD                       | TBD   |
| TBD                     | Jeffers Fd.  | General Grant Program                       | TBD - Education   | TBD           | TBD              | TBD               | TBD                           | TBD                   | TBD                       | TBD                           | N/A                       | N/A   |
| TBD                     | McKnight Fd. | Mississippi River Program                   | TBD   | TBD           | TBD              | TBD               | TBD                           | TBD                   | TBD                       | TBD                           | TBD                       | TBD   |
| Various                 | Mortensen    | Sustaining Environmental Systems            | Unrestricted funding for multiple projects and programs | District-Wide | \$20,000         | \$0               | N/A                           | N/A                   | N/A                       | [not awarded]                 | N/A                       | N/A   |
| 3-007-B                 | LCCMR        | Env. Nat. Resource Trust Fund (ENRTF)       | Claros Pilot Projects (2020 work)                       | District-Wide | \$150,000        | \$15,000          | N/A                           | N/A                   | N/A                       | [not awarded]                 | N/A                       | N/A   |
| 3-007-B                 | SCRA         | Lake St. Croix Watershed Improvement        | Claros Pilot Projects (2019 work)                       | District-Wide | \$40,000         | N/A               | N/A                           | N/A                   | N/A                       | [not awarded]                 | N/A                       | N/A   |
| 3-005-A                 | MDH          | Contaminants of Emerging Concern Initiative | Citizen Action Network Program                          | District-Wide | \$8,000          | N/A               | N/A                           | N/A                   | N/A                       | [not awarded]                 | N/A                       | N/A   |
| 3-011-26-H              | DNR          | Conservation Partners Legacy                | Shields Lake Carp Removal                               | Shields Lake  | \$22,500         | N/A               | N/A                           | N/A                   | N/A                       | [not awarded]                 | N/A                       | N/A   |
| 5-229-A                 | BWSR         | CWF - Accelerated Implementation Grant      | Comfort Lk Diagnostic & H&H Model Update                | Comfort Lake  | \$124,000        | N/A               | N/A                           | N/A                   | N/A                       | [not awarded]                 | N/A                       | N/A   |
| 5-228-B3                | Wash. Co.    | Watershed Based Funding                     | Castlewood Subwatershed BMP Implementation              | Forest Lake   | \$39,380         | \$3,938           | \$39,380                      | \$0                   | N/A                       | [awarded]                     | 20                        | TBD   |
| 5-228-B4                | Wash. Co.    | Watershed Based Funding                     | Hayward Avenue BMP Implementation                       | Forest Lake   | \$39,380         | \$3,938           | \$39,380                      | \$0                   | N/A                       | [awarded]                     | 128                       | TBD   |
| 5-221-C                 | BWSR         | CWF - Projects & Practices                  | Moody Lake Alum Treatment                               | Moody Lake    | (FY2018)         | (FY2018)          | (FY2018)                      | \$13,500              | Q2                        | [awarded]                     | 324                       | \$73  |
| 5-226-A                 | BWSR         | CWF - Projects & Practices                  | Shields Lake SW Harvest, Irrigation Reuse & Alum Treat. | Shields Lake  | (FY2017)         | (FY2017)          | (FY2017)                      | \$329,600             | Q1                        | [awarded]                     | 1,000                     | \$76  |
| 5-422-F                 | BWSR         | CWF - Projects & Practices                  | Bone Lake Partially Drained Wetland Restorations        | Bone Lake     | (FY2017)         | (FY2017)          | (FY2017)                      | \$35,200              | Q1                        | [awarded]                     | 50                        | \$88  |
| 3-010-A                 | DNR          | Conservation Partners Legacy (CPL)          | Shields Lake fish barrier retrofits                     | Shields Lake  | (FY2017)         | (FY2017)          | (FY2017)                      | \$30,600              | Q4                        | [awarded]                     | N/A                       | N/A   |
| 5-228-B                 | BWSR         | Clean Water Fund (CWF)                      | Forest Lake Wetland Treatment Basin Implementation      | Forest Lake   | (FY2016)         | (FY2016)          | (FY2016)                      | \$16,200              | Q1                        | [awarded]                     | 56                        | \$145                                       |
| 5-421-A                 | BWSR         | Clean Water Fund (CWF)                      | Moody Lake Wetland Rehabilitation                       | Moody Lake    | (FY2016)         | (FY2016)          | (FY2016)                      | \$42,928              | Q1                        | [awarded]                     | 445                       | \$61  |
| 5-421-A                 | EPA, PCA     | CWA Section 319                             | Moody Lake Wetland Rehabilitation                       | Moody Lake    | (FY2016)         | (FY2016)          | (FY2016)                      | \$19,507              | Q1                        | [awarded]                     | 445                       | \$61  |
| <b>2019 Grant Total</b> |              |   |   |               | <b>\$645,008</b> | <b>\$65,076</b>   | <b>\$248,260</b>              | <b>\$585,035</b>      |                           |                               |                           |   |

Alum lifespan = 10 years  
Alum lifespan = 10 years

Grant awards uncertain (application under review/not yet submitted)

Grants already awarded (grants listed in italics were awarded in previous year)

BWSR grant pay schedule is 50% immediately after agmt exec., 40% after first 50% is spent, 10% at closeout

PCA grant pay schedule is 25% immediately after agmt exec., reimbursement thereafter

Note that grant income is not always the same as grant expenditures for any given year. Grant funds may be received in lump sum one year, then spent the following.

Est. Total Grant Award reflects the amount of certainty staff has in receiving the grant.

| 2019 ESTIMATED Other Income (Partner Contributions, Permit Revenue, Loans etc.) |              |  |   |               |                 |          |                         |                       |                           |
|---|--------------|--|---|---------------|-----------------|----------|-------------------------|-----------------------|---------------------------|
| Account Code  | Agency       | Program                                    | Description                                       | Lake          | Est. Request    |          | Est. Total Contribution | Estimated 2019 Income | Timeframe Income Expected |
| 3-011-28-G  | City of FL   | AIS Mgmt on Forest Lake                    | Flowering rush, curlyleaf pondweed                | Forest Lake   | \$11,000        |          | \$11,000                | \$11,000              | Q4                        |
| 3-011-B   | City of FL   | Watercraft Inspections                     | Boat launch inspections for Forest Lake           | Forest Lake   | \$19,000        |          | \$23,500                | \$19,000              | Q4                        |
| 3-011-28-G  | FLLA         | AIS Mgmt on Forest Lake                    | Flowering rush & Curlyleaf pondweed               | Forest Lake   | \$2,000         |          | \$2,000                 | \$2,000               | Q4                        |
| 3-011-B   | FLLA         | Watercraft Inspections                     | Boat launch inspections for Forest Lake           | Forest Lake   | \$2,500         |          | \$2,500                 | \$2,500               | Q4                        |
| 3-011-B   | CLA          | Watercraft Inspections                     | Boat launch inspections for Comfort Lake          | Comfort Lake  | \$500           |          | \$500                   | \$500                 | Q4                        |
| 3-011-B   | Chisago Co.  | AIS Prevention Aid: Watercraft Inspections | Boat launch inspections for Comfort Lake          | Comfort Lake  | \$5,000         |          | \$5,000                 | \$5,000               | Q4                        |
| 3-011-B   | BLA          | Watercraft Inspections                     | Boat launch inspections for Bone Lake             | Bone Lake     | \$2,500         |          | \$2,500                 | \$2,500               | Q4                        |
| 3-011-B   | City Scandia | Watercraft Inspections                     | Boat launch inspections for Bone Lake             | Bone Lake     | \$1,000         |          | \$1,000                 | \$1,000               | Q4                        |
| 3-011-B   | Lions Club   | Watercraft Inspections                     | Boat launch inspections for Bone Lake             | Bone Lake     | \$500           |          | \$500                   | \$500                 | Q4                        |
| 3-002-A   | Permittees   | Permitting                                 | Permit Deposits                                   | District-Wide |                 |          | \$70,000                | \$70,000              | Q1-Q4                     |
| 3-006-4100  | CMSCWD       | Staff sharing program                      | Permit inspections, outreach, plan update         | District-Wide |                 |          |                         | \$2,000               | Q1-Q4                     |
| 5-800-4100  | 1W1P         | One Watershed, One Plan                    | Plan writing and outreach support                 | District-Wide |                 |          | \$7,000                 | \$7,000               | Q1-Q4                     |
| Various   | PCA          | Clean Water Partnership Loan               | CLFLWD Adaptive Management Project Implementation | District-Wide | (FY2017)        | (FY2017) | (FY2017)                | \$900,000             | Q4                        |
| <b>2019 Other Income Total</b>  |              |  |   |               | <b>\$44,000</b> |          | <b>\$125,500</b>        | <b>\$1,023,000</b>    |                           |

|   |  |  |  |  |                  |                 |                  |                    |
|---|--|--|--|--|------------------|-----------------|------------------|--------------------|
| <b>2019 Combined Totals (CLFLWD Only)</b> |  |  |  |  | <b>\$689,008</b> | <b>\$65,076</b> | <b>\$373,760</b> | <b>\$1,608,035</b> |
|---|--|--|--|--|------------------|-----------------|------------------|--------------------|



# Draft 2020 Budget

## Comfort Lake-Forest Lake Watershed District

## Grant & Other Income Summary

| 2018 Grants             |           |                                       |   |               |                    |                   |                                  |                    |
|-------------------------|-----------|---------------------------------------|---|---------------|--------------------|-------------------|----------------------------------|--------------------|
| Account Code            | Agency    | Program                               | Description   | Lake          | Est. Request       | Est. Match Amount | Est. Total Grant Award           | Actual 2018 Income |
| 5-228-B                 | BWSR      | Watershed Based Funding               | FL Diagnostic Implementation - Castlewood/Hayward       | Forest Lake   | \$78,760           | \$7,876           | \$78,760                         | \$39,380           |
| 5-221-C                 | BWSR      | CWF - Projects & Practices            | Moody Lake Alum Treatment                               | Moody Lake    | \$135,000          | \$100,000         | \$135,000                        | \$67,500           |
| 3-004-C                 | BWSR      | CWF - Projects & Practices            | Bone Lake SWA Implementation (Ag. BMPs)                 | Bone Lake     | \$240,000          | \$60,000          | \$0                              | \$0                |
| 5-229-D & E             | BWSR      | CWF - Projects & Practices            | Sunrise River Tax Forfeit Project                       | Comfort Lake  | \$390,000          | \$97,500          | \$0                              | \$0                |
| 3-011-B                 | Wash. Co. | AIS Prevention Aid Grant              | Watercraft Inspections                                  | Forest & Bone | \$32,500           | \$31,000          | \$16,500                         | \$16,500           |
| 3-011-28-G              | Wash. Co. | AIS Prevention Aid Grant              | Flowering Rush  | Forest Lake   | \$10,850           | \$8,950           | \$8,000                          | \$8,000            |
| 3-011-28-G              | DNR**     | AIS Control Projects                  | CLP, EWM, FR Treatment                                  | Forest Lake   | N/A                | N/A               | N/A                              | N/A                |
| 3-011-22-G              | DNR**     | AIS Control Projects                  | CLP, EWM Treatment                                      | Bone Lake     | N/A                | N/A               | N/A                              | N/A                |
| 3-011-29-G              | DNR**     | AIS Control Projects                  | CLP, EWM Treatment                                      | Comfort Lake  | N/A                | N/A               | N/A                              | N/A                |
| 3-005-A                 | SCMWS     | St. Croix Master Watershed Steward    | Lakes Area Television educational special               | District-Wide | \$5,000            | \$0               | \$0                              | \$0                |
| 3-005-A                 | SCMWS     | St. Croix Master Watershed Steward    | Standard project signage initiative                     | District-Wide | \$5,000            | \$0               | \$0                              | \$0                |
| 3-006-D                 | ESRI      | Conservation GIS Grant                | One-year license of ArcGIS Advanced with all extensions | District-Wide |                    | \$1,200           | (Est. approx. \$10,000 discount) |                    |
| Various                 | PCA       | Environmental Assistance              | Forest Lake Feasibility Studies and Story Map           | Forest Lake   | \$30,000           | \$5,400           | \$0                              | \$0                |
| 5-340                   | LCCMR     | Env. Nat. Resource Trust Fund (ENRTF) | Sunrise River Restoration                               | Comfort Lake  | \$575,000          | \$100,000         | \$0                              | \$0                |
| 3-010-A                 | DNR       | Conservation Partners Legacy (CPL)    | Shields Lake fish barrier retrofits                     | Shields Lake  | (FY2017)           | (FY2017)          | (FY2017)                         | \$0                |
| 5-226-A                 | BWSR      | CWF - Projects & Practices            | Shields Lake SW Harvest, Irrigation Reuse & Alum Treat. | Shields Lake  | (FY2017)           | (FY2017)          | (FY2017)                         | \$0                |
| 5-422-F                 | BWSR      | CWF - Projects & Practices            | Bone Lake Partially Drained Wetland Restorations        | Bone Lake     | (FY2017)           | (FY2017)          | (FY2017)                         | \$0                |
| 5228B                   | BWSR      | CWF - Accelerated Implementation      | Forest Lake Enhanced Street Sweeping Plan               | Forest Lake   | (FY2017)           | (FY2017)          | (FY2017)                         | \$14,400           |
| 5-421-A                 | BWSR      | Clean Water Fund (CWF)                | Moody Lake Wetland Rehabilitation                       | Moody Lake    | (FY2016)           | (FY2016)          | (FY2016)                         | \$0                |
| 5-421-A                 | EPA, PCA  | CWA Section 319                       | Moody Lake Wetland Rehabilitation                       | Moody Lake    | (FY2016)           | (FY2016)          | (FY2016)                         | \$0                |
| 5228B                   | BWSR      | Clean Water Fund (CWF)                | Forest Lake Wetland Treatment Basin Implementation      | Forest Lake   | (FY2016)           | (FY2016)          | (FY2016)                         | \$0                |
| 5-228-A                 | PCA       | Clean Water Partnership (CWP)         | Forest Lake Diagnostic Study                            | Forest Lake   | (FY2015)           | (FY2015)          | (FY2015)                         | \$5,984            |
| <b>2018 Grant Total</b> |           |                                       |   |               | <b>\$1,502,110</b> | <b>\$411,926</b>  | <b>\$238,260</b>                 | <b>\$151,764</b>   |

\*Grants listed in italics were awarded in previous year

\*\*DNR AIS Grant Program will not be offered in 2018

| 2018 ESTIMATED Other Income (Partner Contributions, Permit Revenue, Loans etc.) |              |  |   |               |                    |                    |                    |                  |
|---|--------------|--|---|---------------|--------------------|--------------------|--------------------|------------------|
| 3-011-28-G  | City of FL   | AIS Mgmt on Forest Lake                    | Flowering rush, curlyleaf pondweed                | Forest Lake   | \$16,000           |                    | \$16,000           | \$19,380         |
| 3-011-B   | City of FL   | Watercraft Inspections                     | Boat launch inspections for Forest Lake           | Forest Lake   | \$14,000           |                    | \$14,000           | \$23,500         |
| 3-011-28-G  | FLLA         | AIS Mgmt on Forest Lake                    | Flowering rush                                    | Forest Lake   | \$2,500            |                    | \$2,500            | \$2,500          |
| 3-011-B   | FLLA         | Watercraft Inspections                     | Boat launch inspections for Forest Lake           | Forest Lake   | \$2,500            |                    | \$2,500            | \$2,500          |
| 3-011-B   | CLA          | Watercraft Inspections                     | Boat launch inspections for Comfort Lake          | Comfort Lake  | \$2,000            |                    | \$2,000            | \$500            |
| 3-011-B   | Chisago Co.  | AIS Prevention Aid: Watercraft Inspections | Boat launch inspections for Comfort Lake          | Comfort Lake  | \$5,000            |                    | \$5,000            | \$5,000          |
| 3-011-B   | BLA          | Watercraft Inspections                     | Boat launch inspections for Bone Lake             | Bone Lake     | \$2,000            |                    | \$2,000            | \$2,000          |
| 3-011-B   | City Scandia | Watercraft Inspections                     | Boat launch inspections for Bone Lake             | Bone Lake     | \$1,000            |                    | \$1,000            | \$1,000          |
| 3-011-B   | Lions Club   | Watercraft Inspections                     | Boat launch inspections for Bone Lake             | Bone Lake     | \$500              |                    | \$500              | \$500            |
| 3-002-A   | Permittees   | Permitting                                 | Permit Deposits                                   | District-Wide |                    |                    | \$70,000           | \$70,000         |
| Various   | PCA          | Clean Water Partnership Loan               | CLFLWD Adaptive Management Project Implementation | District-Wide | \$1,500,000        | \$1,000,000        | \$1,500,000        | \$0              |
| <b>2018 Other Income Total</b>  |              |  |   |               | <b>\$1,545,500</b> | <b>\$1,000,000</b> | <b>\$1,615,500</b> | <b>\$126,880</b> |

| 2018 ESTIMATED Other Agency Grants (District would support, but not manage funds directly) |        |                  |   |               |              |                                |              |                    |
|--|--------|------------------|---|---------------|--------------|--------------------------------|--------------|--------------------|
| Applying Organization  | Agency | Program          | Description                                     | Lake          | Est. Request | Est. CLFLWD Match Contribution | Actual Award | Est. Actual Income |
| City of Forest Lake  | BWSR   | Clean Water Fund | Street Sweeper Purchase                         | Forest Lake   | \$220,000    | \$19,415                       | \$220,000    | \$0                |
| LSC 1W1P LGUs  | BWSR   | Clean Water Fund | Lower St. Croix One Watershed-One Plan Planning | District-Wide | \$185,000    | (in-kind)                      | \$185,000    | \$0                |
| <b>2018 Supported Grants Total</b>   |        |                  |   |               |              |                                |              |                    |

|   |  |  |  |  |                    |                    |                    |                  |
|---|--|--|--|--|--------------------|--------------------|--------------------|------------------|
| <b>2018 Combined Totals (CLFLWD Only)</b> |  |  |  |  | <b>\$3,047,610</b> | <b>\$1,431,341</b> | <b>\$1,853,760</b> | <b>\$278,644</b> |
|---|--|--|--|--|--------------------|--------------------|--------------------|------------------|

CLFLWD match contributions for grants and loans may be partially funded by other grants or loans.



# Draft 2020 Budget

## Comfort Lake-Forest Lake Watershed District

| 2017 Grants             |           |                                    |   |               |                    |                  |                    |                         |
|-------------------------|-----------|------------------------------------|---|---------------|--------------------|------------------|--------------------|-------------------------|
| WMP Code                | Agency    | Program                            | Description   | Lake          | Est. Request       | Match Amount     | Total Grant Award  | Est. Actual 2017 Income |
| 5226A                   | BWSR      | CWF - Projects & Practices         | Shields Lake SW Harvest, Irrigation Reuse & Alum Treat. | Shields Lake  | \$824,000          | \$206,000        | \$824,000          | \$412,000               |
| 5228D                   | BWSR      | CWF - Projects & Practices         | Forest Lake South BMPs (SEH projects)                   | Forest Lake   | \$105,949          | \$26,487         | \$0                | \$0                     |
| 5422F                   | BWSR      | CWF - Projects & Practices         | Bone Lake Partially Drained Wetland Restorations        | Bone Lake     | \$88,000           | \$22,000         | \$88,000           | \$44,000                |
| 5228B                   | BWSR      | CWF - Accelerated Implementation   | Forest Lake Priority Subcatchment Implement. Planning   | Forest Lake   | \$132,000          | \$36,000         | \$0                |                         |
| 3-011-20B               | Wash. Co. | AIS Prevention RFP                 | Watercraft Inspections                                  | Forest Lake   | \$30,500           | \$36,000         | \$17,000           | \$17,000                |
| 5228G (AIS)             | Wash. Co. | AIS Prevention RFP                 | Flowering Rush  | Forest Lake   | \$10,850           | \$10,300         | \$9,000            | \$9,000                 |
|                         | Wash. Co. | AIS Prevention RFP                 | Clean, Drain, Dry, Dispose (CD3) Station                | Forest Lake   | \$9,500            |                  | \$0                | \$0                     |
|                         | Wash. Co. | AIS Prevention RFP                 | AIS Identification Workshop                             | District-Wide | \$1,050            | \$0              | \$0                | \$0                     |
| 3010A                   | DNR       | Conservation Partners Legacy (CPL) | Shields Lake fish barrier retrofits                     | Shields Lake  | \$30,600           | \$8,000          | \$30,600           | \$0                     |
| 3011-28B                | DNR       | AIS Control Projects               | Curly-leaf pondweed treatment                           | Forest Lake   | \$4,999            |                  | \$4,999            | \$4,999                 |
| 3011-28B                | DNR       | AIS Control Projects               | Eurasian watermilfoil treatment                         | Forest Lake   | \$500              |                  | \$900              | \$900                   |
| 3011-28B                | DNR       | AIS Control Projects               | Flowering rush treatment                                | Forest Lake   | \$800              |                  | \$1,200            | \$1,200                 |
| 3011-22B                | DNR       | AIS Control Projects               | Curly-leaf pondweed treatment                           | Bone Lake     | \$250              |                  | \$200              | \$200                   |
| 3011-22B                | DNR       | AIS Control Projects               | Eurasian watermilfoil treatment                         | Bone Lake     | \$250              |                  | \$50               | \$0                     |
| 3011-29B                | DNR       | AIS Control Projects               | Curly-leaf pondweed treatment                           | Comfort Lake  | \$400              |                  | \$50               | \$0                     |
| 3011-29B                | DNR       | AIS Control Projects               | Eurasian watermilfoil treatment                         | Comfort Lake  | \$400              |                  | \$375              | \$375                   |
| 5228B                   | BWSR      | Clean Water Fund (CWF)             | Forest Lake Wetland Treatment Basin Implementation      | Forest Lake   | (FY2016)           | (FY2016)         | (FY2016)           | \$64,800                |
| 5421A                   | BWSR      | Clean Water Fund (CWF)             | Moody Lake Wetland Rehabilitation                       | Moody Lake    | (FY2016)           | (FY2016)         | (FY2016)           | \$171,714               |
| 5421A                   | EPA, PCA  | CWA Section 319                    | Moody Lake Wetland Rehabilitation                       | Moody Lake    | (FY2016)           | (FY2016)         | (FY2016)           | \$16,617                |
| 5-228-A                 | PCA       | Clean Water Partnership (CWP)      | Forest Lake Diagnostic Study                            | Forest Lake   | (FY2015)           | (FY2015)         | (FY2015)           | \$27,161                |
| 5229G                   | BWSR      | Clean Water Fund                   | Bixby Park WQ Improvement Project                       | Comfort Lake  | (FY2013)           | (FY2013)         | (FY2013)           | \$180,375               |
| <b>2017 Grant Total</b> |           |                                    |   |               | <b>\$1,276,048</b> | <b>\$353,787</b> | <b>\$1,012,374</b> | <b>\$968,341</b>        |

\*Grants listed in italics were awarded in previous year

| 2017 ESTIMATED Other Income (Partner Contributions, Permit Revenue etc.) |             |                         |   |               |                 |                   |                         |                    |
|--|-------------|-------------------------|---|---------------|-----------------|-------------------|-------------------------|--------------------|
| WMP Code   | Agency      | Program                 | Description   | Lake          | Est. Request    | Est. Match Amount | Est. Total Contribution | Est. Actual Income |
| 5228G (AIS)  | City of FL  | AIS Mgmt on Forest Lake | Flowering rush, curlyleaf pondweed, Eurasian watermilfoil | Forest Lake   | \$35,000        |                   | \$35,000                | \$35,366           |
| 3005B (AIS)  | City of FL  | Watercraft Inspections  | Boat launch inspections for Forest Lake                   | Forest Lake   | \$16,000        |                   | \$16,000                | \$16,000           |
| 3005B (AIS)  | FLLA        | Watercraft Inspections  | Boat launch inspections for Forest Lake                   | Forest Lake   | \$4,000         |                   | \$4,000                 | \$4,000            |
|  | CLA         | Watercraft Inspections  | Boat launch inspections for Comfort Lake                  | Comfort Lake  | \$2,000         |                   | \$2,000                 | \$2,000            |
| 3005B (AIS)  | Chisago Co. | Watercraft Inspections  | Boat launch inspections for Comfort Lake                  | Comfort Lake  | \$5,000         |                   | \$5,000                 | \$5,000            |
| 3002A  | Permittees  | Permitting              | Permit Deposits   | District-Wide |                 |                   | \$55,000                | \$60,000           |
| 3002A  | Permittees  | Permitting              | Stormwater Impact Fund                                    | District-Wide |                 |                   |                         | \$95,376           |
| <b>2017 Other Income Total</b>   |             |                         |   |               | <b>\$67,500</b> | <b>\$0</b>        | <b>\$122,500</b>        | <b>\$223,242</b>   |

|                             |  |  |  |  |                    |                  |                    |                    |
|-----------------------------|--|--|--|--|--------------------|------------------|--------------------|--------------------|
| <b>2017 Combined Totals</b> |  |  |  |  | <b>\$1,343,548</b> | <b>\$353,787</b> | <b>\$1,134,874</b> | <b>\$1,191,583</b> |
|-----------------------------|--|--|--|--|--------------------|------------------|--------------------|--------------------|

BWSR grant pay schedule is 50% immediately, 40% after, 10% closeout

PCA grant pay schedule is 25% immediately, reimbursement thereafter