

Summary of Board Direction

Comfort Lake-Forest Lake Watershed District

2018							
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	
16	5/22/18	**	Provide summary and written protocol of permitting enforcement actions granted to the District in the rules.	With staff turnover in the Permitting Coordinator position, policy review has been delayed. This item will be brought to a future board meeting.	CLFLWD Staff/EOR/Smith Partners	In Progress	
36	8/14/18	**	EOR provide the Board with a tiered breakdown of the Bone Lake Assessment project locations	In progress in conjunction with overall project tier system. Developing proposed structure for District wide ag cost-share framework to include these sites. Planning to meet with SWCDs to discuss details of proposed program.	District Administrator	Completed	
2019							
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	
66	10/24/2019	**	Obtain information about life insurance benefits and return to the Board	Working with agent to obtain a quote.	CLFLWD Staff	In Progress	
72	11/6/2019	**	Provide managers with article or write-up on the relationship ecological communities such as algae and zooplankton have with water quality	Staff is researching this item and has an inquiry submitted to MPCA.	CLFLWD Staff	In Progress	
77	12/19/2019	**	Compare 2019 timesheets to 2019 work plan.	In progress.	CLFLWD Staff	In Progress	

*Completed items are shown in one iteration of this document and subsequently hidden from view. Reference numbers for past items will remain the same moving forward, even as items are addressed and subsequently hidden from view.

**No due date set

Summary of Board Direction

Comfort Lake-Forest Lake Watershed District

2020						
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?
4	1/23/2020	**	Manager Anderson requested that the background information in the paleolimnological studies be used and explained in the diagnostic report narratives of each lake management district to inform the public of the legacy phosphorus sources and in-lake conditions and how these have changed over time.	Noted.	EOR	Complete
7	2/13/2020	**	Share Highway 8 construction project details with Board of Managers and Comfort Lakes Association	Abigail, Trey, and Greg Greske (EOR) attended an virtual meeting on 3/17 to discuss the project. They are in the very early stages of planning, construction will not start for 2-3 years. They will share more information with us when available.	CLFLWD Staff	In Progress
12	3/12/2020		Send guidance on topic of W-2 v. 1099 to Manager Anderson		Smith Partners	In Progress
15	3/26/2020		Look into research on the relationship between zebra mussel population density and water quality improvements in lakes, specifically as it relates to extrapolating population estimates from zebra mussel sampler plates.		CLFLWD Staff	In Progress
17	3/26/2020		Provide managers assistance with redlining/commenting on electronic documents.	Emily and Manager Schmaltz held an informational zoom meeting on Tuesday 4/21. Other managers are encouraged to reach out to staff for help on such IT issues if desired. Using the Track Changes function in Microsoft word, as opposed to manually creating underlines and strikethroughs in the text, saves both manager and staff time when relaying requested revisions on documents (e.g. meeting minutes).	CLFLWD Staff	Complete
24	4/9/2020		Provide Board with estimated wetland banking values for the Fourth Lake Land Acquisition parcels		CLFLWD Staff, EOR	In Progress
26	4/23/2020		Sunrise River project development: proper reference to and assessment of other project benefits, before and after photos and UAV work, consideration for ditch meandering where possible, incorporation of trees consistent with Wyoming land use plan.	Noted.	EOR, Staff	Complete
27	4/23/2020		Monitoring report: Manager Anderson had a number of comments which she will meet with Dr. Funke to discuss.	Complete. Revised report in 5/14 board packet.	EOR, Manager Anderson	Complete
28	4/23/2020		Progress Report: Manager Schmaltz requested the next Progress Report contain a specific listing of permitted best management practices throughout the District. Manager Anderson requested a printed copy of the 2019 Progress Report.	Noted and complete.	CLFLWD Staff	Complete

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