

Summary of Board Direction Comfort Lake-Forest Lake Watershed District

2018							
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	
16	5/22/18	**	Provide summary and written protocol of permitting enforcement actions granted to the District in the rules.	With staff turnover in the Permitting Coordinator position, policy review has been delayed. This item will be brought to a future board meeting.	CLFLWD Staff/EOR/Smith Partners	In Progress	
36	8/14/18	**	EOR provide the Board with a tiered breakdown of the Bone Lake Assessment project locations	In progress in conjunction with overall project tier system. Developing proposed structure for District wide ag cost-share framework to include these sites. Planning to meet with SWCDs to discuss details of proposed program.	District Administrator	In Progress	
55	9/27/18	**	Send letter to MnDOT and contractor commending them on their good work on the Highway 8 project.	This will be done when the project is complete. Staff has added this to its project checklist.	CLFLWD Staff	To be completed	
2019							
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?	
22	5/23/2019	**	Begin working on the watershed based funding update	Staff and board liaisons will be in communication on this topic.	District Administrator	Complete	
66	10/24/2019	**	Obtain information about life insurance benefits and return to the Board	Working with agent to obtain a quote.	CLFLWD Staff	In Progress	
72	11/6/2019	**	Provide managers with article or write-up on the relationship ecological communities such as algae and zooplankton have with water quality	Staff is researching this item and has an inquiry submitted to MPCA.	CLFLWD Staff	In Progress	
77	12/19/2019	**	Compare 2019 timesheets to 2019 work plan.	In progress.	CLFLWD Staff	In Progress	
85	12/19/2019	3/26/2020	Prepare an outlook of projects for the next five years.	Will be brought to the March regular board meeting	EOR	In Progress	
86	12/19/2019	**	Compare the District's per diem policy with other boards.	In progress. Managers and Legal Counsel are in communication on this.	CLFLWD Staff	In Progress	

*Completed items are shown in one iteration of this document and subsequently hidden from view. Reference numbers for past items will remain the same moving forward, even as items are addressed and subsequently hidden from view.

**No due date set

Summary of Board Direction

Comfort Lake-Forest Lake Watershed District

2020						
Reference Number*	Date Given	Due Date	Direction Given	Notes	Assigned to	Completed/ Resolved?
1	1/23/2020		For both Shore View Two and TH 97 permits, EOR and staff are to make sure that the permittees are extremely careful with their BMPs.	These projects will be inspected thoroughly as they progress.	CLFLWD Staff, EOR	Completed
2	1/23/2020	**	Under the subject of the AIS reports: 1. Manager Anderson asked that the five-year point-intercept survey reports be revised to show the history of the plant diversity changes over time 2. Manager Dibble raised the concern about sometimes the CLP delineation occurring too early to identify where growth occurs in the season 3. A map of nonnative species be provided in order to avoid harvester cutting in those areas in Forest Lake	1. This will be done in all future reports 2. Blue Water Science will consider this during the 2020 CLP delineations 3. Staff discussed this with FLLA and is working on preparing a map	CLFLWD Staff, Blue Water Science	In Progress
3	1/23/2020	**	With respect to the Adaptive Management Progress Report, Manager Schmaltz asked that the graphic include an indication of what the initial phosphorus load is	Staff will coordinate with EOR to revise the presentation accordingly.	EOR, CLFLWD Staff	In Progress
4	1/23/2020	**	Manager Anderson said to make sure the paleolimnological studies indicate in their narratives the phosphorus sources and in-lake conditions	Staff requests that Manager Anderson provide more detail on her request.	CLFLWD Staff, Manager Anderson	In Progress
5	1/23/2020	**	Manager Anderson suggested a press release concerning the Clean Water Fund grants	Staff worked with East Metro Water Resource Education Program on an article that was sent to the District's official newspapers. A link to the article will be included in the 2/27 board packet.	CLFLWD Staff	Completed
6	1/23/2020	**	Create a rotation schedule for board member quarterly attendance at Citizen Advisory Committee meetings.	This will be included in the 2/27 board packet as part of the CAC Update agenda item.	CLFLWD Staff	Completed

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