

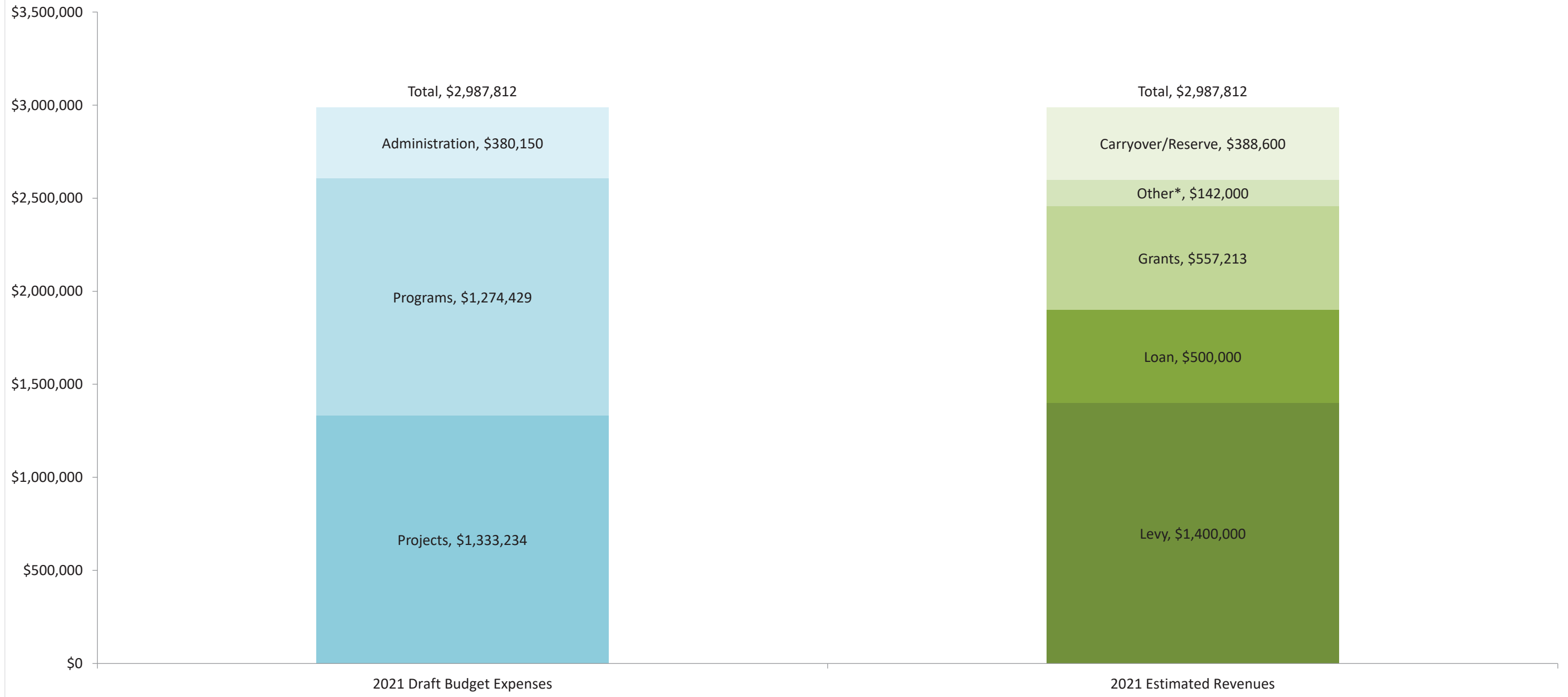


Draft 2021 Budget

Comfort Lake-Forest Lake Watershed District



2021 Expense-Revenue Summary



*Other revenues include partner contributions, permit deposits, interest income.



Draft 2021 Budget

Comfort Lake-Forest Lake Watershed District

Budget Overview

| Account Code | Budget Item | 2019 Actual Yearend Expense | 2020 Total Expense Budget | 2020 YTD (April) | 2020 Est. Yearend Expense | 2021 WMP | 2021 Est. Grant Spend | 2021 Est. Other Rev. Spend | 2021 Ongoing Expenses | 2021 New Expenses | 2021 Draft Total Expense Budget |
|---------------------|---|-----------------------------|---------------------------|------------------|---------------------------|--------------------|-----------------------|----------------------------|-----------------------|-------------------|---------------------------------|
| | <i>Staff/Consultant Summaries (pulled out from budget below)</i> | | | | | | | | | | |
| | District Staff Wages/Benefits (Rolled in to each subcategory below) | \$456,224 | \$700,000 | \$176,850 | \$530,550 | | | \$75,496 | \$562,743 | | \$700,000 |
| | Engineering Costs (Rolled in to subcategories below) | \$465,956 | \$542,500 | \$231,268 | \$658,400 | | | | \$658,000 | | \$658,000 |
| | Legal Costs (Rolled in to subcategories below) | \$81,268 | \$87,000 | \$29,452 | \$102,663 | | | | \$89,000 | | \$89,000 |
| 1-000 | ADMINISTRATION | \$251,244 | \$351,345 | \$98,977 | \$351,992 | \$145,299 | \$0 | \$0 | \$376,150 | \$4,000 | \$380,150 |
| 1-001 | BOARD ADMINISTRATION | 47,603 | 66,942 | 15,956 | 67,726 | 31,445 | | | 66,759 | 0 | 66,759 |
| 1-002 | GENERAL OFFICE EXPENSES | 91,815 | 96,500 | 35,919 | 108,517 | 28,854 | | | 89,250 | 4,000 | 93,250 |
| 1-003 | GENERAL ADMINISTRATIVE | 35,021 | 105,403 | 18,095 | 54,285 | 60,000 | | | 134,141 | 0 | 134,141 |
| 1-004 | PROFESSIONAL SERVICES | 76,805 | 82,500 | 29,008 | 121,463 | 25,000 | | | 86,000 | 0 | 86,000 |
| 3-000 | PROGRAMS | \$1,000,408 | \$1,540,346 | \$319,212 | \$1,193,412 | \$1,001,891 | \$39,262 | \$157,901 | \$1,026,765 | \$50,500 | \$1,274,429 |
| 3-000 | GENERAL PROGRAM DEVELOPMENT | 29,314 | 50,588 | 10,644 | 41,932 | 10,751 | 0 | 0 | 68,732 | 0 | 68,732 |
| 3-001 | DISTRICT RULES AND RULEMAKING | 1,007 | 1,145 | 490 | 1,470 | 8,064 | 0 | 0 | 0 | 0 | 0 |
| 3-002 | PERMITTING | 147,598 | 250,014 | 56,688 | 172,250 | 102,688 | 0 | 97,401 | 146,102 | 0 | 243,503 |
| 3-003 | MONITORING & DATA ASSESSMENT | 147,969 | 226,855 | 91,180 | 209,313 | 113,265 | 0 | 0 | 266,550 | 0 | 266,550 |
| 3-004 | NON-POINT SOURCE POLLUTION ABATEMENT | 49,947 | 95,576 | 12,583 | 60,642 | 161,941 | 0 | 0 | 49,624 | 0 | 49,624 |
| 3-005 | EDUCATION AND OUTREACH | 99,411 | 139,812 | 26,547 | 111,434 | 97,878 | 0 | 0 | 110,275 | 0 | 110,275 |
| 3-006 | TECH. RESOURCE SHARING/INTERAGENCY COMMUN. | 128,833 | 205,445 | 65,485 | 205,811 | 83,996 | 0 | 0 | 134,255 | 50,000 | 184,255 |
| 3-007 | RESEARCH | 47,906 | 138,003 | 4,572 | 42,314 | 33,598 | 0 | 0 | 37,335 | 0 | 37,335 |
| 3-008 | MEASUREMENT OF PROGRESS | 5,110 | 10,465 | 2,126 | 8,878 | 6,720 | 0 | 0 | 7,419 | 0 | 7,419 |
| 3-009 | GRANT RESEARCH & PREPARATION | 23,238 | 31,128 | 13,749 | 26,726 | 26,878 | 0 | 0 | 15,954 | 0 | 15,954 |
| 3-010 | OPERATIONS & MAINTENANCE | 65,547 | 74,515 | 11,673 | 69,573 | 26,878 | 0 | 0 | 27,263 | 0 | 27,263 |
| 3-011 | AQUATIC INVASIVE SPECIES (AIS) PREVENTION & MANAGEMENT | 254,529 | 316,800 | 23,474 | 243,069 | 329,234 | 39,262 | 60,500 | 163,257 | 500 | 263,519 |
| 5-000 | PROJECTS | \$842,240 | \$951,763 | \$137,168 | \$628,595 | \$1,339,789 | \$725,500 | \$0 | \$607,734 | \$0 | \$1,333,234 |
| 5-000 | GENERAL PROJECT DEVELOPMENT | 56,191 | 53,974 | 29,025 | 87,074 | 44,349 | 0 | 0 | 91,108 | 0 | 91,108 |
| 5-100 | FLOODPLAIN | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5-200 | LAKES | 694,464 | 778,534 | 48,405 | 436,411 | 1,216,946 | 686,500 | 0 | 459,318 | 0 | 1,145,818 |
| 5-300 | STREAMS | 617 | 5,572 | 321 | 962 | 1,075 | 0 | 0 | 1,036 | 0 | 1,036 |
| 5-400 | WETLANDS | 55,564 | 77,802 | 46,664 | 62,109 | 1,075 | 39,000 | 0 | 36,435 | 0 | 75,435 |
| 5-500 | UPLAND RESOURCES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5-600 | GROUNDWATER | 435 | 10,572 | 198 | 5,594 | 1,344 | 0 | 0 | 518 | 0 | 518 |
| 5-700 | PUBLIC EDUCATION | 1,093 | 11,717 | 453 | 1,358 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5-800 | INTERAGENCY COMMUNICATION | 17,887 | 12,447 | 5,572 | 14,025 | 0 | 0 | 0 | 6,213 | 0 | 6,213 |
| 5-900 | LAND ACQUISITION AND MANAGEMENT | 15,989 | 1,145 | 6,531 | 21,061 | 75,000 | 0 | 0 | 13,107 | 0 | 13,107 |
| 000-2900 | RESERVE FUND | | | | | | | | | | |
| TOTAL BUDGET | | \$2,093,891 | \$2,843,454 | \$555,357 | \$2,173,998 | \$2,486,979 | \$764,762 | \$157,901 | \$2,010,649 | \$54,500 | \$2,987,812 |



Draft 2021 Budget

Comfort Lake-Forest Lake Watershed District

1000 - Administrative Budget

| Account Number | Budget Item | 2019 Actual Yearend Expense | 2020 Total Expense Budget | 2020 YTD (April) | 2020 Est. Yearend Expense | 2021 WMP | 2021 Ongoing Expenses | 2021 New Expenses | 2021 Draft Total Expense Budget |
|--------------------------------|--|-----------------------------|---------------------------|------------------|---------------------------|------------------|-----------------------|-------------------|---------------------------------|
| Board Administration | | \$47,603 | \$66,942 | \$15,956 | \$67,726 | \$31,445 | \$66,759 | \$0 | \$66,759 |
| 1-001-4800 | Advisory Committee | 826 | 100 | | 100 | | 100 | | 100 |
| 1-001-4330 | Annual Audit | 5,825 | 8,050 | 8,050 | 8,050 | | 8,300 | | 8,300 |
| 1-001-4245 | MAWD Dues | 4,383 | 4,964 | | 4,964 | | 5,609 | | 5,609 |
| 1-002-4245 | LMC Dues | 0 | 1,878 | | 0 | | [remove] | | 0 |
| 1-001-4270 | Insurance (LMCIT and workers comp) | 12,816 | 8,200 | 919 | 10,862 | | 9,000 | | 9,000 |
| 1-001-4000 | Managers Per Diem & Payroll Tax | 15,475 | 41,250 | 6,625 | 41,250 | | 41,250 | | 41,250 |
| 1-001-4010 | Manager Expenses | 5,984 | 1,000 | 162 | 1,000 | | 1,000 | | 1,000 |
| 1-001-4265 | Managers Training/Conferences | 2,295 | 1,500 | 200 | 1,500 | | 1,500 | | 1,500 |
| General Office Expenses | | \$91,815 | \$96,500 | \$35,919 | \$108,517 | \$28,854 | \$89,250 | \$4,000 | \$93,250 |
| 1-002-4240 | Cell Phone/Office Phone/Internet | 5,871 | 6,000 | 1,853 | 5,560 | | 6,000 | | 6,000 |
| 1-002-4203 | Computer Supplies/Software/IT Support/Web Hosting | 11,110 | 17,600 | 8,408 | 25,225 | | 17,600 | 4,000 | 21,600 |
| 1-002-4635 | Copier (Lease) | 5,980 | 5,000 | 1,334 | 4,002 | | 5,000 | | 5,000 |
| 1-002-4200 | General Office/Meeting Supplies | 1,952 | 3,800 | 1,126 | 2,500 | | 2,500 | | 2,500 |
| 1-002-4245 | Dues/Fees/Subscriptions | 293 | 1,100 | 5,349 | 7,176 | | 3,200 | | 3,200 |
| 1-002-4265 | Conferences & Workshops/Staff Training & Education | 10,484 | 10,000 | 459 | 10,000 | | 10,000 | | 10,000 |
| 1-002-4320 | Staff Expenses/Travel (Mileage) | 8,449 | 7,000 | 672 | 2,015 | | 2,000 | | 2,000 |
| 1-002-4280 | Postage/Printing | 991 | 600 | 212 | 636 | | 1,000 | | 1,000 |
| 1-002-4208 | Printing | 247 | 250 | 245 | 735 | | [remove] | | |
| 1-002-4290 | Notices | 138 | 750 | | 750 | | 150 | | 150 |
| 1-002-4210 | Office Space (Rent) | 32,175 | 35,600 | 11,137 | 33,412 | | 35,600 | | 35,600 |
| 1-002-4220 | Office Improvements/Furniture & Fixtures | 8,721 | 2,500 | 3,389 | 10,166 | | 0 | | 0 |
| 1-002-4300 | Utilities/Office Upkeep | 5,309 | 6,200 | 1,645 | 6,200 | | 6,200 | | 6,200 |
| 1-002-4295 | Bank Fees | 95 | 100 | 90 | 140 | | [remove] | | 0 |
| General Administration | | \$35,021 | \$105,403 | \$18,095 | \$54,285 | \$60,000 | \$134,141 | \$0 | \$134,141 |
| 1-003-4100 | Salary/Benefits General Admin - District Administrator | 4,587 | 17,121 | 737 | 2,212 | | 14,324 | | 14,324 |
| 1-003-4335 | Salary/Benefits General Admin - Other Staff | 30,433 | 88,282 | 17,358 | 52,073 | | 119,816 | | 119,816 |
| Professional Services | | \$76,805 | \$82,500 | \$29,008 | \$121,463 | \$25,000 | \$86,000 | \$0 | \$86,000 |
| 1-004-4330 | CPA/bookkeeping | 19,850 | 25,000 | 9,193 | 30,000 | | 25,000 | | 25,000 |
| 1-004-4337 | Consultant/Professional Services | 6,175 | 3,000 | | 15,400 | | 3,000 | | 3,000 |
| 1-004-4500 | Consulting engineer | 7,589 | 7,500 | 2,899 | 8,400 | | 8,000 | | 8,000 |
| 1-004-4410 | Legal | 43,191 | 47,000 | 16,916 | 67,663 | | 50,000 | | 50,000 |
| TOTAL ADMINISTRATION | | \$251,244 | \$351,345 | \$98,977 | \$351,992 | \$145,299 | \$376,150 | \$4,000 | \$380,150 |

| Comments |
|--|
| Used for meeting supplies/expenses. Remainder of CAC budget is under 3005 Education & Outreach. |
| AEM 2019 proposal: \$7,825. 2020 proposal = \$8,050; expect ~3% increase for 2021 (based on '19-'20 increase rate). |
| 2020 MAWD dues = \$4,964; expect ~13% increase for 2021 (based on '19-'20 increase rate). |
| See Dues/Fees/Subscriptions under 1002 General Office Expenses |
| Liability & workers comp. Based on 2019 YE |
| Based on 42 meetings (board mtgs or liaison mtgs), 5 managers, \$125 per diem. Plus prep days for 24 meetings |
| Travel & accomodations for MAWD Annual Meeting, MAWD Summer Tour etc. Same as 2020. |
| Registration fees (\$185 ea. MAWD Annual Meeting, additional \$\$ for other training). Same as 2020 |
| Midcontinent, Bufflehead web hosting charge, AiTech, employee cell phone reimbursement |
| IT contract, computer equipment, Adobe, Microsoft, Smartsheet, NEW: website upgrade |
| Incl. monthly lease & ink costs (not paper) |
| Consumables (pens, paper, refreshments) |
| Newspaper/magazine subscriptions, local papers, No Till Mag, NALMS Mag, LMC dues, bank fees |
| Registration fees (same as 2020) |
| Mileage for admin. purposes only; mileage for permit inspections, monitoring sites, etc. will be coded to the appropriate program |
| Postage meter (Endicia), forever stamps; large mailers (e.g. annual newsletter) will be coded to the appropriate program |
| Professional printing services for admin items (combine with Postage line item) |
| Legal notices for board/admin related items (i.e. budget hearings) |
| New: New office space and buildout? Dependent on board action |
| Major 44 Lake St. S improvements to be completed in 2020. Nothing planned for 2021. |
| Electric, rug service, City of FL utility bill, professional cleaning service semi-regularly, general office upkeep. Other in new space? |
| See Dues/Fees/Subscriptions under 1002 General Office Expenses. |
| District Administrator salary for Administrative work only (includes PERA, Payroll Taxes & Benefits) |
| Other District staff salaries for Administrative work only (includes PERA, Payroll Taxes & Benefits) |
| Same budget as 2020. 2020 est. YE based on additional work from Redpath and Abdo in addition to CLA contract. |
| HR Support (e.g. from Career Enhancement Solutions). 2020 est. YE based on Gallagher salary survey contract. |
| Meeting attendance only, general prog/proj development items in 3000/5000 |
| General prog/proj development items in 3000/5000. Unlike Engineering, much of Legal is purely administrative |



Draft 2021 Budget
Comfort Lake-Forest Lake Watershed District

| Account Number | Budget Item | 2019 Actual Yearend Expense | 2020 Total Expense Budget | 2020 YTD (April) | 2020 Est. Yearend Expense | 2021 WMP | 2021 Est. Grant Spend | 2021 Est. Other Rev. Spend | 2021 Ongoing Expenses | 2021 New Expenses | 2021 Draft Total Expense Budget | Comments |
|-----------------------|---|-----------------------------|---------------------------|------------------|---------------------------|--------------------|-----------------------|----------------------------|-----------------------|-------------------|---------------------------------|--|
| 3-008 | Measurement of Progress | \$5,110 | \$10,465 | \$2,126 | \$8,878 | \$6,720 | \$0 | \$0 | \$7,419 | \$0 | \$7,419 | |
| 3-008-4100 | Staff Management/Coord. | 5,110 | 7,965 | 2,126 | 6,378 | | | | 4,919 | | 4,919 | Continue staff time to keep up on annual progress report and add to metrics |
| 3-008-A | Ongoing Initiatives | | 2,500 | | 2,500 | 6,720 | | | 2,500 | | 2,500 | Engineering assistance with project p-reduction analysis & adaptive management summary presentation |
| 3-009 | Grant Research and Preparation | \$23,238 | \$31,128 | \$13,749 | \$26,726 | \$26,878 | \$0 | \$0 | \$15,954 | \$0 | \$15,954 | |
| 3-009-4100 | Staff Management/Coord. | 13,460 | 21,128 | 5,575 | 16,726 | | | | 5,954 | | 5,954 | |
| 3-009-A | Ongoing Initiatives | 9,778 | 10,000 | 8,174 | 10,000 | 26,878 | | | 10,000 | | 10,000 | Consultant time to prepare grants, work plan revisions. |
| 3-010 | Operation & Maintenance - District Wide | \$65,547 | \$74,515 | \$11,673 | \$69,573 | \$26,878 | \$0 | \$0 | \$27,263 | \$0 | \$27,263 | |
| 3-010-4100 | Staff Management/Coord. | 15,699 | 24,515 | 6,524 | 19,573 | | | | 22,263 | | 22,263 | |
| 3-010-A | Ongoing Initiatives | 49,848 | 50,000 | 5,148 | 50,000 | 26,878 | | | 5,000 | | 5,000 | Capital project maintenance, ciBioBase subscription (\$800/yr), equipment, Moody aerator upkeep, beaver trapping, fish barriers, beaver bafflers |
| 3-011 | Aquatic Invasive Species (AIS) Prevention & Management | \$254,529 | \$316,800 | \$23,474 | \$243,069 | \$329,234 | \$39,262 | \$60,500 | \$163,257 | \$500 | \$263,519 | |
| 3-011-4100 | Staff Management/Coord. | 72,601 | 81,700 | 21,529 | 64,587 | | | | 47,719 | | 47,719 | |
| 3-011-20-I | (District-Wide) General Program Management | 5,464 | 5,000 | 1,020 | 5,000 | | | | 5,000 | | 5,000 | Time for Smith Partners to review contract docs, consultant time from EOR |
| 3-011-20-A | (District-Wide) Comprehensive Plan and Policy Development | 0 | 5,000 | 0 | 0 | | | | 5,000 | | 5,000 | Begin in 2021. Formal effort to create comprehensive plan, per WMP amendment. Include consultant time for BWS/EOR |
| 3-011-20-B | (District-Wide) Watercraft Inspections | 43,850 | 82,000 | 859 | 85,600 | | 16,500 | 33,500 | 30,000 | | 80,000 | Agreement with Chisago Co has historically been for \$75K. Includes portable restroom for inspectors. Includes partner contrib and expected wash co grants |
| 3-011-20-C | (District-Wide) AIS Prevention at Boat Launch Sites | 1,271 | 1,200 | | 1,200 | | | | 1,200 | | 1,200 | Garbage/compost upkeep (~\$180/mo for 5 months), signage upkeep on bins (\$100) |
| 3-011-20-D | (District-Wide) AIS Early Detection and Rapid Response | 12,509 | 0 | | | | | | | | 0 | Fund Rapid Response from reserve if necessary. Code to this line item. No need for new ZM sampler plates. |
| 3-011-20-E | (District-Wide) Invasive Species Control Pilot Projects | | 0 | | 4,905 | | | | | 500 | 500 | FY20 DNR Behavior Change Grant - improved bait disposal signage and outreach. FY21 District-wide purple loosestrife mgmt biocontrol initiative |
| 3-011-21-F | (Moody) Point-Intercept Macrophyte Survey | | 2,600 | | 3,400 | | | | 3,400 | | 3,400 | Need to do point-intercept survey every year if treating CLP with herbicide. DNR req. due to Natural Env. Lake status. |
| 3-011-21-G | (Moody) AIS Management | 4,156 | 4,000 | | 1,300 | | 1,390 | | 1,610 | | 3,000 | Herbicide applicator costs only (BWS costs under PIS). CLP treatment to reduce internal loading. |
| 3-011-21-H | (Moody) Rough Fish Management | | 0 | | | | | | | | 0 | Last fish survey in 2015. DNR likely to do a bluegill gill netting survey in 2021 (was scheduled for 2020 but delayed due to COVID-19) |
| 3-011-22-F | (Bone) Point-Intercept Macrophyte Survey | | 0 | | | | | | | | 0 | Last point-intercept survey in 2018; every five years = survey in 2023 |
| 3-011-22-G | (Bone) AIS Management | 5,640 | 5,000 | | 5,590 | | 1,194 | | 4,806 | | 6,000 | CLP: survey+herbicide costs. EWM: survey cost only |
| 3-011-22-H | (Bone) Rough Fish Management | | 0 | | | | | | | | 0 | Continued monitoring of carp population by staff, fund harvest from reserve if necessary |
| 3-011-25-F | (Little Comfort) Point-Intercept Macrophyte Survey | | 2,600 | | | | | | | | 0 | Chisago County and EOR did point-intercept survey on Little Comfort in 2019. |
| 3-011-25-G | (Little Comfort) AIS Management | | 0 | | | | | | | | 0 | Staff perform check-up survey. |
| 3-011-25-H | (Little Comfort) Rough Fish Management | | 0 | | | | | | 3,000 | | 3,000 | 2016 carp survey: carp pop low, impacts to WQ are moderate-low, bluegill population helps to control carp. Next survey in 2021 |
| 3-011-26-F | (Shields) Point-Intercept Macrophyte Survey | | 2,600 | | 3,300 | | | | 3,300 | | 3,300 | Need to do point-intercept survey every year if treating CLP with herbicide. DNR req. due to Natural Env. Lake status. |
| 3-011-26-G | (Shields) AIS Management | 2,573 | 4,000 | | 1,400 | | 1,155 | | 245 | | 1,400 | BWS survey costs&herbicide, CLP treatment to reduce internal loading. |
| 3-011-26-H | (Shields) Rough Fish Management | 13,819 | 0 | 66 | 9,000 | | | | | | 0 | Final removal attempts in 2020 - netting, work with bow anglers etc. |
| 3-011-27-F | (Keewahtin) Point-Intercept Macrophyte Survey | | 2,600 | | 2,400 | | | | | | 0 | Last point-intercept survey in 2020; every five years = next survey in 2025. |
| 3-011-27-G | (Keewahtin) AIS Management | | 0 | | | | | | | | 0 | Largely staff-coordinated. Additional costs may be funded from reserve if necessary |
| 3-011-28-F | (Forest) Point-Intercept Macrophyte Survey | | 0 | | | | | | | | 0 | Last point-intercept survey in 2018; every five years = survey in 2023 |
| 3-011-28-G | (Forest) AIS Management | 87,045 | 113,500 | | 52,187 | | 19,023 | 27,000 | 53,977 | | 100,000 | CLP & FR: survey+herbicide costs. EWM: survey cost only. |
| 3-011-29-F | (Comfort) Point-Intercept Macrophyte Survey | | 0 | | | | | | | | 0 | Last point-intercept survey in 2019; every five years = next survey in 2024 |
| 3-011-29-G | (Comfort) AIS Management | 5,600 | 5,000 | | 3,200 | | | | 4,000 | | 4,000 | CLP: survey+herbicide costs. EWM: survey cost only. |
| TOTAL PROGRAMS | | \$1,000,408 | \$1,540,346 | \$319,212 | \$1,193,412 | \$1,001,891 | \$39,262 | \$157,901 | \$1,026,765 | \$50,500 | \$1,274,429 | |



Draft 2021 Budget
Comfort Lake-Forest Lake Watershed District

| Account Number | Budget Item | 2019 Actual Yearend Expense | 2020 Total Expense Budget | 2020 YTD (April) | 2020 Est. Yearend Expense | 2021 WMP | 2021 Est. Grant Spend | 2021 Est. Other Rev. Spend | 2021 Ongoing Expenses | 2021 New Expenses | 2021 Draft Total Expense Budget |
|-----------------------|--|-----------------------------|---------------------------|------------------|---------------------------|--------------------|-----------------------|----------------------------|-----------------------|-------------------|---------------------------------|
| 5-400 | Wetlands | \$55,564 | \$77,802 | \$46,664 | \$62,109 | \$1,075 | \$39,000 | \$0 | \$36,435 | \$0 | \$75,435 |
| 5-400-4100 | Staff Management/Coord. | 6,539 | 10,302 | 2,703 | 8,109 | | | | 9,061 | | 9,061 |
| 5-420-B | (District-Wide) Wetland Restoration/Bank Feasibility Study | 28,806 | 30,000 | 3,923 | 8,000 | | | | | | 0 |
| 5-420-C | (District-Wide) Wetland Restoration/Bank Feasibility Implementation | | 0 | | | | | | | | 0 |
| 5-421-A | (Moody) Wetland Restoration and Cattle Exclusion (NBL12) | 7,576 | 1,500 | 27,615 | 30,000 | | | | | | 0 |
| 5-422-G | (Bone) Wetland Restoration Feasibility & Design (all SBL subwatershed) | 12,643 | 0 | 12,423 | 16,000 | | | | | | 0 |
| 5-422-H | (Bone) Wetland Restoration Implementation (all SBL subwatersheds) | 0 | 36,000 | | 0 | | 39,000 | | 27,374 | | 66,374 |
| 5-423-B | (Birch) Wetland Restoration Design (LCL20) | | 0 | | | | | | | | 0 |
| 5-423-C | (Birch) Wetland Restoration (LCL20) | | 0 | | | 1,075 | | | | | 0 |
| 5-500 | Upland Resources | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5-500-4100 | Staff Management/Coord. | 0 | 0 | 0 | 0 | | | | 0 | | 0 |
| 5-600 | Groundwater | \$435 | \$10,572 | \$198 | \$5,594 | \$1,344 | \$0 | \$0 | \$518 | \$0 | \$518 |
| 5-600-4100 | Staff Management/Coord. | 435 | 572 | 198 | 594 | | | | 518 | | 518 |
| 5-620-A | GW-Dependent Natural Resource Inventory and Review | | 0 | | | | | | | | 0 |
| 5-620-C | Provide Comments on Water Appropriation Permit Applications | | 0 | | | 1,344 | | | | | 0 |
| 5-627-A | (Keewahlin) GW Protection Feasibility Study (Recharge Planning) | 0 | 5,000 | | 5,000 | | | | | | 0 |
| 5-627-B | (Keewahlin) GW Protection Implementation | 0 | 5,000 | | | | | | | | 0 |
| 5-700 | Public Education | \$1,093 | \$11,717 | \$453 | \$1,358 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 5-700-4100 | Staff Management/Coord. | 1,093 | 1,717 | 453 | 1,358 | | | | 0 | | 0 |
| 5-720-A | Education in Public Parks – Land/Water Connection and District Resources | | 10,000 | | | | | | 0 | | 0 |
| 5-800 | Interagency Communication | \$17,887 | \$12,447 | \$5,572 | \$14,025 | \$0 | \$0 | \$0 | \$6,213 | \$0 | \$6,213 |
| 5-800-4100 | Staff Management/Coord. | 7,275 | 11,447 | 3,008 | 9,025 | | | | 6,213 | | 6,213 |
| 5-820-A | Watershed District Administration and Technical Resource Sharing | 10,612 | 1,000 | 2,564 | 5,000 | | | | | | 0 |
| 5-900 | Land Acquisition and Management | \$15,989 | \$1,145 | \$6,531 | \$21,061 | \$75,000 | \$0 | \$0 | \$13,107 | \$0 | \$13,107 |
| 5-900-4100 | Staff Management/Coord. | 805 | 1,145 | 354 | 1,061 | | | | 3,107 | | 3,107 |
| 5-920-A | Land Acquisition and Management | 15,183 | 0 | 6,177 | 20,000 | 75,000 | | | 10,000 | | 10,000 |
| TOTAL PROJECTS | | \$842,240 | \$951,763 | \$137,168 | \$628,595 | \$1,339,789 | \$725,500 | \$0 | \$607,734 | \$0 | \$1,333,234 |

| Comments |
|---|
| Staff to coordinate with landowners - see Staff Management/Coord. |
| Wetland C construction finished in early 2020. Final effectiveness monitoring this summer. Grant extension and additional funds for BL wetland resto. FY17 CWF grant: BL Partially Drained Wetland Restorations. Landowner coordination. FY17 CWF grant plus extra 319 funds. DCB wetland construction to occur in winter early 2021. |
| See 5-225-D |
| See 5-225-D |
| Unfinished item from CIP: put off for future year. |
| Mostly staff time |
| Continue coordination w/ cities of Forest Lake and Scandia to discuss protection of groundwater recharge area(s). Implementation would involve acquiring land or easements, residential raingardens (cost-share) |
| Staff time for ed/outreach is mainly under 3005 |
| Work on this project once logo redesigned and rebranding effort is complete. |
| LSC 1W1P. Mostly staff time. Some limited engineer/legal review time |
| Ongoing mgmt of "Site B"/Houle property |
| Some acquisition opportunities on radar. |



Draft 2021 Budget

Comfort Lake-Forest Lake Watershed District

| | Budget Item | 2019 Total Expense Budget | 2019 Actual Yearend | 2020 Expense Budget | 2020 Est. YE | Draft 2021 Expense Budget |
|---|---|---------------------------|---------------------|---------------------|--------------------|---------------------------|
| ADMINISTRATION | | | | | | |
| REVENUE | TAX LEVY | \$190,000 | \$189,667 | \$258,200 | \$257,735 | \$258,200 |
| | OTHER (INTEREST INCOME) | \$2,000 | \$5,058 | \$5,000 | \$5,058 | \$5,000 |
| | CARRYOVER/RESERVE FUND | | | | | \$116,950 |
| | TOTAL REVENUE: | \$192,000 | \$194,725 | \$263,200 | \$262,793 | \$380,150 |
| EXPENSES: | ADMINISTRATION | \$214,410 | \$251,244 | \$351,345 | \$351,992 | \$380,150 |
| | TOTAL EXPENDITURES: | \$214,410 | \$251,244 | \$351,345 | \$351,992 | \$380,150 |
| | REVENUE OVER/(UNDER) EXPENDITURES: | (\$22,410) | (\$56,519) | (\$88,145) | (\$89,198) | (\$0) |
| PROJECTS/PROGRAMS | | | | | | |
| REVENUE | TAX LEVY | \$1,110,000 | \$1,108,054 | \$1,141,800 | \$1,139,745 | \$1,141,800 |
| | GRANT REVENUE | \$585,035 | \$492,953 | \$353,029 | \$988,182 | \$557,213 |
| | OTHER (SEE GRANTS & OTHER REVENUE SUMMARY) | \$114,000 | \$123,398 | \$157,000 | \$137,000 | \$137,000 |
| | LOAN (repayment begins 12/15/21, or extend to 12/15/22) | \$900,000 | \$643,307 | \$928,425 | \$700,000 | \$500,000 |
| | CARRYOVER/RESERVE FUND | | | | | \$271,650 |
| | TOTAL REVENUE: | \$2,709,035 | \$2,367,712 | \$2,580,254 | \$2,964,926 | \$2,607,662 |
| EXPENSES: | PROGRAMS | \$1,101,899 | \$1,000,408 | \$1,540,346 | \$1,193,412 | \$1,274,429 |
| | PROJECTS | \$897,432 | \$842,240 | \$951,763 | \$628,595 | \$1,333,234 |
| | TOTAL EXPENDITURES: | \$1,999,332 | \$1,842,647 | \$2,492,109 | \$1,822,007 | \$2,607,662 |
| | REVENUE OVER/(UNDER) EXPENDITURES: | \$709,703 | \$525,065 | \$88,145 | \$1,142,920 | \$0 |
| TOTAL - COMFORT LAKE-FOREST LAKE | | | | | | |
| REVENUE | TAX LEVY | \$1,300,000 | \$1,297,721 | \$1,400,000 | \$1,397,480 | \$1,400,000 |
| | GRANT REVENUE | \$585,035 | \$548,108 | \$353,029 | \$988,182 | \$557,213 |
| | OTHER (SEE GRANTS & OTHER REVENUE SUMMARY) | \$116,000 | \$123,398 | \$162,000 | \$142,058 | \$142,000 |
| | LOAN (repayment begins 12/15/21) | \$900,000 | \$643,307 | \$928,425 | \$700,000 | \$500,000 |
| | CARRYOVER/RESERVE FUND | | | | | \$388,600 |
| | TOTAL REVENUE: | \$2,901,035 | \$2,612,534 | \$2,843,454 | \$3,227,720 | \$2,987,812 |
| EXPENSES | ADMINISTRATION | \$214,410 | \$251,244 | \$351,345 | \$351,992 | \$380,150 |
| | PROGRAMS | \$1,101,899 | \$1,000,408 | \$1,540,346 | \$1,193,412 | \$1,274,429 |
| | PROJECTS | \$897,432 | \$842,240 | \$951,763 | \$628,595 | \$1,333,234 |
| | RESERVE CONTRIBUTION | \$379,851 | \$0 | \$0 | \$0 | \$0 |
| | TOTAL EXPENDITURES: | \$2,593,593 | \$2,093,891 | \$2,843,454 | \$2,173,998 | \$2,987,812 |
| | REVENUE OVER/(UNDER) EXPENDITURES: | \$307,442 | \$518,643 | \$0 | \$1,053,722 | \$0 |
| | Prior Yearend/Beginning of Year Fund Balance (Reserve) | \$980,613 | \$980,613 | \$1,499,256 | \$1,499,256 | \$2,552,977 |
| | Est Current Yearend Balance | \$1,288,055 | \$1,499,256 | \$1,499,256 | \$2,552,977 | \$2,552,977 |
| | First 6 months min operating estimate | \$600,000 | \$600,000 | \$700,000 | \$700,000 | \$700,000 |
| | Beginning of year reserve over/(under) First 6 months min operating estimate | \$380,613 | \$380,613 | \$799,256 | \$799,256 | \$1,852,977 |
| | Actual reserve percentage of budget | 37.81% | 46.83% | 52.73% | 68.96% | 85.45% |

*Net grant revenue ≠ gross grant revenue due to audit unearned revenue calculation



Draft 2021 Budget

Comfort Lake-Forest Lake Watershed District

Grant & Other Revenue Summary

| Account Code | Grantor/ Partner | Program | Description | Target Resource | Grant Request | Match Funds | Grant Award/ Allocation | Gross FY Revenue | Timeframe Income Rec'd | Percent of Certainty of Award | Est. P Reduction (lbs/yr) | Est. Cost/P Reduction (over 25 yr lifespan) |
|---|------------------|--|--|-----------------|-----------------|----------------|-------------------------------|--------------------|------------------------|-------------------------------|---------------------------|---|
| ESTIMATED 2021 Grants | | | | | | | | | | | | |
| Awarded | | | | | | | | | | | | |
| 5-228-L | BWSR | CWF - Projects & Practices | WJD6 Headwaters Iron-Enhanced Sand Filter | Forest Lake | (FY2020) | (FY2020) | (FY2020) | \$298,960 | Q2 | [awarded] | 85 | \$440 |
| 5-229-E | BWSR | CWF - Projects & Practices | Sunrise River Drained Wetland Restoration | Comfort Lake | (FY2020) | (FY2020) | (FY2020) | \$196,800 | Q2 | [awarded] | 54 | \$456 |
| 5-228-B3 | BWSR | Watershed Based Funding | Castlewood Subwatershed BMP Implementation | Forest Lake | (FY2019) | (FY2019) | (FY2019) | \$3,938 | Q1 | [awarded] | TBD | TBD |
| 5-228-B4 | BWSR | Watershed Based Funding | Hayward Avenue BMP Implementation | Forest Lake | (FY2019) | (FY2019) | (FY2019) | \$3,938 | Q1 | [awarded] | N/A | N/A |
| 5-222-F | BWSR | CWF - Projects & Practices | Bone Lake Diagnostic Study/SWA BMP Implementation | Bone Lake | (FY2019) | (FY2019) | (FY2019) | \$14,400 | Q1 | [awarded] | N/A | N/A |
| TBD/Pending | | | | | | | | | | | | |
| 3-011-B | Wash. Co. | AIS Prevention Aid Grant | Watercraft Inspections | Forest & Bone | \$16,500 | | \$16,500 | \$16,500 | Q4 | 75% | N/A | N/A |
| 3-011-28-G | Wash. Co. | AIS Prevention Aid Grant | Flowering Rush Management | Forest Lake | \$14,000 | | \$5,100 | \$5,100 | Q4 | 75% | N/A | N/A |
| 3-011-28-G | Wash. Co. | AIS Prevention Aid Grant | Curly-leaf Pondweed Management | Forest Lake | \$35,000 | | \$5,100 | \$5,100 | Q4 | 75% | N/A | N/A |
| 3-011-21-G | DNR | AIS Control Projects | Curly-leaf Pondweed Management | Moody Lake | \$1,391 | | \$1,391 | \$1,391 | Q4 | 50% | N/A | N/A |
| 3-011-22-G | DNR | AIS Control Projects | Curly-leaf Pondweed Management | Bone Lake | \$1,194 | | \$1,194 | \$1,194 | Q4 | 50% | N/A | N/A |
| 3-011-26-G | DNR | AIS Control Projects | Curly-leaf Pondweed Management | Shields Lake | \$1,155 | | \$1,155 | \$1,155 | Q4 | 50% | N/A | N/A |
| 3-011-28-G | DNR | AIS Control Projects | Curly-leaf Pondweed Management | Forest Lake | \$7,000 | | \$7,000 | \$7,000 | Q4 | 50% | N/A | N/A |
| 3-011-28-G | DNR | AIS Control Projects | Flowering Rush Management | Forest Lake | \$1,737 | | \$1,737 | \$1,737 | Q4 | 50% | N/A | N/A |
| TBD | DNR | Conservation Partners Legacy (CPL) | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD |
| TBD | PCA | 319 Small Watersheds Focus | TBD (if awarded, will be ~\$250K over 4 years) | TBD | TBD | TBD | TBD | TBD | TBD | 50% | TBD | TBD |
| 3-006-D | ESRI | Conservation GIS Grant | One-year ArcGIS Advanced license with all extensions | District-Wide | N/A | \$1,200 | (Est. approx. \$10K discount) | | N/A | 99% | N/A | N/A |
| 3-007-B | LCCMR | Env. Nat. Resource Trust Fund (ENRTF) | TBD - Potential CLP phosphorus reduction experiment | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD |
| Various | Mortensen | Sustaining Environmental Systems | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD |
| TBD | Jeffers Fd. | General Grant Program | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD |
| TBD | McKnight Fd. | Mississippi River Program | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD |
| Estimated 2021 Grant Total | | | | | \$77,977 | \$1,200 | \$39,177 | \$557,213 | | | | |
| ESTIMATED 2021 Other Revenue (Partner Contributions, Permit Revenue, Loans etc.) | | | | | | | | | | | | |
| 3-011-28-G | City of FL | AIS Mgmt on Forest Lake | Flowering rush, curlyleaf pondweed | Forest Lake | | | \$24,900 | \$24,900 | Q4 | N/A | N/A | N/A |
| 3-011-B | City of FL | Watercraft Inspections | Boat launch inspections for Forest Lake | Forest Lake | | | \$17,600 | \$17,600 | Q4 | N/A | N/A | N/A |
| 3-011-28-G | FLLA | AIS Mgmt on Forest Lake | Flowering rush & Curlyleaf pondweed | Forest Lake | | | \$2,100 | \$2,100 | Q4 | N/A | N/A | N/A |
| 3-011-B | FLLA | Watercraft Inspections | Boat launch inspections for Forest Lake | Forest Lake | | | \$3,400 | \$3,400 | Q4 | N/A | N/A | N/A |
| 3-011-B | CLA | Watercraft Inspections | Boat launch inspections for Comfort Lake | Comfort Lake | | | \$500 | \$500 | Q4 | N/A | N/A | N/A |
| 3-011-B | Chisago Co. | AIS Prevention Aid: Watercraft Inspections | Boat launch inspections for Comfort Lake | Comfort Lake | | | \$5,000 | \$5,000 | Q4 | N/A | N/A | N/A |
| 3-011-B | BLA | Watercraft Inspections | Boat launch inspections for Bone Lake | Bone Lake | | | \$2,500 | \$2,500 | Q4 | N/A | N/A | N/A |
| 3-011-B | City Scandia | Watercraft Inspections | Boat launch inspections for Bone Lake | Bone Lake | | | \$1,000 | \$1,000 | Q4 | N/A | N/A | N/A |
| 3-002-A | Permittees | Permitting | Permit Deposits | District-Wide | | | \$80,000 | \$80,000 | Q1-Q4 | N/A | Various | Various |
| Various | PCA | Clean Water Partnership Loan | CLFLWD Adaptive Management Project Implementation | District-Wide | | | \$500,000 | \$500,000 | Q4 | N/A | Various | Various |
| | N/A | Interest Income | | N/A | | | \$5,000 | \$5,000 | | N/A | N/A | N/A |
| N/A | N/A | Carryover/Reserve Fund Balance | | N/A | | | \$388,600 | \$388,600 | | N/A | N/A | N/A |
| Estimated 2021 Other Revenue Total | | | | | \$0 | \$0 | \$137,000 | \$1,030,600 | | | | |
| ESTIMATED 2021 Combined Total | | | | | \$77,977 | \$1,200 | \$176,177 | \$1,587,812 | | | | |



Draft 2021 Budget

Comfort Lake-Forest Lake Watershed District

Grant & Other Revenue Summary

| Account Code | Grantor/ Partner | Program | Description | Target Resource | Grant Request | Match Funds | Grant Award/ Allocation | Gross FY Revenue | Timeframe Income Rec'd | Percent of Certainty of Award | Est. P Reduction (lbs/yr) | Est. Cost/P Reduction (over 25 yr lifespan) |
|---|------------------|--|---|-------------------|--------------------|------------------|-------------------------------|--------------------|------------------------|-------------------------------|---------------------------|---|
| ESTIMATED 2020 Grants | | | | | | | | | | | | |
| Awarded | | | | | | | | | | | | |
| 5-228-L | BWSR | CWF - Projects & Practices | WJD6 Headwaters Iron-Enhanced Sand Filter | Forest Lake | \$747,400 | \$186,850 | \$747,400 | \$373,700 | Q2 | [awarded] | 85 | \$440 |
| 5-229-E | BWSR | CWF - Projects & Practices | Sunrise River Drained Wetland Restoration | Comfort Lake | \$492,000 | \$123,000 | \$492,000 | \$246,000 | Q2 | [awarded] | 54 | \$456 |
| 1-001, 3-008-A | BWSR | PRAP Assistance Program | Workload Analysis | District-Wide | \$10,000 | \$7,500 | \$7,500 | \$7,500 | Q4 | [awarded] | N/A | N/A |
| 5-226-D | DNR | Conservation Partners Legacy (CPL) | Shields Lake Park Shoreline Restoration | Shields Lake | \$8,000 | \$1,000 | \$8,000 | \$4,000 | Q4 | [awarded] | TBD | TBD |
| 3-011-20-C | DNR | Behavior Change Grant Program | AIS Outreach at Boat Launches | Forest, Bone, Com | \$4,905 | In-Kind | \$4,905 | \$4,905 | Q4 | [awarded] | N/A | N/A |
| 3-011-B | Wash. Co. | AIS Prevention Aid Grant | Watercraft Inspections | Forest & Bone | \$16,500 | | \$16,500 | \$16,500 | Q4 | [awarded] | N/A | N/A |
| 3-011-28-G | Wash. Co. | AIS Prevention Aid Grant | Flowering Rush Management | Forest Lake | \$14,000 | | \$5,143 | \$5,143 | Q4 | [awarded] | N/A | N/A |
| 3-011-28-G | Wash. Co. | AIS Prevention Aid Grant | Curly-leaf Pondweed Management | Forest Lake | \$35,000 | | \$5,143 | \$5,143 | Q4 | [awarded] | N/A | N/A |
| 3-011-21-G | DNR | AIS Control Projects | Curly-leaf Pondweed Management | Moody Lake | \$1,350 | | \$1,391 | \$1,391 | Q4 | [awarded] | N/A | N/A |
| 3-011-22-G | DNR | AIS Control Projects | Curly-leaf Pondweed Management | Bone Lake | \$1,150 | | \$1,194 | \$1,194 | Q4 | [awarded] | N/A | N/A |
| 3-011-26-G | DNR | AIS Control Projects | Curly-leaf Pondweed Management | Shields Lake | \$1,150 | | \$1,155 | \$1,155 | Q4 | [awarded] | N/A | N/A |
| 3-011-28-G | DNR | AIS Control Projects | Curly-leaf Pondweed Management | Forest Lake | \$7,000 | | \$7,000 | \$7,000 | Q4 | [awarded] | N/A | N/A |
| 3-011-28-G | DNR | AIS Control Projects | Flowering Rush Management | Forest Lake | \$1,650 | | \$1,737 | \$1,737 | Q4 | [awarded] | N/A | N/A |
| 5-228-B3 | BWSR | Watershed Based Funding | Castlewood Subwatershed BMP Implementation | Forest Lake | (FY2019) | (FY2019) | (FY2019) | \$15,752 | Q4 | [awarded] | TBD | TBD |
| 5-228-B4 | BWSR | Watershed Based Funding | Hayward Avenue BMP Implementation | Forest Lake | (FY2019) | (FY2019) | (FY2019) | \$15,752 | Q4 | [awarded] | N/A | N/A |
| 5-222-F | BWSR | CWF - Projects & Practices | Bone Lake Diagnostic Study/SWA BMP Implementation | Bone Lake | (FY2019) | (FY2019) | (FY2019) | \$57,600 | Q4 | [awarded] | N/A | N/A |
| 5-221-C | BWSR | CWF - Projects & Practices | Moody Lake Alum Treatment | Moody Lake | (FY2018) | (FY2018) | (FY2018) | \$67,500 | Q4 | [awarded] | 324 | \$73 |
| 5-226-A | BWSR | CWF - Projects & Practices | Shields Lake SW Harvest, Irrigation Reuse & Alum Treat. | Shields Lake | (FY2017) | (FY2017) | (FY2017) | \$82,400 | Q4 | [awarded] | 1,000 | \$76 |
| 5-422-F | BWSR | CWF - Projects & Practices | Bone Lake Partially Drained Wetland Restorations | Bone Lake | (FY2017) | (FY2017) | (FY2017) | \$8,800 | Q4 | [awarded] | 50 | \$88 |
| 5-228-B2 | BWSR | CWF - Projects & Practices | Forest Lake Enhanced Street Sweeping Study | Forest Lake | (FY2017) | (FY2017) | (FY2017) | \$3,600 | Q4 | [awarded] | N/A | N/A |
| 5-421-A | EPA, PCA | CWA Section 319 | Moody Lake Wetland Rehabilitation | Moody Lake | (FY2016) | (FY2016) | (FY2016) | \$61,410 | Q3 | [awarded] | 445 | \$61 |
| TBD/Pending | | | | | | | | | | | | |
| TBD | PCA | 319 Small Watersheds Focus | TBD (if awarded, will be ~\$250K over 4 years) | TBD | TBD | | TBD | TBD | TBD | 50% | TBD | TBD |
| 3-006-D | ESRI | Conservation GIS Grant | One-year ArcGIS Advanced license with all extensions | District-Wide | N/A | \$1,200 | (Est. approx. \$10K discount) | | N/A | 99% | N/A | N/A |
| Various | Mortensen | Sustaining Environmental Systems | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD |
| TBD | Jeffers Fd. | General Grant Program | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD |
| TBD | McKnight Fd. | Mississippi River Program | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD | TBD |
| Estimated 2020 Grant Total | | | | | \$1,340,105 | \$319,550 | \$1,299,068 | \$988,182 | | | | |
| ESTIMATED 2020 Other Revenue (Partner Contributions, Permit Revenue, Loans etc.) | | | | | | | | | | | | |
| 3-011-28-G | City of FL | AIS Mgmt on Forest Lake | Flowering rush, curlyleaf pondweed | Forest Lake | \$27,500 | | \$27,500 | \$24,900 | Q4 | N/A | N/A | N/A |
| 3-011-B | City of FL | Watercraft Inspections | Boat launch inspections for Forest Lake | Forest Lake | \$15,000 | | \$15,000 | \$17,600 | Q4 | N/A | N/A | N/A |
| 3-011-28-G | FLLA | AIS Mgmt on Forest Lake | Flowering rush & Curlyleaf pondweed | Forest Lake | \$2,100 | | \$2,100 | \$2,100 | Q4 | N/A | N/A | N/A |
| 3-011-B | FLLA | Watercraft Inspections | Boat launch inspections for Forest Lake | Forest Lake | \$3,400 | | \$3,400 | \$3,400 | Q4 | N/A | N/A | N/A |
| 3-011-B | CLA | Watercraft Inspections | Boat launch inspections for Comfort Lake | Comfort Lake | \$500 | | \$500 | \$500 | Q4 | N/A | N/A | N/A |
| 3-011-B | Chisago Co. | AIS Prevention Aid: Watercraft Inspections | Boat launch inspections for Comfort Lake | Comfort Lake | \$5,000 | | \$5,000 | \$5,000 | Q4 | N/A | N/A | N/A |
| 3-011-B | BLA & Lions | Watercraft Inspections | Boat launch inspections for Bone Lake | Bone Lake | \$2,500 | | \$2,500 | \$2,500 | Q4 | N/A | N/A | N/A |
| 3-011-B | City Scandia | Watercraft Inspections | Boat launch inspections for Bone Lake | Bone Lake | \$1,000 | | \$1,000 | \$1,000 | Q4 | N/A | N/A | N/A |
| 3-002-A | Permittees | Permitting | Permit Deposits | District-Wide | \$80,000 | | \$80,000 | \$80,000 | Q1-Q4 | N/A | Various | Various |
| 5-228-B3 | N/A | N/A | Castlewood hay crop revenue | Forest Lake | | | | TBD | TBD | N/A | TBD | TBD |
| Various | PCA | Clean Water Partnership Loan | CLFLWD Adaptive Management Project Implementation | District-Wide | (FY2017) | (FY2017) | (FY2017) | \$700,000 | Q4 | [awarded] | Various | Various |
| Estimated 2020 Other Revenue Total | | | | | \$137,000 | \$0 | \$137,000 | \$837,000 | | | | |
| ESTIMATED 2020 Combined Total | | | | | \$1,477,105 | \$319,550 | \$1,436,068 | \$1,825,182 | | | | |



Draft 2021 Budget

Comfort Lake-Forest Lake Watershed District

Grant & Other Revenue Summary

| Account Code | Grantor/ Partner | Program | Description | Target Resource | Grant Request | Match Funds | Grant Award/ Allocation | Gross FY Revenue | Timeframe Income Rec'd | Percent of Certainty of Award | Est. P Reduction (lbs/yr) | Est. Cost/P Reduction (over 25 yr lifespan) |
|---|------------------|---|---|-----------------|--------------------|-----------------|-------------------------------|--------------------|------------------------|-------------------------------|---------------------------|---|
| 2019 Grants | | | | | | | | | | | | |
| Awarded | | | | | | | | | | | | |
| 5-222-F | BWSR | CWF - Projects & Practices | Bone Lake Diagnostic Study/SWA BMP Implementation | Bone Lake | \$144,000 | \$36,000 | \$144,000 | \$72,000 | Q1 | [awarded] | TBD | TBD |
| 3-006-D | ESRI | Conservation GIS Grant | One-year ArcGIS Advanced license with all extensions | District-Wide | | \$1,200 | (Est. approx. \$10K discount) | | N/A | [awarded] | N/A | N/A |
| 3-011-B | Wash. Co. | AIS Prevention Aid Grant | Watercraft Inspections | Forest & Bone | \$32,500 | \$0 | \$16,500 | \$16,500 | Q4 | [awarded] | N/A | N/A |
| 3-011-28-G | Wash. Co. | AIS Prevention Aid Grant | Flowering Rush | Forest Lake | \$15,248 | \$0 | \$9,000 | \$9,000 | Q4 | [awarded] | N/A | N/A |
| 5-228-B3 | Wash. Co. | Watershed Based Funding | Castlewood Subwatershed BMP Implementation | Forest Lake | \$39,380 | \$3,938 | \$39,380 | \$0 | N/A | [awarded] | 20 | TBD |
| 5-228-B4 | Wash. Co. | Watershed Based Funding | Hayward Avenue BMP Implementation | Forest Lake | \$39,380 | \$3,938 | \$39,380 | \$0 | N/A | [awarded] | 128 | TBD |
| 5-221-C | BWSR | CWF - Projects & Practices | Moody Lake Alum Treatment | Moody Lake | (FY2018) | (FY2018) | (FY2018) | \$0 | N/A | [awarded] | 324 | \$73 |
| 5-226-A | BWSR | CWF - Projects & Practices | Shields Lake SW Harvest, Irrigation Reuse & Alum Treat. | Shields Lake | (FY2017) | (FY2017) | (FY2017) | \$329,600 | Q4 | [awarded] | 1,000 | \$76 |
| 5-422-F | BWSR | CWF - Projects & Practices | Bone Lake Partially Drained Wetland Restorations | Bone Lake | (FY2017) | (FY2017) | (FY2017) | \$35,200 | Q2 | [awarded] | 50 | \$88 |
| 3-010-A | DNR | Conservation Partners Legacy (CPL) | Shields Lake fish barrier retrofits | Shields Lake | (FY2017) | (FY2017) | (FY2017) | \$30,600 | Q4 | [awarded] | N/A | N/A |
| 5-228-B | BWSR | Clean Water Fund (CWF) | Forest Lake Wetland Treatment Basin Implementation | Forest Lake | (FY2016) | (FY2016) | (FY2016) | \$16,200 | Q2 | [awarded] | 56 | \$145 |
| 5-421-A | BWSR | Clean Water Fund (CWF) | Moody Lake Wetland Rehabilitation | Moody Lake | (FY2016) | (FY2016) | (FY2016) | \$39,008 | Q2 | [awarded] | 445 | \$61 |
| 5-421-A | EPA, PCA | CWA Section 319 | Moody Lake Wetland Rehabilitation | Moody Lake | (FY2016) | (FY2016) | (FY2016) | \$0 | N/A | [awarded] | 445 | \$61 |
| Submitted, Not Awarded | | | | | | | | | | | | |
| TBD | PCA | 319 Small Watersheds Focus | TBD (\$1M in funding over 16-year period) | TBD | \$1,000,000 | N/A | N/A | N/A | N/A | [not awarded] | N/A | N/A |
| Various | Mortensen | Sustaining Environmental Systems | Unrestricted funding for multiple projects and programs | District-Wide | \$20,000 | N/A | N/A | N/A | N/A | [not awarded] | N/A | N/A |
| 3-007-B | LCCMR | Env. Nat. Resource Trust Fund (ENRTF) | Claros Pilot Projects (2020 work) | District-Wide | \$150,000 | N/A | N/A | N/A | N/A | [not awarded] | N/A | N/A |
| 3-007-B | SCRA | Lake St. Croix Watershed Improvement | Claros Pilot Projects (2019 work) | District-Wide | \$40,000 | N/A | N/A | N/A | N/A | [not awarded] | N/A | N/A |
| 3-005-A | MDH | Contaminants of Emerging Concern Initiative | Citizen Action Network Program | District-Wide | \$8,000 | N/A | N/A | N/A | N/A | [not awarded] | N/A | N/A |
| 3-011-26-H | DNR | Conservation Partners Legacy | Shields Lake Carp Removal | Shields Lake | \$22,500 | N/A | N/A | N/A | N/A | [not awarded] | N/A | N/A |
| 5-229-A | BWSR | CWF - Accelerated Implementation Grant | Comfort Lk Diagnostic & H&H Model Update | Comfort Lake | \$124,000 | N/A | N/A | N/A | N/A | [not awarded] | N/A | N/A |
| 2019 Grant Total | | | | | \$1,635,008 | \$45,076 | \$248,260 | \$548,108 | | | | |
| 2019 Other Revenue (Partner Contributions, Permit Revenue, Loans etc.) | | | | | | | | | | | | |
| 3-011-28-G | City of FL | AIS Mgmt | Flowering rush, curlyleaf pondweed, zebra mussels | Forest Lake | \$11,000 | | \$28,500 | \$28,500 | Q3/Q4 | N/A | N/A | N/A |
| 3-011-B | City of FL | Watercraft Inspections | Boat launch inspections for Forest Lake | Forest Lake | \$19,000 | | \$15,000 | \$15,000 | Q4 | N/A | N/A | N/A |
| 3-011-28-G | FLLA | AIS Mgmt on Forest Lake | Flowering rush & Curlyleaf pondweed | Forest Lake | \$2,000 | | \$2,100 | \$2,100 | Q4 | N/A | N/A | N/A |
| 3-011-B | FLLA | Watercraft Inspections | Boat launch inspections for Forest Lake | Forest Lake | \$2,500 | | \$3,400 | \$3,400 | Q4 | N/A | N/A | N/A |
| 3-011-B | CLA | Watercraft Inspections | Boat launch inspections for Comfort Lake | Comfort Lake | \$500 | | \$500 | \$500 | Q4 | N/A | N/A | N/A |
| 3-011-B | Chisago Co. | AIS Prevention Aid: Watercraft Inspections | Boat launch inspections for Comfort Lake | Comfort Lake | \$5,000 | | \$5,000 | \$5,000 | Q4 | N/A | N/A | N/A |
| 3-011-B | BLA | Watercraft Inspections | Boat launch inspections for Bone Lake | Bone Lake | \$2,500 | | \$2,500 | \$2,500 | Q4 | N/A | N/A | N/A |
| 3-011-B | City Scandia | Watercraft Inspections | Boat launch inspections for Bone Lake | Bone Lake | \$1,000 | | \$1,000 | \$1,000 | Q4 | N/A | N/A | N/A |
| 3-002-A | Permittees | Permitting | Permit Deposits | District-Wide | | | \$62,972 | \$62,972 | Q1-Q4 | N/A | N/A | N/A |
| 3-006-4100 | CMSCWD | Staff sharing program | Permit inspections, outreach, plan update | District-Wide | | | \$694 | \$694 | Q1-Q4 | N/A | N/A | N/A |
| 5-800-4100 | 1W1P | One Watershed, One Plan | Plan writing and outreach support | District-Wide | | | \$1,732 | \$1,732 | Q1-Q4 | N/A | N/A | N/A |
| Various | PCA | Clean Water Partnership Loan | CLFLWD Adaptive Management Project Implementation | District-Wide | (FY2017) | (FY2017) | (FY2017) | \$643,307 | Q4 | N/A | Various | Various |
| 2019 Other Revenue Total | | | | | \$43,500 | | \$123,398 | \$766,705 | | | | |
| 2019 Combined Total | | | | | \$1,678,508 | \$45,076 | \$371,658 | \$1,314,813 | | | | |



Draft 2021 Budget

Comfort Lake-Forest Lake Watershed District

Grant & Other Revenue Summary

| Account Code | Grantor/ Partner | Program | Description | Target Resource | Grant Request | Match Funds | Grant Award/ Allocation | Gross FY Revenue | Timeframe Income Rec'd | Percent of Certainty of Award | Est. P Reduction (lbs/yr) | Est. Cost/P Reduction (over 25 yr lifespan) |
|---|------------------|--|--|---------------------|--------------------|--------------------|----------------------------------|------------------|------------------------|-------------------------------|---------------------------|---|
| 2018 Grants | | | | | | | | | | | | |
| Awarded | | | | | | | | | | | | |
| 5-228-B | BWSR | Watershed Based Funding | FL Diagnostic Implementation - Castlewood/Hayward | Forest Lake | \$78,760 | \$7,876 | \$78,760 | \$39,380 | | | | |
| 5-221-C | BWSR | CWF - Projects & Practices | Moody Lake Alum Treatment | Moody Lake | \$135,000 | \$100,000 | \$135,000 | \$67,500 | | | | |
| 3-004-C | BWSR | CWF - Projects & Practices | Bone Lake SWA Implementation (Ag. BMPs) | Bone Lake | \$240,000 | \$60,000 | \$0 | \$0 | | | | |
| 5-229-D & E | BWSR | CWF - Projects & Practices | Sunrise River Tax Forfeit Project | Comfort Lake | \$390,000 | \$97,500 | \$0 | \$0 | | | | |
| 3-011-B | Wash. Co. | AIS Prevention Aid Grant | Watercraft Inspections | Forest & Bone | \$32,500 | \$31,000 | \$16,500 | \$16,500 | | | | |
| 3-011-28-G | Wash. Co. | AIS Prevention Aid Grant | Flowering Rush | Forest Lake | \$10,850 | \$8,950 | \$8,000 | \$8,000 | | | | |
| 3-006-D | ESRI | Conservation GIS Grant | One-year license of ArcGIS Advanced with all extensions | District-Wide | | \$1,200 | (Est. approx. \$10,000 discount) | | | | | |
| 3-010-A | DNR | <i>Conservation Partners Legacy (CPL)</i> | <i>Shields Lake fish barrier retrofits</i> | <i>Shields Lake</i> | <i>(FY2017)</i> | <i>(FY2017)</i> | <i>(FY2017)</i> | \$0 | | | | |
| 5-226-A | BWSR | CWF - Projects & Practices | <i>Shields Lake SW Harvest, Irrigation Reuse & Alum Treat.</i> | <i>Shields Lake</i> | <i>(FY2017)</i> | <i>(FY2017)</i> | <i>(FY2017)</i> | \$0 | | | | |
| 5-422-F | BWSR | CWF - Projects & Practices | <i>Bone Lake Partially Drained Wetland Restorations</i> | <i>Bone Lake</i> | <i>(FY2017)</i> | <i>(FY2017)</i> | <i>(FY2017)</i> | \$0 | | | | |
| 5228B | BWSR | CWF - Accelerated Implementation | <i>Forest Lake Enhanced Street Sweeping Plan</i> | <i>Forest Lake</i> | <i>(FY2017)</i> | <i>(FY2017)</i> | <i>(FY2017)</i> | \$14,400 | | | | |
| 5-421-A | BWSR | Clean Water Fund (CWF) | <i>Moody Lake Wetland Rehabilitation</i> | <i>Moody Lake</i> | <i>(FY2016)</i> | <i>(FY2016)</i> | <i>(FY2016)</i> | \$0 | | | | |
| 5-421-A | EPA, PCA | CWA Section 319 | <i>Moody Lake Wetland Rehabilitation</i> | <i>Moody Lake</i> | <i>(FY2016)</i> | <i>(FY2016)</i> | <i>(FY2016)</i> | \$0 | | | | |
| 5228B | BWSR | Clean Water Fund (CWF) | <i>Forest Lake Wetland Treatment Basin Implementation</i> | <i>Forest Lake</i> | <i>(FY2016)</i> | <i>(FY2016)</i> | <i>(FY2016)</i> | \$0 | | | | |
| 5-228-A | PCA | Clean Water Partnership (CWP) | <i>Forest Lake Diagnostic Study</i> | <i>Forest Lake</i> | <i>(FY2015)</i> | <i>(FY2015)</i> | <i>(FY2015)</i> | \$5,984 | | | | |
| Not Awarded | | | | | | | | | | | | |
| 3-011-28-G | DNR** | AIS Control Projects | CLP, EWM, FR Treatment | Forest Lake | N/A | N/A | N/A | N/A | | | | |
| 3-011-22-G | DNR** | AIS Control Projects | CLP, EWM Treatment | Bone Lake | N/A | N/A | N/A | N/A | | | | |
| 3-011-29-G | DNR** | AIS Control Projects | CLP, EWM Treatment | Comfort Lake | N/A | N/A | N/A | N/A | | | | |
| 3-005-A | SCMWS | St. Croix Master Watershed Steward | Lakes Area Television educational special | District-Wide | \$5,000 | N/A | N/A | N/A | | | | |
| 3-005-A | SCMWS | St. Croix Master Watershed Steward | Standard project signage initiative | District-Wide | \$5,000 | N/A | N/A | N/A | | | | |
| Various | PCA | Environmental Assistance | Forest Lake Feasibility Studies and Story Map | Forest Lake | \$30,000 | N/A | N/A | N/A | | | | |
| 5-340 | LCCMR | Env. Nat. Resource Trust Fund (ENRTF) | Sunrise River Restoration | Comfort Lake | \$575,000 | N/A | N/A | N/A | | | | |
| 2018 Grant Total | | | | | \$1,502,110 | \$306,526 | \$238,260 | \$151,764 | | | | |
| <i>*Grants listed in italics were awarded in previous year</i> | | | | | | | | | | | | |
| <i>**DNR AIS Grant Program not offered in 2018</i> | | | | | | | | | | | | |
| 2018 Other Revenue (Partner Contributions, Permit Revenue, Loans etc.) | | | | | | | | | | | | |
| 3-011-28-G | City of FL | AIS Mgmt on Forest Lake | Flowering rush, curlyleaf pondweed | Forest Lake | \$16,000 | | \$16,000 | \$19,380 | | | | |
| 3-011-B | City of FL | Watercraft Inspections | Boat launch inspections for Forest Lake | Forest Lake | \$14,000 | | \$14,000 | \$23,500 | | | | |
| 3-011-28-G | FLLA | AIS Mgmt on Forest Lake | Flowering rush | Forest Lake | \$2,500 | | \$2,500 | \$2,500 | | | | |
| 3-011-B | FLLA | Watercraft Inspections | Boat launch inspections for Forest Lake | Forest Lake | \$2,500 | | \$2,500 | \$2,500 | | | | |
| 3-011-B | CLA | Watercraft Inspections | Boat launch inspections for Comfort Lake | Comfort Lake | \$500 | | \$500 | \$500 | | | | |
| 3-011-B | Chisago Co. | AIS Prevention Aid: Watercraft Inspections | Boat launch inspections for Comfort Lake | Comfort Lake | \$5,000 | | \$5,000 | \$5,000 | | | | |
| 3-011-B | BLA | Watercraft Inspections | Boat launch inspections for Bone Lake | Bone Lake | \$2,000 | | \$2,000 | \$2,000 | | | | |
| 3-011-B | City Scandia | Watercraft Inspections | Boat launch inspections for Bone Lake | Bone Lake | \$1,000 | | \$1,000 | \$1,000 | | | | |
| 3-011-B | Lions Club | Watercraft Inspections | Boat launch inspections for Bone Lake | Bone Lake | \$500 | | \$500 | \$500 | | | | |
| 3-002-A | Permittees | Permitting | Permit Deposits | District-Wide | | | \$62,225 | \$62,225 | | | | |
| Various | CMSCWD | Staff sharing program | Permit inspections, outreach, plan update | District-Wide | | | \$2,425 | \$2,425 | | | | |
| Various | PCA | Clean Water Partnership Loan | CLFLWD Adaptive Management Project Implementation | District-Wide | \$1,500,000 | \$1,000,000 | \$1,500,000 | \$0 | | | | |
| 2018 Other Revenue Total | | | | | \$1,544,000 | \$1,000,000 | \$1,608,650 | \$121,530 | | | | |
| 2018 Other Agency Grants (District would support, but not manage funds directly) | | | | | | | | | | | | |
| City of Forest Lake | BWSR | Clean Water Fund | Street Sweeper Purchase | Forest Lake | \$220,000 | \$19,415 | \$220,000 | N/A | | | | |
| LSC 1W1P LGUs | BWSR | Clean Water Fund | Lower St. Croix One Watershed-One Plan Planning | District-Wide | \$185,000 | (in-kind) | \$185,000 | N/A | | | | |
| 2018 Supported Grants Total | | | | | \$405,000 | \$19,415 | \$405,000 | | | | | |
| 2018 Combined Total (CLFLWD Only) | | | | | \$3,046,110 | \$1,325,941 | \$1,846,910 | \$273,294 | | | | |

CLFLWD match contributions for grants and loans may be partially funded by other grants or loans.



Draft 2021 Budget

Comfort Lake-Forest Lake Watershed District

Staff and Consultant Cost Breakout

| | <u>Estimated 2021 Costs</u> | <u>Comment</u> |
|--|-----------------------------|--|
| District Staff (Wages & Benefits) | | |
| 1000 - Administration | \$134,141 | Divided per work plan. |
| 3000 - Programs | \$465,200 | Divided per work plan. |
| 5000 - Projects | \$100,660 | Divided per work plan. |
| DISTRICT STAFF TOTAL | \$700,000 | |
| Consultants/Partners | | |
| Emmons & Olivier Resources (EOR) (Engineer) | \$658,000 | Reflected in top rollup in budget. Based on 2019 YE and est. 2020 YE. |
| Smith Partners (Legal) | \$89,000 | Reflected in top rollup in budget. Based on 2019 YE and est. 2020 YE. |
| Accounting | \$25,000 | All in line item 1-004-4330 |
| Washington Conservation District | \$20,000 | Tech. Assist: \$20K. Based on 2020 contract. |
| Chisago Soil & Water Conservation Dist. | \$25,000 | Tech. Assist: \$25K. Based on 2020-2021 contract. |
| Blue Water Science | \$26,300 | Invasive plant surveys (Moody, Bone, Shields, Forest, Comfort), point-intercept surveys (Moody, Shields) |
| CONSULTING/PARTNER TOTAL | \$843,300 | |
| COMBINED TOTAL | \$1,543,300 | |
| Total Draft 2021 Budget | \$2,987,812 | |
| Personnel/Consultants/Partners % of Total Budget | 52% | |

EOR Breakdown by Category

| | | |
|----------------------------------|------------------|---|
| <i>EOR 1000 - Administration</i> | <i>\$8,000</i> | <i>Reflected in 1-004-4500. Based on allocation of majority of expenses to programs/projects.</i> |
| <i>EOR 3000 - Programs</i> | <i>\$350,000</i> | <i>Reflected in top rollup in budget. Based on 2019 YE and est. 2020 YE. Increase due to monitoring program assistance.</i> |
| <i>EOR 5000 - Projects</i> | <i>\$300,000</i> | <i>Reflected in top rollup in budget. Based on 2019 YE and est. 2020 YE.</i> |
| <i>Total</i> | <i>\$658,000</i> | |

Smith Partners Breakdown by Category

| | | |
|---|-----------------|--|
| <i>Smith Partners 1000 - Administration</i> | <i>50,000</i> | <i>Reflected in 1-004-4410. While staff codes project/program related work out to 3000/5000 series, the majority of legal counsel is administrative.</i> |
| <i>Smith Partners 3000 - Programs</i> | <i>19,000</i> | <i>Reflected in top rollup in budget. Based on 2019 YE and est. 2020 YE.</i> |
| <i>Smith Partners 5000 - Projects</i> | <i>20,000</i> | <i>Reflected in top rollup in budget. Based on 2019 YE and est. 2020 YE.</i> |
| <i>Total</i> | <i>\$89,000</i> | |