MEMORANDUM
Comfort Lake-Forest Lake Watershed District

To: Board of Managers                                    Date: September 25, 2019
From: Mike Kinney
Subject: Shields Lake Reuse – Forest Hills Bank Stabilization

Background/Discussion
The purpose of this agenda item is to provide a recommendation for selecting a Contractor to perform bank stabilization work at a location within the Forest Hills Golf Club (FHGC) property. As described in the attached technical memorandum from District Engineer, Emmons & Olivier Resources (EOR), bank erosion issues necessitate additional work near the project site.

Recommended Action
Proposed Motion: Manager _____________ moves to award the contract for bank stabilization work to Peterson Companies in the amount of $94,899; to authorize the administrator, on advice of counsel, to enter into a contract for the work and to sign such documents to advance the work and otherwise administer the contract in accordance with its terms; and finally to authorize the administrator to authorize work changes as in his judgment are appropriate, up to an additional aggregate $9,500 in contract price. Seconded by Manager ________________.

Attached: EOR Technical Memo (9-25-19)
The purpose of this memorandum is to provide a recommendation for selecting a Contractor to perform bank stabilization work at a location within the Forest Hills Golf Club (FHGC) property.

Background

The need for this work arises as a consequence of heavy snows and a difficult freeze/thaw cycle in the late Winter of 2019 affecting areas of the FHGC property disturbed and reworked by the Shields Lake Reuse Project. There was erosion of the bank of a pond on adjacent private property that discharged sediment into the constructed pond on the southern end of the Forest Hills Golf Club driving range. Upon discovery by EOR on April 9, 2019, the Reuse Project contractor, Dresel Contracting, was directed to stabilize the area with heavy-duty construction poly sheeting to prevent further erosion and migration of sediment into the constructed pond. In the judgment of the District Engineer, the circumstances were caused by the unexpected severe conditions and the contractor would not be responsible to perform the work within the contract price. Due to the location of this work and the limited remaining work to complete the Reuse Project, the selection of a second contractor to perform the work does not raise concerns about two contractors present on the site.

The District Engineer proposed a cleanup and stabilization solution following a meeting among the Engineer, the District Administrator, FHGC and the contractor onsite, and a quote was solicited from the contractor. The contractor provided a quote that exceeded the Engineer’s Estimate by over 60%. The Administrator then directed the Engineer to solicit additional quotes from local firms to perform the erosion stabilization work. An RFQ was sent out to several qualified area contractors on September 10, 2019. From this, one quote was received by the deadline on September 23, 2019.

Quote Summary

This one additional quote was received from Peterson Companies, Inc. with a Total Quote of $94,899.00. The Engineer reviewed the submitted quote packages. After review of the quote package, the Engineer determined the received quote is responsive. Below are the Peterson quote, the Engineer’s Estimate, and the cost estimate received from Dresel Contracting (the Shields Lake Reuse contractor).
<table>
<thead>
<tr>
<th>COMPANY</th>
<th>Engineer’s Estimate</th>
<th>Peterson Companies, Chisago City, MN</th>
<th>Dresel Contracting, Chisago City, MN</th>
</tr>
</thead>
<tbody>
<tr>
<td>QUOTE SECURITY INCLUDED</td>
<td>N/A</td>
<td>✓</td>
<td>N/A</td>
</tr>
<tr>
<td>CONSTRUCTION TOTAL</td>
<td>$89,300.00</td>
<td>$94,899.00</td>
<td>$144,182.50*</td>
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</tbody>
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*Note this total includes a $7500 reduction negotiated with Dresel Contracting.

**Recommendation**

The District received two quotes for the proposed work. The Peterson quote is substantially lower than the Dresel quote, and about six percent ($5,599) higher than the Engineer’s Estimate, and allows the Reuse Project to remain within budget. In addition, as Peterson Companies has completed several successful projects for the District, we are comfortable recommending award of the project to this contractor.

We are recommending award of the contract, on the basis of the low responsive quote, to Peterson Companies in the amount of **$94,899.00**.