1. **Update on WD activities** *[District Staff]*
   a) 10-24-19 Administrator Report
   b) MAWD Annual Meeting
   c) WMP Update Listening Sessions
   d) Other

2. **2020 Committee Goals and Initiatives** *[Committee]*
   a) SMART goals initiatives worksheet

3. **Election of new Chairperson** *[Committee]*
Administrator’s Report

• **Admin Report Highlights**
  • **Alum Treatments** – Both the Shields Lake and Moody Lake alum treatments have been completed.
  • **Watercraft inspections** ended October 27th. The inspection goals for each lake were met.
  • **Carp removal** efforts have been completed on Shields Lake.
Dates to Remember

Board Meetings

- **Wednesday, November 6th**
  Special CLFLWD Board Meeting (Comprehensive Data Review, LSC1W1P)
  6:30pm – District Office

- **Thursday, November 21st**
  Regular CLFLWD Board Meeting
  6:30pm – City Hall

- **Thursday, December 12th**
  Special CLFLWD Board Meeting (Workload analysis)
  6:30pm – District Office
Dates to Remember

Education and Outreach Events

• **Wednesday, November 13**
  Septics, wells, and healthy homes: A groundwater class for homeowners
  5:30pm – Hugo City Hall

• **Monday, December 2**
  A salty tale for Minnesota lakes and streams
  6:30pm – Forest Lake Library
MAWD Annual Meeting

- December 5th – 7th, Alexandria

CLFLWD has the funds to send two CAC members (Registration, Hotel, Mileage). Let staff know by November 8th if interested.

Session: Maintaining an Active Citizen Advisory Committee 2:45-3:30 pm

<table>
<thead>
<tr>
<th>Time</th>
<th>Location</th>
<th>Topic</th>
<th>Description</th>
<th>Presenters</th>
</tr>
</thead>
<tbody>
<tr>
<td>2:45pm-3:30pm</td>
<td>Lake Osakis</td>
<td>Maintaining an active Citizen Advisory Committee</td>
<td>State Statute 103D.331 requires watershed districts to have advisory committees. From statute: “The managers must annually appoint an advisory committee to advise and assist the managers on all matters affecting the interests of the watershed district and make recommendations to the managers on all contemplated projects and improvements in the watershed district.” This session will include brief presentations by several watershed districts with active advisory committees. Each panelist will answer some basic questions regarding: Principals for Public Participation CAC Role and Work Plan Benefits and Challenges of Active CAC After the brief presentations, a moderator will facilitate an open discussion between the panelists and audience.</td>
<td>Mark Doneux, Capitol Region WD</td>
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</table>
Listening Session Dates

- **Wednesday, November 13\(^{th}\)**
  6:30p.m. - 8:00p.m. | Forest Lake Community Room

- **Saturday, November 16\(^{th}\)**
  9:00a.m. – 10:30a.m. | Wyoming Area Library

- **Saturday, January 25\(^{th}\)**
  9:00a.m. – 10:30a.m. | Forest Lake Community Room

- **Thursday, January 30\(^{th}\)**
  6:30p.m. - 8:00p.m. | Scandia Community Center
CAC Meeting Agenda

1. **Update on WD activities** *District Staff*
   a) 10-24-19 Administrator Report
   b) MAWD Annual Meeting
   c) WMP Update Listening Sessions
   d) Other

2. **2020 Committee Goals and Initiatives** *Committee*
   a) SMART goals initiatives worksheet

3. **Election of new Chairperson** *Committee*
2020 Committee Goals and Initiatives

SMART Goals:

Specific – clear and well defined
Measurable – precise amounts, dates, etc.
Attainable – it is possible to achieve
Relevant – move in the direction that the group wants
Time Bound – set a deadline

*Initiatives Worksheet is included in meeting packet*
CAC Meeting Agenda

1. Update on WD activities [District Staff]
   a) 10-24-19 Administrator Report
   b) MAWD Annual Meeting
   c) WMP Update Listening Sessions
   d) Other

2. 2020 Committee Goals and Initiatives [Committee]
   a) SMART goals initiatives worksheet

3. Election of new Chairperson [Committee]