

**MINUTES OF THE 2013 WORK PLAN & BUDGET WORKSHOP
OF THE
COMFORT LAKE -FOREST LAKE WATERSHED DISTRICT**

**Thursday, July 28, 2012
5:30 - 6:30 pm**

1) **Call to Order**

The President called the June 28, 2012 CLFLWD 2013 Work Plan & Budget Board of Managers Workshop to order at 5:30 p.m. at the Forest Lake City Offices, 220 North Lake Street, Forest Lake, Minnesota

Present: President Richard Damchik, Treasurer John Lynch, Secretary Wayne Moe, Manager Jon Spence.

Absent: Jackie Anderson

Staff: Doug Thomas, Jason Naber (EOR)

Others: None

2) **Presentation of Draft 2013 Work Plan & Budget**

Administrator Thomas referred to the three pieces of information that were included in the Workshop packet which included 1) his staff memo, 2) the long range work plan from the Districts' Watershed Management Plan, and 3) the proposed 2013 work plan/budget and fund balance worksheets. He then went through the work plan/budget and pointed out:

- Areas in the administrative and program parts of the budget where there is a significant increase or decrease from the 2012 to 2013 work plan/budget.
- The programs and /or projects which were completed in 2012 and which ones are proposed as new programs/projects for 2013.
- How the work plan/budget corresponds to and is consistent with the Watershed Management Plan – Long Range Work Plan.
- Discussed specifically 1) perspective on not needing any additional staffing in 2013 but noted that he is thinking that there may be a need for a watershed specialist/technician in 2014, 2) the monitoring budget and the cost associated with the effectiveness monitoring for the Broadway Ave. biofiltration system and that we will be getting an alternative bid as the estimated cost, by the WCD, seemed high, 3) the rationale for not carrying forward the SBL07 feasibility/engineering study, and 4) putting a marker in the budget for Sunrise River Project implementation.
- On the revenue side he explained that the budget is built around the past direction of the Board to keep the levy flat.
- Discussed the impact that the proposed work plan/budget has on District Fund Balances.

3) **Discussion**

Preliminary discussion by Managers regarding the direction and content of the proposed 2013 work plan/budget took place. Manager Moe commented that he had some initial concerns about the budget which dealt primarily with the projected high cost of project implementation for the Sunrise River; that looking at the long range work plan spending over the next few years seems to be disproportionate in relation to where our revenue is being generated from; and, that it may not be consistent with the our approach to work starting at the top of the watershed. Manager Lynch also commented on the concept of starting at the top of the watershed and working our way downstream along with the ability to monitor our progress as we implement projects. Administrator Thomas noted the petition nature of the Sunrise Project along with how a number of the other projects in the proposed work plan do follow the top of the watershed approach.

4) **Adjournment**

Motion by Manager Spence to adjourn the 2013 Work Plan & Budget Workshop. Motion was seconded by Manager Moe. Discussion. Motion carried. President declared the meeting adjourned at 6:30 pm.

Wayne S. Moe, Secretary