

COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT
2016 BUDGET

Budget Category	WMP Code	Budget Item	2015 Budget	2015 Estimated	2016 WMP	2016 Levy	2016 Proposed
ADMINISTRATIVE	1000	ADMINISTRATION					
	1001	BOARD ADMINISTRATION	23,050	19,419	26,337	24,000	24,700
	1002	GENERAL OFFICE EXPENSES	43,700	73,571	24,165	70,000	75,000
	1003	GENERAL ADMINISTRATIVE	56,100	22,304	164,268	95,000	97,700
	1004	PROFESSIONAL SERVICES	45,000	76,033	0	50,000	67,000
		TOTAL ADMINISTRATION EXPENSES	167,850	191,327	214,770	239,000	264,400

PROGRAMS

	3000	PROGRAMS					
		DISTRICT TECHNICAL SUPPORT	80,000				
	3001	DISTRICT RULES AND RULEMAKING	26,126	21,842	6,955	5,000	19,312
	3002	PERMITTING	22,510	10,838	25,504	30,000	58,800
	3003	MONITORING & DATA ASSESSMENT	195,155	78,646	65,244	86,000	316,177
	3004	NON-POINT SOURCE POLLUTION ABATEMENT	219,000	39,624	313,583	70,000	175,007
	3005	EDUCATION AND OUTREACH	33,000	14,986	33,504	32,000	109,620
	3006	TECH. RESOURCE SHARING/INTERAGENCY COMMUN.	87,213	60,105	16,810	24,000	56,140
	3007	RESEARCH	-	9,102	28,982	8,000	18,200
	3008	MEASUREMENT OF PROGRESS	-	20,518	5,796	4,000	7,248
	3009	GRANT RESEARCH & PREPARATION	9,740	-	-	-	18,160
	3010	OPERATION & MAINTENANCE - DISTRICT WIDE	0	9,970.00	-	24,000	76,160
		TOTAL PROGRAM EXPENSES	\$672,744	\$265,631	\$496,378	\$283,000	\$854,824

PROJECTS

	5000	PROJECTS					
	5100	FLOODPLAIN		51,430	-	-	-
	5200	LAKES	577,296	197,285	2,013,543	216,650	960,956
	5300	STREAMS		-	358,135	-	18,012
	5400	WETLANDS		-	927	-	183,547
	5500	UPLAND RESOURCES		2,400	-	-	870
	5600	GROUNDWATER		-	17,389	-	0
	5700	PUBLIC EDUCATION		-	-	-	0
	5800	INTERAGENCY COMMUNICATION		-	-	-	19,862
	5900	LAND ACQUISITION AND MANAGEMENT		-	75,000	-	156,693
		TOTAL PROJECTS EXPENSES	\$577,296	\$251,115	\$2,464,995	\$281,650	\$1,390,541

TOTAL

TOTAL BUDGET			\$1,417,890	\$708,073	\$3,176,143	\$803,650	\$2,509,765
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**COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT
2016 BUDGET**

Budget Category	Account Number	WMP Code	Budget Item	2015 Budget	2015 Estimated	Est Carryover From 2015	2016 WMP	2016 Levy	2016 Proposed	
ADMINISTRATIVE		1001	Board Administration				26,337			
		1-001-4800	Advisory Committee	500	0	400			500	
		1-001-4330	Annual Audit	8,400	7,200	800			7,200	
		1-001-4245	MAWD Dues	2,400	2,069	331			2,400	
		1-002-4245	LMC Dues	1,500	1,500	0			1,500	
		1-001-4270	Insurance (LMCIT and workers comp)	4,000	0	0			4,000	
		1-001-4000	Managers Per Diem	5,250	7,650	(2,400)			8,000	
		1-001-4010	Manager Expenses	500	900	(400)			1,000	
		1-001-4130	Managers Payroll Taxes	500	100	400			100	
			TOTAL BOARD ADMINISTRATION	\$23,050	\$19,419	\$3,631		\$24,000	\$24,700	
			1002	General Office Expenses				24,165		
		1-002-4240		Cell Phone/office phone/internet	3,300	2,854	446			3,300
		1-002-4203		Computer Supplies/Software/IT Support	3,200	17,260	(14,060)			15,000
		1-002-4635		Copier (lease)	5,000	5,072	(72)			5,000
		1-002-4200		General Office Supplies	500	5,394	(4,894)			7,000
		1-002-4245		Dues/Fees/subscriptions	200	510	(310)			400
		1-002-4265		Conferences & Workshops/Staff Training & Education	1,000	1,760	(760)			2,300
		1-002-4320		Staff Expenses/Travel (Mileage)	1,500	5,891	(4,391)			6,000
	1-002-4280		Postage	700	32	668			700	
	1-002-4208		Printing	1,500	236	1,264			1,500	
	1-002-4290		Notices	700	500	200			700	
	1-002-4210		Office rental space	20,000	31,648	(11,648)			27,000	
	1-002-4300		Utilities	6,000	2,414	3,586			6,000	
	1-002-4295		Bank Fees	100	0	100			100	
			TOTAL OFFICE EXPENSES	\$43,700	\$73,571	(\$29,871)		\$70,000	\$75,000	
		1003	General Administration				164,268			
	1-003-4100		Salary (Administrator)-General Admin.	8,400	10,276	(1,876)			25,000	
	1-003-4100		Administrative Support	20,000	0	20,000			32,000	
	1-003-4130		Payroll taxes	6,700	1,372	5,328			6,700	
	1-003-4120		PERA	6,000	8,756	(2,756)			9,000	
	1-003-4110		Benefits (health,dental,life, STD/LTD)	15,000	1,900	13,100			25,000	
			TOTAL GENERAL ADMINISTRATIVE	\$56,100	\$22,304	\$33,796		\$95,000	\$97,700	
PROFESSIONAL SERVICES		1004	Professional Services				0			
		1-004-4330	CPA/bookkeeping	9,000	12,795	(3,795)			10,000	
		1-004-4500	Consulting engineer	24,000	24,000	0			36,000	
		1-004-4410	Legal	12,000	39,238	(27,238)			21,000	
			TOTAL PROFESSIONAL SERVICES	\$45,000	\$76,033	(\$31,033)		\$50,000	\$67,000	
All Administrative/Professional				\$167,850	\$191,327	(\$23,477)	\$0	\$239,000	\$264,400	

**COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT
2016 BUDGET**

Budget Category	WMP Code	Timeframe	Budget Item	(Thru 6/30/15) YTD Expenditures	2016 WMP	2016 Grants	2016 Other Inc.	2016 Levy	2016 Total	
WATERSHED MANAGEMENT PLAN			Administrative Programs Support	17,633	0			0	59,884	
	3001		District Rules and Rulemaking	4,702	6,955	0	0	5,000	19,312	
			Staff Management of Prog.	4,702				0	4,312	
	3001A	Annual	Ongoing Initiatives		1,159			5,000	15,000	
	3001B	Every other year	Rule Implementation Review		5,796					
			<i>Rules - development of approved alternative BMP's</i>							
	3002		Permitting	9,804	25,504	0	0	30,000	58,800	
			Staff Management of Permitting						8,800	
	3002A	Annual	Ongoing Initiatives	9,804	23,185			30,000	50,000	
			<i>Permitting/Review - Engineers recouped (liability)</i>							
			<i>Permitting/Review - Engineers un-recouped</i>							
			<i>Permitting/Review - Legal recouped (liability)</i>							
			<i>Permitting/Review - Legal un-recouped</i>							
	3002B	Annual	Volume Banking Program Oversight		2,319				0	0
	3003		Monitoring & Data Assessment	40,175	65,244	0	0	86,000	316,177	
			Staff Management of Monitoring Program	3,798				10,000	5,280	
	3003A	Annual	Ongoing Initiatives	28,699	65,244			76,000	111,853	
	3003B	2012	Develop Monitoring Plan	7,678				0	Completed	
	3003C	Every 3 years	Comprehensive Data Analysis						0	
	3003D	2012-2013	Bone - Birch Tributary and Wetland Monitoring					0	0	
	3003E	2012-2013	Birch - School - Little Comfort Lake Tributary Monitoring					0	0	
	3003F	2012-2013	Forest Lake Subwatershed Wetland Outlet Monitoring (FL44 Subwatershed)					0	Completed	
	3003G	2015, 2020	Stream Biotic Monitoring						0	
	3003H	Periodic	Wetland Monitoring					0	0	
	3003I	2011	Bone Lake Subwatershed Phosphorus Monitoring (NBL 17 subwatershed)					0	Completed	
	3003J	2012	Bone Lake Subwatershed Phosphorus Monitoring (NBL 38 subwatershed)					0	Completed	
3004		Non-Point Source Pollution Abatement Grant (cost-share)	13,683	313,583	0	0	70,000	175,007		
		Staff Management of BMP C-S Program	4,250					7,260		
		<i>Technical support</i>								
3004A	Annual	Ongoing Initiatives		17,969			10,000	17,969		
3004B	Annual	Residential Landowner Grant	8,555	34,778			10,000	34,778		
3004C	Annual	Agricultural and Rural BMP Incentives/Cost-Share	878	34,778			10,000	35,000		
3004D	Annual	Commercial/Community Grant		52,167			10,000	25,000		
3004E	Annual	Municipal Stormwater Remediation Program		173,891			30,000	55,000		

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	3005		Education and Outreach	13,452	33,504	33,000	20,000	32,000	109,620
			Staff Management/Coord.	1,741					10,120
	3005A	Annual	Ongoing initiatives / EMWREP participation	8,375	19,592			15,000	30,000
	3005B	Annual	Summer Intern at Boat Launches (Inspections Program)	1,336	11,593	33,000	20,000	15,000	67,000
	3005C	2012, 2021	Standard Project Signage		0			0	0
	3005D	Annual	Local student engagement/Chisago Co Children's Water Festival	2,000	2,319			2,000	2,500
	3006		Technical Resource Sharing + Interagency Communication	32,156	16,810	0	0	24,000	56,140
			Staff Management/Coord.	3,504					8,140
	3006A	Annual	Ongoing Initiatives (Miscellaneous Projects)	28,052	2,319			4,000	10,000
	3006B	Annual	Provide Comment on Municipal Variance Requests		5,796				0
	3006C	Annual	Modeling (H&H Model Update)		5,796			17,000	25,000
	3006D	Annual	Geographic Information Systems (GIS)		2,319				
	3006E	2011	District Web Mapper (& WCD BMP/Permit project)	600	580			1,000	3,000
	3006F	2019-2021	Watershed Management Plan Update		0			2,000	10,000
	3007		Research	2,540	28,982	0	0	8,000	18,200
	3007A	Annual	Ongoing Initiatives	2,540	28,982			8,000	13,200
	3007B		New Initiatives						5,000
	3008		Measurement of Progress	2,340	5,796	0	0	4,000	7,248
			Staff Management/Coord.						1,452
	3008A	Annual	Ongoing Initiatives	2,340	5,796			4,000	5,796
	3009		Grant Research and Preparation	36,637	0	0	0	0	18,160
			Staff Management/Coord.	1,447					6,160
	3009A		Ongoing Initiatives						12,000
	3-009-C2		Forest Lake Subwatershed Assessment	2,941					
	3-009-D1		2015 Public Awareness Projects	1,080					
	3-009-D2		2015 AIS Control Projects	6,050					
	3-009-D4		Fish Barrier Retrofits	20,931					
	3-009-E2		AIS Prevention - Flowering Rush	4,188					
	3010		Operation & Maintenance - District Wide	5,697	0	0	0	24,000	76,160
			Staff Management/Coord.	5,697					8,360
	3010A		Ongoing Initiatives					24,000	47,800
			Shields Lake Fish Barrier						
			Forest Lake dam						
			Bone Lake Fish Barrier						
			JD 6						
			BMP / Project Inspections/Maintenance						
			Vehicle						

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			TOTAL PROGRAMS BUDGET	\$178,819	\$496,378	\$33,000	\$20,000	\$283,000	\$854,824

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2016 BUDGET**

Budget Category	WMP Code	Timeframe	Budget Item	(Thru 6/30/15)					
				YTD	2016	2016	2016	2016	2016
				Expenditures	WMP	Grants	Other Inc.	Levy	Total
MANAGEMENT PLAN			Administrative Projects Support						50,600
CAPITAL PROJECTS	5100		Floodplain	33,116	0	0	0	0	0
	5140A	2012-2016	Sunrise River Water Quality/Quantity Regional Stormwater Project	26,515	0				0
			Staff Management/Coord.	6,601					
	5200		Lakes	124,642	2,013,543	628,544	52,500	216,650	960,956
			Staff Management/Coord.	9,494					29,115
		2016 (new item)	District-wide Zebra Mussel Monitoring						3,000
		2016 (new item)	District-wide Boat Launch Site Upgrades			0		0	0
		2016 (new item)	District-wide Lake Shoreline Inventory Tech Evaluation						5,000
		2016 (new item)	District-wide Invasive Species Policy Development & Mgmt Plan					0	0
	5220A	2018	Volume Control Facility Planning & Design		0				0
	5220B	2019	Volume Control Facility Implementation		0				0
	5220C	2017	Invasive Species Control Pilot Projects	851	0	0		0	0
	5220D	unscheduled	Chemical Treatment of Inflows	0	0				0
	5220E		Miscellaneous	17,182					
	5221A	2011	(Moody) Moody Lake Inlet Fish Barrier		0				0
	5221B	Annual	(Moody) Curly-Leaf Pondweed Management	1,042	17,389				0
	5221C	2011	(Moody) Alum Treatment	4,375	0	0			0
	5221D	Every other year	(Moody) Rough Fish Management		15,071				0
	5221E	Every 5 years, Annual	(Moody) Macrophyte & Invasives Survey	1,650	3,478				0
	5222A	2012	(Bone) Bone Lake Inlet and Outlet Fish Barriers	9,225	0				Completed
	5222B	2012	(Bone) Bone Lake Infiltration Basin Planning and Design (SBL07)	11,252	0			50,000	66,950
	5222C	2013	(Bone) Bone Lake Infiltration Basin Implementation (SBL07) *misc projects		0	276,094			50,000
	5222D	2014	(Bone) Shoreline Survey		0				Completed
	5222E	Annual	(Bone) AIS Management - updated from CLP Management	7,414	64,919	500			5,000
	5222F	Every other year	(Bone) Rough Fish Management		15,071				10,000
	5222G	2013	(Bone) Alum Treatment		0				0
	5222H	Every 5 years, Annual	(Bone) Macrophyte & Invasives Survey		3,478				5,000
	New	2016 (new item)	(Bone) Zebra Mussel Rapid Response						6,000
	New	2016 (new item)	(Bone) Lake Vegetation Management Plan Update						3,000
	5223A	2017	(Birch) Phos. Source Assessment & Implementation Plan		0				0
	5225A	2012	(Little Comfort) Phos. Source Assessment & Implementation Plan		0			25,000	30,000
	5225B	2013	(Little Comfort) Shoreline Survey		0				Completed
	5225C	Annual after 2016	(Little Comfort) AIS Management - updated from CLP Management		0				1,000
	5225D	Every other year	(Little Comfort) Rough Fish Management		24,345				5,000
	5225E	2020	(Little Comfort) Alum Treatment		0				0

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				YTD	2016	2016	2016	2016	2016
				Expenditures	WMP	Grants	Other Inc.	Levy	Total
	5225F	Every 5 years, Annual	(Little Comfort) Macrophyte & Invasives Survey		11,593				0
	5226A	2017	(Shields) Feasibility Study - Biomanipulation	3,708	0				0
	5226B	Every other year	(Shields) Rough Fish Management		24,345				0
	5226C	Annual after 2016	(Shields) AIS Management - updated from CLP Management	1,420	8,695				0
	5226D	2018	(Shields) Shoreline Survey		0				0
	5226E	Every 5 years, Annual	(Shields) Macrophyte & Invasives Survey	1,700	3,478				5,000
		2016 (new item)	(Shields) Lake Vegetation Management Plan						0
	5226F	2016 (new item)	(Shields) 208th Street Neighborhood Ponds Maintenance/Improvements						10,000
	5227A	2014	(Sylvan) Stormwater and Shoreline BMP Planning		0				16,391
	5227B	2015	(Sylvan) Stormwater and Shoreline BMP Implementation		0				0
	5227C	2016	(Sylvan) Shoreline Survey		6,724				0
	5227D	Every 5 years, Annual	(Sylvan) Macrophyte & Invasives Survey		11,593				6,000
		2016 (new item)	(Sylvan) AIS Management						4,000
	5228A	2016	(Forest) Diagnostic Study and Implementation Plan	7,950	139,113	39,375		35,000	80,000
	5228B	2018-2020	(Forest) Forest Lake Diagnostic Study Implementation		0				0
	5228C	2017	(Forest) Urban Stormwater Retrofit Planning & Design (FL01, FL81)		0				0
	5228D	2018	(Forest) Urban Stormwater Retrofit Implementation (FL01, FL81)	1,593	0				0
	5228E	2015	(Forest) Shoreline Survey		0				0
	5228F	Every 5 years, Annual	(Forest) Macrophyte & Invasives Survey		3,478				7,500
	5228G	Annual	(Forest) AIS Management - updated from Aquatic Macrophyte and Invasive Species Mgmt	40,549	11,593	51,100	52,500	41,400	150,000
	5228H	2017	(Forest) Imperial Ave Area BMP Design (FL44) (2017)		0				0
	5228I	2018	(Forest) Imperial Ave Area BMP Implementation (FL44)		0				0
	5228J	2015	(Forest) North Shore Trail BMP Design (FL44)		0				0
	5228K	2016	(Forest) North Shore Trail BMP Implementation (FL44)		92,742				0
	5228L	2021	(Forest) In-Lake Treatment		0				0
		2016 (new item)	(Forest) 3rd Lake Pond Implementation			81,000			20,000
		2016 (new item)	(Forest) Update Lake Vegetation Management Plan						3,000
	5229A	2011	(Comfort) Sunrise Regional Stormwater Project Feasibility & Design		0				Completed
	5229B	2012-2016	(Comfort) Sunrise Regional Stormwater Project Implementation		229,536			0	0
	5229C	2013	(Comfort) Shoreline Survey	700	0				Completed
	5229D	2013	(Comfort) BMP Feasibility Study for District's Tax Forfeited Land		0				0
	5229E	2014	(Comfort) BMP Implementation on District's Tax Forfeited Land		0				0
	5229F	2012	(Comfort) Bixby Park Stormwater Ponds Design		0				Completed
	5229G	2013-2017	(Comfort) Bixby Park Stormwater Treatment Implementation	740	1,300,242	180,375		65,250	428,000
	5229H	Every 5 years, Annual	(Comfort) Macrophyte & Invasives Survey	475	3,478				5,000
	5229I	2016 (new item)	(Comfort) AIS Management	2,972		100			4,000
	5229J	2016 (new item)	(Comfort) Update Lake Vegetation Management Plan	350					3,000
	5299A	2012	(Heims) Lake Water Quality Study		0				Completed

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				YTD	2016	2016	2016	2016
				Expenditures	WMP	Grants	Other Inc.	Levy
	5299B	2013	(First) Lake Water Quality Study		0			0
	5299C	2013	(Second) Lake Water Quality Study		0			0
	5299D	2013	(Third) Lake Water Quality Study		0			0
	5299E	2014	(Fourth) Lake Water Quality Study		0			0
	5299F	2014	(Sea) Lake Water Quality Study		0			0
	5299G	2015	(Nielsen) Lake Water Quality Study		0			0
	5299H	2016	(Clear) Lake Water Quality Study		23,185			0
	5299I	2017	(Twin) Lake Water Quality Study		0			0
	5299J	2018	(Cranberry) Lake Water Quality Study		0			0
	5299K	2019	(Elwell) Lake Water Quality Study		0			0
	5299L	2020	(Lendt) Lake Water Quality Study		0			0
	5300		Streams	0	358,135	0	0	0
			Staff Management/Coord.					3,012
	5340A	2012	(Sunrise) Stream Assessment		0			Completed
	5340B	2015	(Sunrise) E. coli Source Assessment & Implementation Plan		0			0
	5340C	2016	(Sunrise) Forest Lake Outlet Channel Design and Restoration		50,000	0		15,000
	5341A	2014	(BBSLC Tributary) Stream Assessment		0			
	5341B	2015	(BBSLC Tributary) School-Little Comfort Tributary Stream Restoration Design (LCL04)		17,389			0
	5341C	2016	(BBSLC Tributary) School-Little Comfort Tributary Stream Restoration (LCL04)		290,746			0
	5341D	2015	(BBSLC Tributary) E. coli & DO Source Assessment & Imp. Plan		0			0
	5341E	2014	(BBSLC Tributary) Buffer Survey		0			0
	5400		Wetlands	0	927	234,642	0	65,000
			Staff Management/Coord.					3,547
	5420A	2012-14	Wetland Inventory		0			0
	5420B	2019	Wetland Restoration/Bank Feasibility Study		0			0
	5420C	2020	Wetland Restoration/Bank Implementation		0			0
	5421A	2011	(Moody) Wetland Restoration and Cattle Exclusion (NBL12)		0	214,642		65,000
	5422A	2012	(Bone) Phosphorus Source Assessment (NBL17)		0			Completed
	5422B	2013	(Bone) Wetland Restoration Feasibility & Design (NBL17)		0			0
	5422C	2012	(Bone) Wetland Restoration (NBL17)		0			0
	5422D	2013	(Bone) Phosphorus Source Assessment (SBL38)		0			Completed
	5422E	2014	(Bone) Wetland Restoration Planning & Design (SBL38)		0			0
	5422F	2015	(Bone) Wetland Restoration (SBL38)		0			0
		2016 (new item)	(Bone) Wetland Planning & Design (SBL - ALL drainage areas)			20,000		30,000
	5423A	2014	(Birch) Wetland Phosphorus Source Assessment (LCL20)		0			0
	5423B	2014	(Birch) Wetland Restoration Design (LCL20)		0			0
	5423C	2015	(Birch) Wetland Restoration (LCL20)		927			0
	5428A	2011	(Forest) Wetland Restoration & Cattle Exclusion (FL44)		0			Completed

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				YTD	2016	2016	2016	2016	2016
				Expenditures	WMP	Grants	Other Inc.	Levy	Total
	5500		Upland Resources	0	0	0	0	0	870
			Staff Management/Coord.						870
	5520A	2015	Invasive Species Management Plan		0				0
	5520B	2012-13	MLCCS Update		0				Completed
	5520C	2014	Natural Resources Inventory and Prioritization		0				0
	5600		Groundwater	0	17,389	0	0	0	0
			Staff Management/Coord.						0
	5620A	2012	GW-Dependent Natural Resource Inventory and Review		0				0
	5620B	2014	GW-Dependent Natural Resource Action Plan		0				0
	5627A	2014	(Sylvan) Groundwater Protection Feasibility Study		0				0
	5627B	2015	(Sylvan) Groundwater Protection Implementation		0				0
	5628A	2016	(Forest) GW-Dep. Natural Resource Interpretive Feature Feasibility (FL44)		17,389				0
	5628B	2017	(Forest) GW-Dep. Natural Resource Interpretive Feature Implementation (FL44)		0				0
	5700		Public Education	0	0	0	0	0	0
			Staff Management/Coord.						0
	5720A	2015/2020	Education in Public Parks – Land/Water Connection and District Resources		0				0
	5800		Interagency Communication	0	0	0	0	0	19,862
			Staff Management/Coord.						7,362
	5820A	NA	Watershed District Administration and Technical Resource Sharing		0				12,500
	5900		Land Acquisition and Management	0	75,000	0	0	0	156,693
			Staff Management/Coord.						6,693
	5920A	Annual	Land Acquisition and Management		75,000				150,000
			TOTAL CAPITAL PROJECTS:	\$157,758	\$2,464,995	\$863,186	\$52,500	\$281,650	\$1,390,541