

# Comfort Lake-Forest Lake Watershed District Public Notice - Office Closed

In order to protect the public and our employees from contracting or spreading COVID-19, the Comfort Lake-Forest Lake Watershed District (CLFLWD) office will be closed starting Friday, March 20, 2020 until further notice. Business will be conducted via electronic and telephone means to minimize public contact.

The CLFLWD Board of Managers met in emergency session Thursday, March 19, to formally declare a state of emergency surrounding the COVID-19 pandemic and its impact on district activities for the foreseeable future. As such, the Board of Managers has closed our public office and directed employees to work from home until further notice. The Board also encourages all of our stakeholders to follow the federal and state emergency guidelines for staying at home and venturing outside only for essentials and emergency medical visits. Board meetings and other activities, will be conducted via phone, videoconference, email and other electronic means until further notice. You may continue calling the district office number, as calls will be forwarded and voice mails answered regularly throughout the day. The annual State of the Watershed public information meeting scheduled for April 30 is also cancelled.

If you have active permitted projects or pending permit applications, staff will be in touch by phone and/or email to discuss further details on your permit.

Visit our district website and Facebook pages for further updates and a video link to a presentation explaining the level of urgency in limiting public contact early to control the spread of this new virus. Thank you for your cooperation.

Jon Spence, Board President  
Mike Kinney, District Administrator

[www.cflwd.org](http://www.cflwd.org)  
651-395-5850



## District Operations During COVID-19 Pandemic

**Board Meetings** will continue to be held as scheduled and will be conducted by video or telephone conference. Instructions on how to join these meetings can be found here: [www.cflwd.org/minutes.php](http://www.cflwd.org/minutes.php)

**Citizen Advisory, Technical Advisory, and other Committees and Workgroups** are strongly encouraged to meet by means of video or telephone conference.

**Permits** will continue to be processed. Applications will be accepted by electronic transmission only until further notice.

**Most other operations** will continue with employees working from home and all non-critical travel suspended.

## COVID-19 Pandemic Public Guidance

The CLFLWD encourages all residents to follow the guidance set out by the Center for Disease Control and Minnesota Department of Health.

Number of daily cases

