

Mike Kinney  
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44 Lake Street South Suite A  
Forest Lake, MN 55025

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## COMFORT LAKE-FOREST LAKE WATERSHED DISTRICT SOLICITATION OF INTEREST NOTICE 2023-2024 SERVICES

Pursuant to Minnesota Statutes §103B.227, the Board of Managers of the Comfort Lake-Forest Lake Watershed District is soliciting interest proposals for accounting, legal and engineering professional services from firms experienced in the work of watershed districts.

The solicitation will enable the managers to identify consultants qualified to supply the professional services needed by the District. Based upon review of proposals, the managers will determine whether an interview is required and, if so, will notify each proposer selected for interview.

Written proposals including the following information are being sought at this time:

For *all* professional disciplines, include the following in your proposal:

- Background and specific experience working with Minnesota watershed districts and profile information on the firm. Include statement on what makes your firm unique in this field.
- Hourly billing rates for 2023-2024 and meeting attendance rates if different from hourly billing rates.
- Names and qualifications of lead personnel. Indicate those who will be assigned to our District.

For *Engineering Firms*: include the following *additional* information in your proposal:

- Specific information as to your firm's expertise in watershed district matters including:
  - Lake (including plant and aquatic species) management
  - Wetland restoration
  - Streambank stabilization
  - MS4 permits and urban storm water management
  - Grant program knowledge and proposal writing
  - Community outreach support

As in previous years, the District may use proposals received from engineering and other water resource consulting firms to establish an Engineering/Technical Services Pool.

For *Accounting Firms*, the following terms should be followed:

- The firm should be prepared to compile detailed monthly financial reports that correspond to the format and coding provided in Attachment A (available at [www.clflwd.org](http://www.clflwd.org)) which shows an example of the level of detail desired. Details on either

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Board of Managers  
Steve Schmalz—President   Christopher Loth—Vice President   Dave Bakke – Secretary  
Jackie Anderson—Treasurer   Douglas Toavs – Assistant Treasurer

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flat rates and/or hourly rates for preparation of this work is requested so as to make appropriate comparisons of services and costs.

- Personnel assigned to the District should be prepared to be available for the onsite meeting for the District's annual audit field day in March and multiple budget workshops throughout the months of June, July, August and September as needed. Again, anticipated rates or costs for these services are requested.
- Separate rates and hours estimates for processing regular payroll reports, associated tax reports, and all required state and local forms, per employee.

### **Submittal Instructions**

Proposals should be limited to four (4) pages. Six (6) hard copies must be received at the District offices, and electronic copies must be submitted to [info@clflwd.org](mailto:info@clflwd.org) no later than 5 p.m. Friday, September 30, 2022.

Mail to:  
Comfort Lake-Forest Lake Watershed District  
Attn: Administrator  
44 Lake Street South, Suite A  
Forest Lake, MN 55025

Email to:  
[Info@clflwd.org](mailto:Info@clflwd.org)

Deadline:  
5 p.m. Friday, September 30, 2022

For further information, contact Mike Kinney, District Administrator, at 651.395.5855 or [Michael.Kinney@clflwd.org](mailto:Michael.Kinney@clflwd.org)

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Board of Managers  
Steve Schmaltz—President   Christopher Loth—Vice President   Dave Bakke – Secretary  
Jackie Anderson—Treasurer   Douglas Toavs – Assistant Treasurer

Comfort Lake-Forest Lake Watershed District

## Interim Financial Statements

*June 30, 2022*



4810 White Bear Parkway White Bear Lake, MN 55110 651.426.7000 [www.redpathcpas.com](http://www.redpathcpas.com)

Redpath and Company is an independent member of HLB International, a world-wide organization of professional accounting firms.

**COMFORT LAKE-FOREST LAKE WATERSHED DISTRICT**  
**FUND BALANCE INCREASE/(DECREASE)**  
**06/30/22**

	<u>GENERAL FUND</u>	<u>DEBT SERVICES</u>	<u>PROGRAM &amp; PROJECT IMPLEMENTATION</u>	<u>TOTAL</u>
Fund Balance @ 12/31/21:	227,773.35	-	989,555.00	1,217,328.35
Year-To-Date Revenue	106,206.66	142,420.32	1,572,921.21	1,821,548.19
Year-To-Date Expenses	255,798.02	75,000.00	1,546,751.14	1,877,549.16
<b>Fund Balance @ 06/30/22:</b>	<b><u>\$78,181.99</u></b>	<b><u>\$67,420.32</u></b>	<b><u>\$1,015,725.07</u></b>	<b><u>\$1,161,327.38</u></b>
<b>Increase/(Decrease) in Fund Balance:</b>	<b><u>(\$149,591.36)</u></b>	<b><u>\$67,420.32</u></b>	<b><u>\$26,170.07</u></b>	<b><u>(\$56,000.97)</u></b>

CLFL Watershed District  
Balance Sheet  
June 30, 2022

ASSETS

Current Assets		
Checking-MidWestOne	\$1,161.78	
Savings-First Wyoming	2,143,791.02	
Checking-Lake Area Bank	44,035.50	
Permit Savings-LAB	261,559.63	
Taxes Receivable-Delinquent	2,975.25	
Pre-Paid Expense	12,465.83	
Escrows Receivable	38,433.05	
Taxes Receivable-Delinquent	14,021.25	
	<hr/>	
Total Current Assets		\$2,518,443.31
Property and Equipment		
	<hr/>	
Total Property and Equipment		0.00
Other Assets		
	<hr/>	
Total Other Assets		<u>0.00</u>
Total Assets		<u><u>\$2,518,443.31</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$199,946.51	
Unavailable Revenue	2,975.25	
Deferred Revenue-Escrows	38,433.05	
Escrow Account	251,403.36	
Deferred Revenue	850,336.51	
Unavailable Revenue	14,021.25	
	<hr/>	
Total Current Liabilities		\$1,357,115.93
Long-Term Liabilities		
	<hr/>	
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		\$1,357,115.93
Capital		
Fund Balance-General	227,773.35	
Fund Balance-Capital	989,555.00	
Net Income	(56,000.97)	
	<hr/>	
Total Capital		<u>\$1,161,327.38</u>
Total Liabilities & Capital		<u><u>\$2,518,443.31</u></u>

**Comfort Lake-Forest Lake Watershed District**  
**Treasurer's Report** **July 28, 2022**

**INCOME for the period** **6/1/2022** **to** **6/30/2022**

Source	Ck. Date	Dep Date	Amount	Description	Account	Check #	Acct #
Piper Properties, LLC	06/01/22	06/01/22	4,250.00	Permit 22-015 Deposit	Escrow Account	4068	3-002-A-2330
Piper Properties, LLC	06/01/22	06/01/22	10.00	Permit 22-015 Application Fee	Permit Fees	4068	3-002-A-3400
High Pointe Land LLC	06/01/22	06/01/22	6,590.00	Permit 22-016 Deposit	Escrow Account	5190	3-002-A-2330
High Pointe Land LLC	06/01/22	06/01/22	10.00	Permit 22-016 Application Fee	Permit Fees	5190	3-002-A-3400
Margaret and/or Rory Showers	06/08/22	06/08/22	1,000.00	Permit 18-017-P11 Deposit	Escrow Account	5177	3-002-A-2330
Margaret and/or Rory Showers	06/08/22	06/08/22	10.00	Permit 18-017-P11 Application Fee	Permit Fees	5177	3-002-A-3400
Southwind Builders, Inc.	06/22/22	06/22/22	1,000.00	Permit 19-036-P8-T Deposit	Escrow Account	51821	3-002-A-2330
Southwind Builders, Inc.	06/22/22	06/22/22	10.00	Permit 19-036-P8-T Application Fee	Permit Fees	51821	3-002-A-3400
Washington County	06/22/22	06/22/22	13,704.00	EWM TRTMT Comfort Lake	Grant Income	532217	3-011-29-G-3300
Washington County	---	06/30/22	656,146.08	Tax Levy Settlement-1st Half	Tax Levy	ACH	1-000-3101
Lake Area Bank- Permit Savings	---	06/30/22	13.04	2nd Quarter Interest-2022	Interest Income	---	1-000-3700
First State Wyoming - Savings	---	06/30/22	696.80	June Interest	Interest Income	---	1-000-3700
<b>Total Income for period</b>			<b>\$683,439.92</b>				

**EXPENSES for the period** **6/1/2022** **to** **6/30/2022**

Payee	Inv. Date	Pay Date	Amount	Description	Account	Check #	Acct #
Land Title, Inc.*	06/21/22	06/21/22	1,252.79	Cranberry Lake Channel Property	Land Acquisition	3182	3-012-A-4850
Daniel E. & Marie E. Stark*	06/23/22	06/23/22	3,215.72	CR50 IESF Property Easement	Easement Payments	3183	5-228-C-4820
Justin Adams	06/21/22	07/28/22	796.17	Permit Closeout #21-025	Permits/Sureties Payable	8638	3-002-A-2330
Aaron Berg	06/29/22	07/28/22	790.99	Permit Closeout #21-021	Permits/Sureties Payable	8639	3-002-A-2330
Chisago County Press	06/30/22	07/28/22	40.00	Publications	Publications	8640	3-011-20-B-4250
Chisago County Press	06/30/22	07/28/22	6.69	Dues/Fees/Subscriptions	Dues/Fees/Subscriptions	8640	1-002-4245
Chisago County Children's Water Festival	06/03/22	07/28/22	2,000.00	Sponsor Contribution	Public Education	8641	3-005-C-4810
Cintas	07/05/22	07/28/22	43.48	Utilities	Utilities	8642	1-002-4300
City of Forest Lake	08/28/22	07/28/22	311.92	Utilities	Utilities	8643	1-002-4300
Cove builders, LLC	07/06/22	07/28/22	1,000.00	Permit Closeout #19-036-P8	Permits/Sureties Payable	8644	3-002-A-2330
ECM Publishers, Inc.	06/21/22	07/28/22	76.80	Legal Notices	Legal Notices	8645	5-228-C-4290
Emmons & Olivier Resources	07/14/22	07/28/22	109,654.18	June Engineering Expense	Engineering Expense	8646	Various
Forest Lake Sanitation SRC, Inc.	07/11/22	07/28/22	220.74	Utilities	Utilities	8647	3-011-20-C-4300
Gallagher Benefit Services, Inc.	07/19/22	07/28/22	8,463.75	Contracted Services	Contracted Services	8648	1-004-4337
Kevin Greeninger	06/21/22	07/28/22	279.72	Permit Closeout #18-029	Permits/Sureties Payable	8649	3-002-A-2330
Hallberg Inc.	07/01/22	07/28/22	100.00	Mini-Storage Rental	Supplies - Field	8650	3-010-A-4201
Hallberg Inc.	07/01/22	07/28/22	70.00	Mini-Storage Rental	Rent/Lease	8650	1-002-4635
HealthPartners	07/01/22	07/28/22	4,092.80	Employee Benefits	Benefits	8651	1-003-4110
High Pointe Land, LLC	07/05/22	07/28/22	6,053.00	Permit Closeout #22-016	Permits/Sureties Payable	8652	3-002-A-2330
Inter-fluve, Inc.	06/30/22	07/28/22	6,091.33	Contracted Services	Contracted Services	8653	5-341-A-4337
Nick irvida	07/19/22	07/28/22	5,603.37	Permit Closeout #21-017	Permits/Sureties Payable	8654	3-002-A-2330
Lake Management, Inc.	06/17/22	07/28/22	19,024.68	Contracted Services	Contracted Services	8655	3-011-28-G-4337
Lake Management, Inc.	06/17/22	07/28/22	1,347.24	Contracted Services	Contracted Services	8655	3-011-26-G-4337
League of MN Cities Insurance Trust WC	07/05/22	07/28/22	6,825.00	Worker's Compensation Premium	Insurance & Bonds	8656	1-001-4270
Metro Sales, Inc.	06/29/22	07/28/22	175.00	Equipment Lease	Equipment Purchase/Lease	8657	1-002-4635
John Olson	07/06/22	07/28/22	587.31	Permit Closeout #21-010	Permits/Sureties Payable	8658	3-002-A-2330
Mark Peschman	06/21/22	07/28/22	753.74	Permit Closeout #18-017-P5	Permits/Sureties Payable	8659	3-002-A-2330
Principal Life Insurance Company	07/01/22	07/28/22	551.00	Employee Benefits	Benefits	8660	1-003-4110
494 Properties, LLC	07/01/22	07/28/22	3,031.50	Office Rental Space	Office Rental Space	8661	1-002-4210
Redpath & Company	06/30/22	07/28/22	2,305.00	June Accounting Services	Audit & Accounting	8662	1-004-4330
Rymark	07/08/22	07/28/22	1,597.01	Computer Supplies/Software	Computer Supplies/Software	8663	1-002-4203

EXPENSES for the period		6/1/2022	to	6/30/2022			
Payee	Inv. Date	Pay Date	Amount	Description	Account	Check #	Acct #
Smith Partners	06/30/22	07/28/22	6,075.00	June Legal Fees	Legal Expense	8664	Various
Loretta Thorson	06/30/22	07/28/22	500.00	Plant Grant Reimbursement	BMP Cost-Share/Incentive	8665	3-004-B-4780
Verocity Telephone	07/01/22	07/28/22	275.50	Office Phones	Cell Phones/Office Phones	8666	1-002-4240
Voight's Bus Companies	07/15/22	07/28/22	150.00	Bus Tour Deposit	Public Education	8667	3-005-C-4810
Washington Conservation District	05/19/22	07/28/22	1,998.00	EMWREP	Professional Services	8668	3-005-A-4335
Washington County	07/04/22	07/28/22	2,999.68	Property ID: 12.032.21.33.0001	Land Acquisition	8669	3-012-A-4850
Washington County	07/04/22	07/28/22	2.18	Property ID: 12.032.21.33.0016	Land Acquisition	8669	3-012-A-4850

**ELECTRONIC PAYMENTS:**

JuneWages/Taxes/Benefits	06/30/22	06/30/22	75,733.10	Wages/Taxes/Benefits	Wages/Taxes/Benefits	Direct	Various
Xcel Energy	06/02/22	07/02/22	355.48	Utilities	Utilities	EFT	Various
Card Services	06/12/22	07/12/22	3,710.40	Credit Card Expense	Various	EFT	Various
Lake Area Bank	06/30/22	06/30/22	4.00	Return Item Charge	Bank Fees	EFT	1-002-4200

**Total Expenses for period** **\$278,164.27**

\*Issued from First Bank of Wyoming

Cash Balances	6/1/2022	Income	Expenses	Transfers	6/30/2022
Checking Account	1,161.78	-	-	-	1,161.78
Checking Account-Lake Area Bank	90,931.19	13,704.00	212,599.69	152,000.00	44,035.50
Permit Savings-Lake Area Bank	248,666.59	12,893.04	-	-	261,559.63
Savings Account	1,643,416.65	656,842.88	4,468.51	(152,000.00)	2,143,791.02
<b>Total Funds:</b>	<b>\$1,984,176.21</b>	<b>\$683,439.92</b>	<b>\$217,068.20</b>	<b>\$0.00</b>	<b>\$2,450,547.93</b>

2022

FUND BALANCE	Fund Balance @ 12/31/21	Year-to-Date Income	Year-to-Date Expenditures	Fund Balance @ 06/30/22
General Fund	\$227,773.35	106,206.66	255,798.02	\$78,181.99
Debt Services	-	142,420.32	75,000.00	\$67,420.32
Program & Project Implementation	\$989,555.00	1,572,921.21	1,546,751.14	\$1,015,725.07
<b>TOTAL DISTRICT FUND BALANCE</b>	<b>\$1,217,328.35</b>	<b>\$1,821,548.19</b>	<b>\$1,877,549.16</b>	<b>\$1,161,327.38</b>

COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT  
 RECAP - AS OF JUNE 30, 2022

Budget Category	Budget Item	2022 Budget	Current Month	Year-to-Date	Over/(Under) Budget	YTD Percentage of Budget
<b>ADMINISTRATIVE</b>	<b>ADMINISTRATION</b>					
	<b>REVENUE</b>					
	TAX LEVY	\$258,200.00	104,417.21	104,417.21	(\$153,782.79)	40.44%
	OTHER (INTEREST)	5,000.00	112.97	1,789.45	(3,210.55)	35.79%
	<b>TOTAL REVENUE:</b>	<b>\$263,200.00</b>	<b>\$104,530.18</b>	<b>\$106,206.66</b>	<b>(\$156,993.34)</b>	<b>40.35%</b>
	<b>EXPENSES:</b>					
	GENERAL ADMINISTRATION	\$455,549.00	\$47,677.11	\$255,798.02	(\$199,750.98)	56.15%
	<b>TOTAL EXPENDITURES:</b>	<b>\$455,549.00</b>	<b>\$47,677.11</b>	<b>\$255,798.02</b>	<b>(\$199,750.98)</b>	<b>56.15%</b>
	<b>REVENUE OVER/(UNDER) EXPENDITURES:</b>	<b>(\$192,349.00)</b>	<b>\$56,853.07</b>	<b>(\$149,591.36)</b>	<b>\$42,757.64</b>	
<b>DEBT SERVICES FUND</b>	<b>DEBT SERVICES</b>					
	<b>REVENUE</b>					
	TAX LEVY	\$350,000.00	141,541.53	141,541.53	(\$208,458.47)	40.44%
	OTHER (INTEREST)	-	153.12	878.79	\$878.79	---
	<b>TOTAL REVENUE:</b>	<b>\$350,000.00</b>	<b>\$141,694.65</b>	<b>\$142,420.32</b>	<b>(\$207,579.68)</b>	<b>40.69%</b>
	<b>EXPENSES:</b>					
	DEBT SERVICES FUND	\$150,000.00	\$0.00	\$75,000.00	(\$75,000.00)	50.00%
	<b>TOTAL EXPENDITURES:</b>	<b>\$150,000.00</b>	<b>\$0.00</b>	<b>\$75,000.00</b>	<b>(\$75,000.00)</b>	<b>50.00%</b>
	<b>REVENUE OVER/(UNDER) EXPENDITURES:</b>	<b>\$200,000.00</b>	<b>\$141,694.65</b>	<b>\$67,420.32</b>	<b>(\$132,579.68)</b>	
<b>PROJECTS/PROGRAMS</b>	<b>PROJECTS/PROGRAMS</b>					
	<b>REVENUE</b>					
	TAX LEVY	\$1,014,300.00	410,187.34	410,187.34	(\$604,112.66)	40.44%
	GRANT REVENUE	1,486,575.00	13,704.00	808,129.22	(678,445.78)	54.36%
	OTHER (INCLUDE INTEREST/PERMIT FEES)	151,558.00	483.75	4,088.46	(147,469.54)	2.70%
	LOAN	1,600,000.00	-	350,516.19	(1,249,483.81)	21.91%
	<b>TOTAL REVENUE:</b>	<b>\$4,252,433.00</b>	<b>424,375.09</b>	<b>\$1,572,921.21</b>	<b>(\$2,679,511.79)</b>	<b>36.99%</b>
	<b>EXPENSES:</b>					
	PROGRAMS	\$1,398,520.00	\$114,470.48	\$973,107.46	(\$425,412.54)	69.58%
	PROJECTS	2,336,677.00	102,859.32	573,643.68	(1,763,033.32)	24.55%
	<b>TOTAL EXPENDITURES:</b>	<b>\$3,735,197.00</b>	<b>\$217,329.80</b>	<b>\$1,546,751.14</b>	<b>(\$2,188,445.86)</b>	<b>41.41%</b>
	<b>REVENUE OVER/(UNDER) EXPENDITURES:</b>	<b>\$517,236.00</b>	<b>\$207,045.29</b>	<b>\$26,170.07</b>	<b>(\$491,065.93)</b>	
<b>TOTAL</b>	<b>TOTAL-COMFORT LAKE-FOREST LAKE</b>					
	<b>REVENUE</b>					
	TAX LEVY	\$1,622,500.00	656,146.08	656,146.08	(\$966,353.92)	40.44%
	GRANT REVENUE	1,486,575.00	13,704.00	808,129.22	(678,445.78)	54.36%
	OTHER (INCLUDES INTEREST)	156,558.00	749.84	6,756.70	(149,801.30)	4.32%
	LOAN	1,600,000.00	-	350,516.19	(1,249,483.81)	21.91%
	<b>TOTAL REVENUE:</b>	<b>\$4,865,633.00</b>	<b>\$670,599.92</b>	<b>\$1,821,548.19</b>	<b>(\$3,044,084.81)</b>	<b>37.44%</b>
	<b>EXPENSES:</b>					
	GENERAL ADMINISTRATION	455,549.00	47,677.11	255,798.02	(199,750.98)	56.15%
	DEBT SREVICES FUND	150,000.00	-	75,000.00	(75,000.00)	50.00%
	PROGRAMS	1,398,520.00	114,470.48	973,107.46	(425,412.54)	69.58%
	PROJECTS	2,336,677.00	102,859.32	573,643.68	(1,763,033.32)	24.55%
	<b>TOTAL EXPENDITURES:</b>	<b>\$4,340,746.00</b>	<b>\$265,006.91</b>	<b>\$1,877,549.16</b>	<b>(\$2,463,196.84)</b>	<b>43.25%</b>
	<b>REVENUE OVER/(UNDER) EXPENDITURES:</b>	<b>\$524,887.00</b>	<b>\$405,593.01</b>	<b>(\$56,000.97)</b>	<b>(\$580,887.97)</b>	

THE FUND BALANCE AS OF 06/30/22 IS \$1,161,327.38 WHICH IS A DECREASE  
 IN FUND BALANCE OF \$56,000.97 FROM 12/31/21.



COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT  
AS OF JUNE 30, 2022

Budget Category	WMP Code	Budget Item	Revised 2022 Budget	Current Month Expenditures	Year-to-Date Expenditures	2022 Balances
<b>ADMINISTRATIVE</b>	1001	BOARD ADMINISTRATION	\$69,000.00	\$9,200.00	\$48,672.68	\$20,327.32
	1002	GENERAL OFFICE EXPENSES	124,250.00	7,542.63	53,812.72	70,437.28
	1003	GENERAL ADMINISTRATIVE	174,299.00	15,979.83	84,804.12	89,494.88
	1004	PROFESSIONAL SERVICES	88,000.00	14,954.65	68,508.50	19,491.50
		<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>\$455,549.00</b>	<b>\$47,677.11</b>	<b>\$255,798.02</b>	<b>\$199,750.98</b>
<b>DEBT SERVICES FUND</b>	2000	CWP LOAN A PRINCIPAL REPAYMENT	\$150,000.00	-	75,000.00	\$75,000.00
		<b>TOTAL DEBT SERVICES FUND</b>	<b>\$150,000.00</b>	<b>\$0.00</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>
<b>PROGRAMS</b>	<b>3000</b>					
	3000	GENERAL PROGRAM DEVELOPMENT	\$14,944.00	\$601.63	\$3,447.92	\$11,496.08
	3001	DISTRICT RULES AND RULEMAKING	20,600.00	-	-	20,600.00
	3002	PERMITTING	206,176.00	21,023.25	110,418.89	95,757.11
	3003	MONITORING & DATA ASSESSMENT	191,548.00	13,800.84	95,674.42	95,873.58
	3004	NON-POINT SOURCE POLLUTION ABATEMENT	182,408.00	1,911.24	10,812.58	171,595.42
	3005	EDUCATION AND OUTREACH	129,038.00	10,364.78	48,166.48	80,871.52
	3006	TECH. RESOURCE SHARING/INTERAGENCY COMMUN.	134,983.00	18,712.33	96,730.24	38,252.76
	3007	RESEARCH	44,629.00	601.63	3,981.09	40,647.91
	3008	MEASUREMENT OF PROGRESS	8,704.00	601.63	4,720.34	3,983.66
	3009	GRANT RESEARCH & PREPARATION	22,154.00	1,099.98	6,953.69	15,200.31
	3010	OPERATION & MAINTENANCE - DISTRICT WIDE	52,583.00	4,535.59	26,243.62	26,339.38
	3011	AQUATIC INVASIVE SPECIES (AIS) MANAGEMENT	252,626.00	35,038.49	60,896.98	191,729.02
	3012	LAND ACQUISITION	106,704.00	5,577.46	501,828.37	(395,124.37)
	3011	WATERSHED PLANNING & RESILIENCY	31,424.00	601.63	3,232.84	28,191.16
		<b>TOTAL PROGRAM EXPENSES</b>	<b>\$1,398,520.00</b>	<b>\$114,470.48</b>	<b>\$973,107.46</b>	<b>\$425,412.54</b>
<b>PROJECTS</b>	<b>5000</b>	<b>PROJECTS</b>				
	5000	GENERAL PROJECT DEVELOPMENT	\$95,319.00	\$7,926.05	\$76,265.80	\$19,053.20
	5100	FLOODPLAIN	115,111.00	1,804.79	20,118.37	94,992.63
	5200	LAKES	1,892,684.00	76,915.52	404,073.20	1,488,610.80
	5300	STREAMS	30,111.00	7,896.12	15,789.28	14,321.72
	5400	WETLANDS	13,408.00	1,203.26	6,465.62	6,942.38
	5500	UPLAND RESOURCES	183,340.00	6,512.00	47,698.75	135,641.25
	5600	GROUNDWATER	6,704.00	601.58	3,232.66	3,471.34
		<b>TOTAL PROJECTS EXPENSES</b>	<b>\$2,336,677.00</b>	<b>\$102,859.32</b>	<b>\$573,643.68</b>	<b>\$1,763,033.32</b>
<b>TOTAL</b>	<b>TOTALS:</b>		<b>\$4,340,746.00</b>	<b>\$265,006.91</b>	<b>\$1,877,549.16</b>	<b>\$2,463,196.84</b>

COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT  
AS OF JUNE 30, 2022

Budget Category	Account Number	WMP Code	Budget Item	2022 Budget	Current Month Expenditures	Year-to-Date Expenditures	2022 Balance
ADMINISTRATIVE		1001	<b>Board Administration</b>				
	1-001-4800		Advisory Committee	200.00	-	-	200.00
	1-001-4330		Audit & Accounting	8,500.00	-	13,987.50	(5,487.50)
	1-001-4245		MAWD Dues	5,800.00	-	5,506.00	294.00
	1-001-4270		Insurance (LMCIT and workers comp)	9,750.00	6,825.00	18,916.00	(9,166.00)
	1-001-4000		Managers Per Diem	41,250.00	2,375.00	10,000.00	31,250.00
	1-001-4010		Manager Expenses	1,500.00	-	263.18	1,236.82
	1-001-4265		Managers Training/Conferences	2,000.00	-	-	2,000.00
			<b>TOTAL BOARD ADMINISTRATION</b>	<b>\$69,000.00</b>	<b>\$9,200.00</b>	<b>\$48,672.68</b>	<b>\$20,327.32</b>
		1002	<b>General Office Expenses</b>				
	1-002-4240		Cell Phone/office phone/internet/Web Hosting	10,000.00	1,121.43	5,237.89	4,762.11
	1-002-4203		Computer Supplies/Software/IT Support	28,500.00	1,631.42	15,233.47	13,266.53
	1-002-4635		Copier (lease)	5,000.00	245.00	1,909.17	3,090.83
	1-002-4200		General Office/Meeting Supplies	2,500.00	117.87	1,328.23	1,171.77
	1-002-4245		Dues/Fees/subscriptions	3,200.00	6.69	569.07	2,630.93
	1-002-4265		Conferences & Workshops/Staff Training & Education	10,000.00	477.64	1,227.42	8,772.58
	1-002-4320		Staff Expenses/Travel (Mileage)	2,000.00	218.09	1,101.56	898.44
	1-002-4280		Postage	500.00	-	65.50	434.50
	1-002-4290		Notices	750.00	-	-	750.00
	1-002-4210		Office Space (Rent)	55,600.00	3,031.50	21,220.50	34,379.50
	1-002-4220		Office Improvements/Furniture & Fixtures	-	-	1,086.35	(1,086.35)
	1-002-4300		Utilities/Office Upkeep	6,200.00	692.99	4,833.56	1,366.44
			<b>TOTAL OFFICE EXPENSES</b>	<b>\$124,250.00</b>	<b>\$7,542.63</b>	<b>\$53,812.72</b>	<b>\$70,437.28</b>
		1003	<b>General Administration</b>				
	1-003-4100		Salary/Benefits General Admin	174,299.00	15,979.83	84,804.12	89,494.88
			<b>TOTAL GENERAL ADMINISTRATIVE</b>	<b>\$174,299.00</b>	<b>\$15,979.83</b>	<b>\$84,804.12</b>	<b>\$89,494.88</b>
PROFESSIONAL SERVICES		1004	<b>Professional Services</b>				
	1-004-4330		CPA/bookkeeping	25,000.00	2,569.70	18,802.45	6,197.55
	1-004-4337		Consultant/Professional Services	3,000.00	8,463.75	22,281.25	(19,281.25)
	1-004-4500		Consulting engineer	10,000.00	862.00	5,064.00	4,936.00
	1-004-4410		Legal	50,000.00	3,059.20	22,360.80	27,639.20
			<b>TOTAL PROFESSIONAL SERVICES</b>	<b>\$88,000.00</b>	<b>\$14,954.65</b>	<b>\$68,508.50</b>	<b>\$19,491.50</b>
<b>All Administrative/Professional</b>				<b>\$455,549.00</b>	<b>\$47,677.11</b>	<b>\$255,798.02</b>	<b>\$199,750.98</b>

**COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT  
AS OF JUNE 30, 2022**

Budget Category	WMP Code	Budget Item	2022 Budget	Current Month Expenditures	Year-to-Date Expenditures	2022 Balance
	2000	<b>Debt Services Fund</b>	<b>\$150,000.00</b>	<b>\$0.00</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>
	2000-A	CWP Loan A Principal Repayment	150,000.00	-	75,000.00	75,000.00
		<b>TOTAL DEBT SERVICES</b>	<b>\$150,000.00</b>	<b>\$0.00</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>

**COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT  
AS OF JUNE 30, 2022**

Budget Category	WMP Code	Budget Item	2022 Budget	Current Month Expenditures	Year-to-Date Expenditures	2022 Balance
	<b>3000</b>	<b>General Program Development</b>	<b>\$14,944.00</b>	<b>\$601.63</b>	<b>\$3,447.92</b>	<b>\$11,496.08</b>
	3000-4100	Staff Management/Coordination	6,704.00	601.63	3,232.82	3,471.18
	3000-A	General Program Development	8,240.00	-	215.10	8,024.90
	<b>3001</b>	<b>District Rules and Rulemaking</b>	<b>\$20,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,600.00</b>
	3001-B	Rule Implementation Review	20,600.00	-	-	20,600.00
	<b>3002</b>	<b>Permitting</b>	<b>\$206,176.00</b>	<b>\$21,023.25</b>	<b>\$110,418.89</b>	<b>\$95,757.11</b>
	3002-4100	Staff Management/Coordination	134,076.00	12,032.20	64,690.81	69,385.19
	3002-A	Ongoing Initiatives	70,040.00	8,995.85	45,728.08	24,311.92
	3002-B	Volume Banking Program Oversight	1,030.00	-	-	1,030.00
	3002-C	Wetland Banking Program Oversight	1,030.00	(4.80)	-	1,030.00
	<b>3003</b>	<b>Monitoring &amp; Data Assessment</b>	<b>\$191,548.00</b>	<b>\$13,800.84</b>	<b>\$95,674.42</b>	<b>\$95,873.58</b>
	3003-4100	Staff Management/Coordination	67,038.00	6,016.09	32,327.17	34,710.83
	3003-A	Ongoing Initiatives	10,300.00	547.49	13,160.17	(2,860.17)
	3003-B	Stream Monitoring	90,000.00	7,237.26	48,073.08	41,926.92
	3003-C	Lake Monitoring	17,000.00	-	2,114.00	14,886.00
	3003-E	Groundwater Monitoring	7,210.00	-	-	7,210.00
	<b>3004</b>	<b>Non-Point Source Pollution Abatement Grant (cost-share)</b>	<b>\$182,408.00</b>	<b>\$1,911.24</b>	<b>\$10,812.58</b>	<b>\$171,595.42</b>
	3004-4100	Staff Management/Coordination	13,408.00	1,203.26	6,465.60	6,942.40
	3004-A	Ongoing Initiatives	7,500.00	207.98	887.49	6,612.51
	3004-B	Residential Landowner Grant	5,000.00	500.00	806.87	4,193.13
	3004-C	Agricultural and Rural BMP Incentives/Cost-Share	30,000.00	-	2,652.62	27,347.38
	3004-D	Commercial/Community Grant	75,000.00	-	-	75,000.00
	3004-E	Municipal Stormwater Remediation Program	51,500.00	-	-	51,500.00
	<b>3005</b>	<b>Education and Outreach</b>	<b>\$129,038.00</b>	<b>\$10,364.78</b>	<b>\$48,166.48</b>	<b>\$80,871.52</b>
	3005-4100	Staff Management/Coordination	67,038.00	6,186.79	32,782.37	34,255.63
	3005-A	Ongoing initiatives / EMWREP participation	55,000.00	2,027.99	13,192.08	41,807.92
	3005-B	Standard Project Signage	3,500.00	-	-	3,500.00
	3005-C	Local student engagement/Chisago Co Children's Water Festival	3,500.00	2,150.00	2,192.03	1,307.97
	<b>3006</b>	<b>Technical Resource Sharing + Interagency Communication</b>	<b>\$134,983.00</b>	<b>\$18,712.33</b>	<b>\$96,730.24</b>	<b>\$38,252.76</b>
	3006-4100	Staff Management/Coordination	40,223.00	3,609.68	19,396.40	20,826.60
	3006-A	Ongoing Initiatives (Miscellaneous Projects)	5,150.00	138.20	1,971.68	3,178.32
	3006-B	Modeling (H&H Model Update)	82,400.00	13,952.95	62,327.16	20,072.84
	3006-C	Geographic Information Systems (GIS)	2,060.00	-	1,500.00	560.00
	3006-D	District Web Mapper	5,150.00	1,011.50	11,535.00	(6,385.00)
	<b>3007</b>	<b>Research</b>	<b>\$44,629.00</b>	<b>\$601.63</b>	<b>\$3,981.09</b>	<b>\$40,647.91</b>
	3007-4100	Staff Management/Coordination	6,704.00	601.63	3,232.84	3,471.16
	3007-A	Ongoing Initiatives	37,925.00	-	748.25	37,176.75

**COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT  
AS OF JUNE 30, 2022**

Budget Category	WMP Code	Budget Item	2022 Budget	Current Month Expenditures	Year-to-Date Expenditures	2022 Balance
	<b>3008</b>	<b>Measurement of Progress</b>	<b>\$8,704.00</b>	<b>\$601.63</b>	<b>\$4,720.34</b>	<b>\$3,983.66</b>
	3008-4100	Staff Management/Coordination	6,704.00	601.63	3,232.84	3,471.16
	3008-A	Ongoing Initiatives	2,000.00	-	1,487.50	512.50
	<b>3009</b>	<b>Grant Research and Preparation</b>	<b>\$22,154.00</b>	<b>\$1,099.98</b>	<b>\$6,953.69</b>	<b>\$15,200.31</b>
	3009-4100	Staff Management/Coordination	6,704.00	601.63	3,232.84	3,471.16
	3009-A	Ongoing Initiatives	15,450.00	498.35	3,720.85	11,729.15
	<b>3010</b>	<b>Operation &amp; Maintenance - District Wide</b>	<b>\$52,583.00</b>	<b>\$4,535.59</b>	<b>\$26,243.62</b>	<b>\$26,339.38</b>
	3010-4100	Staff Management/Coordination	40,223.00	3,609.58	19,395.91	20,827.09
	3010-A	Ongoing Initiatives	10,300.00	926.01	6,847.71	3,452.29
	3010-B	Annual Recurring Operations & Maintenance	2,060.00	-	-	2,060.00
	<b>3011</b>	<b>Aquatic Invasive Species (AIS) Management</b>	<b>\$252,626.00</b>	<b>\$35,038.49</b>	<b>\$60,896.98</b>	<b>\$191,729.02</b>
	3011-4100	Staff Management/Coordination	53,630.00	4,812.85	25,861.56	27,768.44
	3011-20-A	(District-Wide) Comprehensive Plan and Policy Development	5,000.00	-	549.70	4,450.30
	3011-20-B	(District-Wide) Watercraft Inspections	74,000.00	9,632.98	13,004.46	60,995.54
	3011-20-C	(District-Wide) AIS Prevention at Boat Launch Sites	1,236.00	220.74	572.90	663.10
	3011-20-D	(District-Wide) AIS Early Detection and Rapid Response	1,030.00	-	75.00	955.00
	3011-20-E	(District-Wide) Invasive Species Control Pilot Projects	1,030.00	-	-	1,030.00
	3011-21-F	(Moody) Point-Intercept Macrophyte Survey	3,400.00	-	-	3,400.00
	3011-21-G	(Moody) AIS Management	1,500.00	-	-	1,500.00
	3011-22-G	(Bone) AIS Management	6,000.00	-	-	6,000.00
	3011-26-F	(Shields) Point-Intercept Macrophyte Survey	3,300.00	-	-	3,300.00
	3011-26-G	(Shields) AIS Management	1,500.00	1,347.24	1,347.24	152.76
	3011-26-H	(Shields) Common Carp Management	2,000.00	-	-	2,000.00
	3011-28-G	(Forest) AIS Management	95,000.00	19,024.68	19,486.12	75,513.88
	3011-29-G	(Comfort) AIS Management	4,000.00	-	-	4,000.00
	<b>3012</b>	<b>Land Acquisition</b>	<b>\$106,704.00</b>	<b>\$5,577.46</b>	<b>\$501,828.37</b>	<b>(\$395,124.37)</b>
	3012-4100	Staff Management/Coordination	6,704.00	1,175.11	3,806.32	2,897.68
	3012-A	Ongoing Initiatives	100,000.00	4,402.35	498,022.05	(398,022.05)
	<b>3013</b>	<b>Watershed Planning &amp; Resiliency</b>	<b>\$31,424.00</b>	<b>\$601.63</b>	<b>\$3,232.84</b>	<b>\$28,191.16</b>
	3013-4100	Staff Management/Coordination	6,704.00	601.63	3,232.84	3,471.16
	3013-A	Ongoing Initiatives	20,600.00	-	-	20,600.00
	3013-B	Vulnerability Assessment	2,060.00	-	-	2,060.00
	3013-C	Emergency Response Plan	2,060.00	-	-	2,060.00
		<b>TOTAL PROGRAMS BUDGET</b>	<b>\$1,398,520.00</b>	<b>\$114,470.48</b>	<b>\$973,107.46</b>	<b>\$425,412.54</b>

COMFORT LAKE - FOREST LAKE WATERSHED DISTRICT

AS OF JUNE 30, 2022

Budget Category	Account Number	WMP Code	Budget Item	2022 Budget	Fund Transfers	2022 Revised Budget	Current Month Expenditures	Year-to-Date Expenditures	2022 Balance
	<b>5-000</b>		<b>General Project Development</b>	<b>\$95,319.00</b>	-	<b>\$95,319.00</b>	<b>\$7,926.05</b>	<b>\$76,265.80</b>	<b>\$19,053.20</b>
		5000	Staff Management/Coordination	33,519.00	-	33,519.00	3,008.05	16,163.59	17,355.41
		5000-A	Consultants and Expenses	61,800.00	-	61,800.00	4,918.00	60,102.21	1,697.79
	<b>5-100</b>		<b>FLOODPLAIN</b>	<b>\$115,111.00</b>	-	<b>\$115,111.00</b>	<b>\$1,804.79</b>	<b>\$20,118.37</b>	<b>\$94,992.63</b>
		5100-4100	Staff Management/Coordination	20,111.00	-	20,111.00	1,804.79	9,697.95	10,413.05
		5120-A	Volume Control Facility Implementation	45,000.00	-	45,000.00	-	5,265.17	39,734.83
		5120-B	Greenway Corridor Vsioning & Assessment	50,000.00	-	50,000.00	-	5,155.25	44,844.75
	<b>5-200</b>	<b>5200</b>	<b>Lakes</b>	<b>\$1,667,684.00</b>	<b>225,000.00</b>	<b>\$1,892,684.00</b>	<b>\$76,915.52</b>	<b>\$404,073.20</b>	<b>\$1,488,610.80</b>
		5200-4100	Staff Management/Coordination	60,334.00	-	60,334.00	5,414.47	29,094.37	31,239.63
		5221-B	(Moody) Diagnostic Study Implementation	-	25,000.00	25,000.00	-	179.00	24,821.00
		5222-E	(Moody) SWA Implementation	5,000.00	-	5,000.00	-	-	5,000.00
		5-222-C	(Bone) NE Legacy Wetland Restoration	-	160,000.00	160,000.00	869.00	118,235.41	41,764.59
		5222-D	(Bone) SWA Implementation	110,000.00	-	110,000.00	955.23	7,403.13	102,596.87
		5223-A	(Birch) Agricultural BMP Implementation	4,000.00	-	4,000.00	-	-	4,000.00
		5224-A	(School) Agricultural BMP Implementation	38,625.00	-	38,625.00	1,101.00	1,101.00	37,524.00
		5225-C	(Comfort) Heath Avenue Outlet Stormwater Mgmt.	30,000.00	-	30,000.00	3,604.35	41,087.58	(11,087.58)
		5225-D	(Comfort) Internal Load Management	5,000.00	-	5,000.00	-	-	5,000.00
		5228-A	(Forest) Diagnostic Study Update	15,450.00	-	15,450.00	19,671.00	28,538.17	(13,088.17)
		5228-C	(Forest) CR-50 Iron Enhanced Sand Filter	791,400.00	-	791,400.00	21,705.33	111,741.88	679,658.12
		5228-D	(Forest) WJD-6 Implementation	15,000.00	40,000.00	55,000.00	-	1,309.98	53,690.02
		5228-E	(Forest) Direct Drainage Retrofit Implementation	15,000.00	-	15,000.00	-	-	15,000.00
		5229-C	(Comfort) Tax Forfeit Wetland Restoration	527,875.00	-	527,875.00	23,591.10	65,378.64	462,496.36
		5229-E	(Comfort) Forest Lake Urban Retrofits	50,000.00	-	50,000.00	4.04	4.04	49,995.96
	<b>5-300</b>	<b>5300</b>	<b>Streams</b>	<b>\$30,111.00</b>	-	<b>\$30,111.00</b>	<b>\$7,896.12</b>	<b>\$15,789.28</b>	<b>\$14,321.72</b>
		5300-4100	Staff Management/Coordination	20,111.00	-	20,111.00	1,804.79	9,697.95	10,413.05
		5341-A	(BBSLC Tributary) Diagnostic Study Implementation	10,000.00	-	10,000.00	6,091.33	6,091.33	3,908.67
	<b>5-400</b>	<b>5400</b>	<b>Wetlands</b>	<b>\$116,408.00</b>	<b>(103,000.00)</b>	<b>\$13,408.00</b>	<b>\$1,203.26</b>	<b>\$6,465.62</b>	<b>\$6,942.38</b>
		5400-4100	Staff Management/Coordination	13,408.00	-	13,408.00	1,203.26	6,465.62	6,942.38
		5420-A	Comprehensive Wetland Inventory	103,000.00	(103,000.00)	-	-	-	-
	<b>5-500</b>	<b>5500</b>	<b>Upland Resources</b>	<b>\$72,100.00</b>	<b>\$111,240.00</b>	<b>\$183,340.00</b>	<b>6,512.00</b>	<b>47,698.75</b>	<b>\$135,641.25</b>
		5520-A	Natural Resources Inventory & Prioritization	72,100.00	111,240.00	183,340.00	6,512.00	47,698.75	135,641.25
	<b>5-600</b>	<b>5600</b>	<b>Groundwater</b>	<b>\$14,944.00</b>	<b>(\$8,240.00)</b>	<b>\$6,704.00</b>	<b>\$601.58</b>	<b>\$3,232.66</b>	<b>\$3,471.34</b>
		5600-4100	Staff Management/Coordination	6,704.00	-	6,704.00	601.58	3,232.66	3,471.34
		5620-A	GW-Development Natural Resources Inventory & Review	8,240.00	(8,240.00)	-	-	-	-
			<b>TOTAL CAPITAL PROJECTS:</b>	<b>\$2,111,677.00</b>	<b>\$225,000.00</b>	<b>\$2,336,677.00</b>	<b>\$102,859.32</b>	<b>\$573,643.68</b>	<b>\$1,763,033.32</b>