

**DRAFT MINUTES OF THE SPECIAL MEETING
OF THE
COMFORT LAKE–FOREST LAKE
WATERSHED DISTRICT
Monday, December 5, 2022**

1. Call to Order

President Schmaltz called the December 5, 2022, special board meeting to order via online video conference.

Present: President Steve Schmaltz, Vice President Christopher Loth, Secretary Dave Bakke, Treasurer Jackie Anderson, Assistant Treasurer Douglas Toavs.

Others: Emily Heinz, Planning Coordinator; Mike Sandager, Permitting Coordinator; Beth Carreño, Senior Program Manager (CLFLWD staff); Duane Duncanson, Nick Nistler, Jeremy Sanoski (MN Pollution Control Agency); Chuck Holtman (Smith Partners); Denise Martin (Chisago County Press).

2. Informational Presentation and Q&A Regarding MS4 Permit Program

Managers and attendees introduced themselves. Duane Duncanson, MN Pollution Control Agency (MPCA) Supervisor for the MS4 (Municipal Separate Storm Sewer System) Program, presented an overview of the MS4 permit program history, definitions, and scope. There was a question-and-answer session after the presentation. Mr. Duncanson clarified MPCA's enforcement authority and details of the stormwater mapping requirements. Mr. Duncanson indicated he would provide his presentation slides and links to more educational information, to be posted on the CLFLWD board packet materials webpage.

3. Program Update Presentation – Permitting

Mike Sandager presented additional information in response to questions managers sent in since the last board meeting. He explained how permit inspections are organized and the number of lots associated with each active permit.

The Board discussed follow-up actions:

1. Staff will post the meeting slides and additional information to the board packet webpage.
2. Manager Bakke suggested adding this topic to the next board meeting agenda to continue this conversation.
3. Staff will look into whether the District has prepared a prioritized list of city stormwater ponds for cleanout.
4. The Board may consider budgeting for city culvert elevation mapping to ensure this effort is completed.
5. Staff will note the number of lots for each permit in the monthly permit update.

4. Adjourn

a) **Next regular board meeting – December 15, 2022**

Manager Anderson moved to adjourn the meeting. Seconded by Manager Toavs. Upon a roll call vote, the motion carried 5-0, and the meeting was adjourned at 3:30 p.m.

Manager	Aye	Nay	Absent	Abstain
Stephen Schmaltz	X			
Christopher Loth	X			
Dave Bakke	X			
Jackie Anderson	X			
Doug Toavs	X			

Dave Bakke, Secretary _____