



MEMORANDUM
Comfort Lake-Forest Lake Watershed District

Date: April 25, 2023
 To: CLFLWD Board of Managers
 From: Mike Kinney, District Administrator
 Subject: Pandemic Status & Meeting Practices



Background/Discussion

On April 13th the board of managers discussed the topic of board meetings and how they are conducted. The memo regarding Hybrid board Meeting options can be found here: <https://www.clflwd.org/wp-content/uploads/2023/04/2023-04-13-Agenda-Item-03e-Hybrid-Meeting-Options.pdf>

Staff outlined two options and recommended the hybrid option as outlined at that time:

The District Administrator and Managers will attend the board meetings in person (or virtually from a publicly posted and accessible location). Supporting staff, consultants, and members of the public may also choose to attend the meeting in person or they may attend virtually via Zoom.

On April 13th the following motion was made:

Manager Anderson moved to convene future meetings of the Comfort Lake-Forest Lake Watershed District Board in a hybrid format starting with the May 11, 2023 Regular Board Meeting. Seconded by Manager Schmaltz. Upon a roll call vote, the motion carried 4-1.

Manager	Aye	Nay	Absent	Abstain
Dave Bakke		X		
Christopher Loth	X			
Doug Toavs	X			
Jackie Anderson	X			
Stephen Schmaltz	X			

The purpose of this agenda item is to allow the board an opportunity to reconsider the action taken on April 13th. On April 16th, I saw this article [Covid is still a leading cause of death as the virus recedes - The Washington Post](#). Presently, there are about 250 deaths per day due to the coronavirus, thus making it the leading cause of death in the United States. As a science-based organization, data is a very important element of the District's decision-making process. Upon further evaluation of the current emergency order that the Board President



MEMORANDUM
Comfort Lake-Forest Lake Watershed District

issued at the start of the pandemic, the Board President may continue to operate under the current order while staff and the Board President further evaluate the risks associated with meeting in our small conference room.

Recommendation

It is the recommendation of staff that the District continue to meet remotely in its current form.

Manager _____ moves to continue future board meetings of the Comfort Lake-Forest Lake Watershed District Board in the remote format and for staff and the Board President to further evaluate the risks of the coronavirus for future meetings in the CLFLWD office. Seconded by Manager _____.