



MEMORANDUM

Comfort Lake-Forest Lake Watershed District

Date: August 14, 2023
To: CLFLWD Board of Managers
From: Mike Kinney, District Administrator
Subject: Discussion: 2024 Budget & Levy



District Wide

Background/Discussion

The purpose of this agenda item is to review the latest draft of the 2024 budget. The Board has scheduled a special meeting to further discuss the budget on Tuesday, September 5, at 5:00 pm. As of the drafting of this memorandum, the county tax impact calculators are not yet available. Staff hope to have this information, which will aid discussion, by September 5th, if not by this next meeting on August 24th.

Since the last iteration of the budget from 7/20/23, the following changes have been made:

- Updated with June year to date expenditures and updated estimated 2023 yearend expenditures accordingly.
- Increased loan repayment expense to \$325,000 to account for closing of Loan B before the full 3-year disbursement period (\$150K repayment to Loan A + \$175,000 repayment to Loan B).
- Updated loan projections per new interest rate (1.5%), repayment schedule (7-year), and loan cap (\$750,000).
- Increased office rent line item per new lease agreement discussed at 7/27 board mtg (added \$20,464).

These changes result in the following:

- Total expense budget: \$3,471,697
- Levy: \$1,719,850 (placeholder held at 6% increase, but is subject to change per board discussion)
- Earned grant revenue: \$926,092 (only includes grants with high degree of certainty)
- Other Revenue (interest, partners, etc.): \$97,886
- Loan (Debt): \$800,000
- Net Change in Cash Balance: +\$72,131
- 2024 Ending Fund Balance: \$1,160,800

Attached:

- Draft 2024 Budget (8/15/23)