



MEMORANDUM

Comfort Lake-Forest Lake Watershed District

Date: September 7, 2023
To: CLFLWD Board of Managers
From: Mike Kinney, District Administrator
Subject: 2024 Budget & Levy



Introduction/Background

The purpose of this agenda item is to adopt the 2024 budget and levy. This topic was last discussed at the [September 5, 2023 workshop](#). At the workshop, managers reviewed the most recent budget drafts. A majority of the board informally came to consensus on the following budget and levy:

- 2024 Expense Budget: \$3,606,893
- 2024 Levy: \$1,719,850

Budget Resolution & Levy Certification

The levy certification deadline is September 15th. The District may choose to indicate that this is not the final levy certification, and the District may certify its final levy in December. After September 15th, the levy can either remain the same or be lowered, but it may not be increased. The Board has historically submitted the levy as final by September 15th.

Budget Acceptance Requirements – December Meeting

Each year, when the Board acts to adopt the budget and certify the levy, the Board President is required to announce that there will be an agenda item on the December Board meeting agenda at which time members of the public may offer comments on the budget and levy.

This later public opportunity does not affect the finality of the Board’s action during the September meeting. If, as a result of public comment in December or for its own reasons, the Board chooses to alter its budget or reduce its levy, it can adopt and transmit a resolution accordingly. But if it does not wish to alter the budget/levy approved at the September 5th meeting, those actions are final, and no further action is required after the public comment opportunity to “finalize” them.

Recommended Action

Proposed Motion: Manager _____ moves to adopt resolution 23-09-01.
Seconded by Manager _____. [Roll call vote]

Attached: Draft 2024 Budget (9/5/23), Resolution 23-09-01