



MEMORANDUM

Comfort Lake-Forest Lake Watershed District

Date: October 19, 2023
To: CLFLWD Board of Managers
From: Mike Kinney, District Administrator
Subject: MN Watersheds Conference Attendance



District Wide

Background/Discussion

The MN Watersheds (formerly MAWD) Annual Conference and Trade Show is scheduled for November 28–December 1, 2023 at the Arrowwood Conference Center in Alexandria, MN. The MN Watersheds Board Business Meeting is Friday, December 1st. The MN Watersheds website recommends reserving hotel rooms at the Arrowwood Resort by November 1st.

The District normally votes on MN Watersheds resolutions and assigns meeting delegates at its November regular meeting, which is on November 16th this year. This is less than 2 weeks ahead of the conference. The MN Watersheds resolutions are not yet released, and these will likely need to be discussed and voted on at the November 16th meeting as usual.

The 2023 delegate form, which is normally included with the recommended motion, hasn't been released yet either. At the November 16th meeting the Board must ultimately select two managers to attend as delegates and one to serve as an alternate for the District. A motion or unanimous consent is required. In the meantime, the Board may wish to discuss who is interested in attending.

Staff have called the Arrowwood and reserved two rooms for the two board delegates (names have not yet been assigned to the rooms), plus rooms for three staff members to attend the conference this year (Mike K., Emily, Aidan). Administrator Kinney's CLFLWD credit card is on hold for the reservation and won't be charged until check-in.

Conference Info:

<https://www.mnwatersheds.com/annual-conference>