





CLFLWD
WATERSHED DISTRICT

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44 Lake St. South, Suite A
Forest Lake, MN 55025 

Position Announcement: Education and Outreach Specialist OR Coordinator

The Comfort Lake–Forest Lake Watershed District has an opening for either an Education and Outreach Specialist or Coordinator. This is a full-time, permanent position within a small collaborative office. This position will have a variety of primary and cross-functional secondary responsibilities ranging from leading the development and implementation of audience specific outreach efforts that align with the comprehensive and annual outreach plans, leading student engagement activities, managing social media presence, coordinating District tours and public event, facilitating workshops, and supporting the outreach needs of the District's projects and programs.

The focus of this position will be leading the District's overall efforts to:

- Increase public knowledge of and appreciation for human impacts to surface water, groundwater and natural resources to increase target audiences' behaviors that positively impact water resources and
- Communicate District programs, projects and other initiatives to the public in a clean, consistent and equitable manner.

The position is posted for either a specialist or coordinator position. Please review the position description for minimum requirements.

Call 651-395-5852 or email beth.carreno@clflwd.org for additional information. If interested, please submit completed application and cover letter to beth.carreno@clflwd.org. Initial review of applications will begin October 30th, and the position will remain open until filled. Interested individuals are encouraged to apply before October 30th.

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