



MEMORANDUM

Comfort Lake-Forest Lake Watershed District

Date: January 2, 2024
To: CLFLWD Board of Managers
From: Mike Kinney, District Administrator
Subject: Election of Officers & Liaison Appointments



District Wide

Background/Discussion:

The purpose of this agenda item is for the Board to elect officers for 2024. There are two ways the Board can elect its officers.

Slate: A slate of candidates may be proposed. This would require a motion, second, and vote to elect the entire slate. This can be done if all managers agree with the entire slate.

Office-by-Office: Officers may be elected individually. This occurs if any manager opposes the slate and requests to proceed with the election office-by-office. The President requests nominations for the offices. A manager may nominate themselves or another manager. Nominations do not require a second. A manager may accept or decline a nomination. Once all nominations have been offered for a given office, an open vote is held. The Board may elect offices in one of the following orders:

Option 1

President
Vice President
Treasurer
Secretary
Assistant Treasurer

Option 2

President
Treasurer
Secretary
Vice President
Assistant Treasurer

Manager Liaison Appointments

The Board may also wish to revisit the manager liaison appointments for 2024. The following liaison appointments were made on January 12, 2023:

- City of Forest Lake: Managers Schmaltz and Loth
- City of Wyoming: Manager Anderson
- City of Scandia: Manager Bakke
- Chisago City: Managers Anderson and Toavs
- Chisago Lake Township: Manager Toavs
- Washington Conservation District: Managers Schmaltz and Loth
- Chisago Soil and Water Conservation District: Managers Anderson and Toavs
- Personnel: Manager Schmaltz
- Citizen Advisory Committee: All managers rotate on a monthly basis (staff to coordinate rotation schedule)
- Lower St. Croix One Watershed-One Plan Policy Committee: Manager Anderson, with Manager Schmaltz as alternate