



MEMORANDUM

Comfort Lake-Forest Lake Watershed District

Date: April 22, 2024
To: CLFLWD Board of Managers
From: Mike Kinney, District Administrator
Subject: EMWREP 2025-2027 Service Agreement



District Wide

Background/Discussion

The District's service agreement with the East Metro Water Resource Education Program (EMWREP) is coming up for renewal soon. The District last renewed this agreement in 2021, and the current service agreement spans years 2022-2024. The Board discussed renewal rates at its August 26, 2021 regular board meeting. Similarly, staff is bringing this topic forward for discussion now that the contract is up for renewal.

The District has paid \$20,481 annually over the last three years to be an EMWREP partner. The Board may discuss renewal rates for the 2025-2027 period. Staff do not yet have the draft 2025-2027 agreement and proposed rates. Below are the 2022-2024 calculation formula and rates for reference.

A. FUNDING STRUCTURE

Each PARTNER is suggested to contribute annually in accordance with the following funding structure.

County or SWCD (Population > 100,000): \$13,583.48/year
County or SWCD (Population < 100,000): \$6,685.62/year
County or SWCD partially within the Lower St. Croix watershed: \$1337.12/year
Small Watershed Districts (Taxable Market Value < \$1 Billion): \$13,477.35/year
Medium Watershed Districts (TMV \$1-5 Billion): \$20,481.33/year
Large Watershed Districts (TMV >\$5 Billion): \$26,530.23/year
Watershed Management Organizations and Lake Improvement Districts: \$6685.62/year
Large MS4 Cities (Population > 5,000): \$2,865.26/year
Small MS4 Cities (Population > 5,000): \$742.85/year

In-kind matches from existing educational staff from within partner organizations are also encouraged. The WCD shall provide \$13,477.35 of in-kind match to the program per year. As shown in Exhibit B, PARTNER contributions will be reviewed and adjusted on an annual basis, as needed.



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2022-2024 EMWREP Service Agreement Rates

Staff Support and Overhead Expenses	Materials	Total
\$174,855.22	\$13,000	\$187,855.22

MEMBERSHIP STRUCTURE AND FUNDING CONTRIBUTIONS	
Returning Partners	
South Washington Watershed District	\$26,530.23
Valley Branch Watershed District	\$20,481.33
Browns Creek Watershed District	\$20,481.33
Comfort Lake – Forest Lake Watershed District	\$20,481.33
Carnelian-Marine-St. Croix Watershed District	\$13,477.35
Ramsey-Washington Metro Watershed District	\$13,477.35
Rice Creek Watershed District	\$3,183.63
Washington County	\$13,583.48
Middle St. Croix Watershed Management Organization	\$6,685.62
City of Cottage Grove	\$2,865.26
City of Forest Lake	\$2,865.26
City of Lake Elmo	\$2,865.26
City of Hugo	\$2,865.26
City of Oakdale	\$2,865.26
City of Stillwater	\$2,865.26
City of Woodbury	\$2,865.26
City of Afton	\$742.85
City of Bayport	\$742.85
City of Dellwood	\$742.85
City of Grant	\$742.85
City of Newport	\$742.85
City of Oak Park Heights	\$742.85
City of St. Paul Park	\$742.85
West Lakeland Township	\$742.85
City of Willernie	\$742.85
New Partners	
Chisago Soil and Water Conservation District	\$6,685.62
Chisago Lakes Improvement District	\$6,685.62
Chisago County	\$6,685.62
Isanti County	\$1,337.12
Isanti Soil and Water Conservation District	\$1,337.12
TOTAL	\$187,855.22