

Mike Kinney
 Administrator/M.S./CCA
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44 Lake St. South, Ste. A
 Forest Lake, MN 55025

COMFORT LAKE – FOREST LAKE WATERSHED DISTRICT

PERMIT NO. XX-XXX

Project Name

Property Owner/Permittee:

Date:

Contact:

Telephone:

Address:

City/Zip:

Fax:

Email:

Co-Permittees (if any):

Project Location:

City/Zip:

Affected Rules:

Work Authorized: Permission is granted to do the work described in the documents referenced in Table 1 and consistent with those documents as amended by the terms of this permit. In the event of inconsistencies, the terms of this permit shall prevail, followed by the more recent document. Any ambiguity shall be resolved in the manner that best furthers the water resource goals and purposes of Minnesota Statutes Chapters 103B and 103D.

Table 1 - Materials Submitted:

Materials / Documents	Date	Revised

General Conditions:

1. This permit is a determination that the proposed activity, if conducted in accordance with the conditions herein, complies with the rules and requirements of the CLFLWD. It does not constitute a finding that the activity complies with the requirements of any other local, state or federal agency, nor does it convey any property or other right to the applicant in the permitted activity or the land on which it is to occur. The applicant is responsible to comply with the requirements of all agencies other than the CLFLWD, and to ensure that it holds all property and other rights as are necessary to carry out the permitted activity.

Board of Managers

Jackie A. Anderson—President Jon W. Spence—Vice President
 Wayne S. Moe—Secretary Stephen W. Schmaltz—Treasurer Jackie McNamara—Assistant Treasurer



2. This permit expires one year from the date of issuance unless the permit states otherwise or is renewed in accordance with Section 1.0 of the CLFLWD Rules. No work subject to the terms of the permit may be conducted after permit expiration. The permit may be transferred only in accordance with Section 1.0.
3. In accepting this permit, the owner recognizes and agrees that CLFLWD representatives may enter the site at reasonable times to inspect the activities authorized hereunder and compliance with the requirements of this permit, the CLFLWD Rules and applicable statutes. This includes routine site inspections as well as inspections during or immediately following installation of BMPs, following storms/critical events, prior to seeding deadlines, for the purpose of permit closeout, or on report of issue or complaint.

This right of access is in addition to the access authority of the CLFLWD under existing law.
4. By issuing this permit, the CLFLWD does not direct the activity authorized herein or warrant the soundness of the applicant's design or methods in any respect. The CLFLWD waives no immunity or protection applicable to itself, an officer, an agent or an employee pursuant to this approval.
5. The address of the applicant as indicated on the permit application shall be the address for any mailing or notice by the CLFLWD in administering this permit.
6. Before commencing any activity covered by this permit, the permittee must sign the permit, indicating familiarity with its terms; transmit the signed copy to the CLFLWD by delivery, mail or fax; and confirm CLFLWD receipt thereof and payment of all permit and field inspection deposit fees and financial assurances due in accordance with sections 9.0 and 10.0 of the CLFLWD Rules.
7. On permit issuance, the applicant (property owner) becomes the permittee and is legally responsible for permit requirements, including the maintenance and proper operation of all erosion and sediment control facilities and practices. A contractor performing work under the permit, and any other named co-permittee, share legal responsibility to maintain site conditions in accordance with the approved erosion and sediment control plan and other permit terms. However, CLFLWD costs to monitor permit compliance and address non-compliance will be assessed in the first instance against the fee deposit. Any cost incurred by the CLFLWD greater than the deposit balance will be billed to the permittee.
8. If after notice and opportunity to be heard the District finds a property owner to be in violation of a District rule, permit, or order, the District may give written notice to the owner's address stated in the permit application or such other address of which the District has been duly notified in writing. The notice will describe the violation and the action required to correct it. If within twenty (20) days of notice delivery the violation has not been corrected or other arrangements acceptable to the District have not been made, the District without further notice may take steps it deems reasonable to correct the violation, and may have access to the property during reasonable times for that purpose. Provided, that the District will give notice before entry and exercise due care to avoid unnecessary disturbance or damage to the property. If the District finds that entry is required to address an occurring or imminent threat to water resources, it may exercise the right to enter and correct without prior opportunity to cure, but only to the extent reasonably necessary to address the threat. Note also that on finding that harm to water resources is occurring or threatened, the District Administrator may issue a field order directing that work cease and/or that other necessary action be taken pending a hearing before the District Board of Managers.

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Special Conditions:

Approved by _____ **Date:** _____
District Administrator

I hereby state that I am the owner of the property on which the work authorized by this permit is to occur, or that I am, or represent, the authorized agent of said owner, and that I have read and understand the terms of the permit and the permittee's responsibilities hereunder.

[Signature] **Date:** _____

[Print name, title and organization]

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